

BID SHEET

Our bid for the below is _____ weekly.

Cleaning will consist of the following:

- Trash Pick Up and take to the appropriate dumpster at back of building, Change trash bags in cans daily
- Wipe down, clean and disinfect all high touch areas- such as doorknobs, stall doors and walls, countertops, gym equipment, conference tables, water machines, microwave handles and refrigerator handles
- Floor Cleaning – which consists of running the Tennant floor machine in halls daily, sanitize mopping of bathrooms, lobby, break room and conference rooms; vacuum all rugs
- Clean and sanitize toilets, urinals, sinks, and showers daily
- Clean restrooms in warehouse every other week
- Clean mirrors and glass front doors and windows daily
- Dust ceiling vents in offices and bathrooms once a week
- Dust Baseboards once a week
- Fill/replace any needed soap, paper towels, toilet paper in restrooms/kitchen

Name of the Company:

Signature of person completing the bid sheet:

Printed Name: _____

Date: _____

