

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
GOVERNING BOARD MEETING
AUGUST 30, 2021**

MINUTES

County Executive T. R. Williams, Chairman, called the SCHRA Governing Board Meeting to order on August 30, 2021, at 9:30 AM held at the SCHRA central office, Fayetteville, TN.

The chairman asked for roll call by Executive Assistant Rebecca Palmer, and declared a quorum with the following members in attendance:

Mr. Xavier Hamler
County Mayor Mark Bentley
Mr. Rick Humphrey
County Executive T. R. Williams
Mayor Blake Lay
Mr. Bert Spearman
County Mayor Jonah Keltner
County Mayor Bill Newman
Dr. Bill Heath
County Mayor Andy Ogles
Michael Crane

Bedford County
Hickman County
Hickman County
Lawrence County
City of Shelbyville
Lawrence County
Lewis County
Lincoln County
Lincoln County
Maury County
Financial Rep.

Others in attendance were SCHRA Executive Director Paul Rosson, Deputy Executive Director Sara Brown, Fiscal Director Amy Ezell, Assistant Fiscal Director Julie Kent, Human Resource Director Scarlet Patterson, Head Start Director Laure Hopper, Purchasing Officer Lisa Teeple, and Executive Assistant Rebecca Palmer.

Chairman T.R. Williams opened the special called meeting with the Pledge of Allegiance and Mr. Bert Spearman gave the invocation.

There was no public comments.

1303 Report: Chairman Bill Newman reported the Committee met prior to this meeting and approved the application be submitted for the 1303 Head Start Grant Fund Application for the Wayne County Head Start facility to the office of Head Start in Atlanta. The due diligence matters were completed with Phase 1 Environmental and Structural Analysis by St. John Engineering, LLC, with an appraisal completed by Mark Evans & Associates. The purchase price would be \$750,000, with renovation costs of \$170,109 coming from CARES funds. Additional renovation of \$320,158 will come from Carry-Over Funds over the next two years. The total project estimate is \$1,240,267. The current HVAC unit would need replacing, updating the parking lot, and most work completed by maintenance staff. A construction company would be contracted to complete any work to the load bearing walls and other licensed requirements. However, Chairman Newman recommended RADON testing and clarification from the

Engineering Environmental Report before final purchase. Chairman Newman made the motion to approve this report and was seconded by Mayor Blake Lay. Motion carried.

Property Report: Acting Chairman Mark Bentley reported the Property Committee met prior to this meeting. The Committee took up the business from the 1303 Committee and approved the motion to submit the 1303 Head Start Grant Fund Application for the Wayne County Head Start facility with recommendations. Acting Chairman Bentley made the motion to approve this report and was seconded by County Mayor Jonah Keltner. Motion carried.

Budget Report: Chairman Williams reported the Budget Committee met prior to this meeting. The Committee took up the business from the Property Committee and approved the motion to submit the 1303 Head Start Grant Fund Application for the Wayne County Head Start facility with recommendations. Chairman Williams made the motion to approve this report and was seconded by Mayor Lay. Motion carried.

Business:

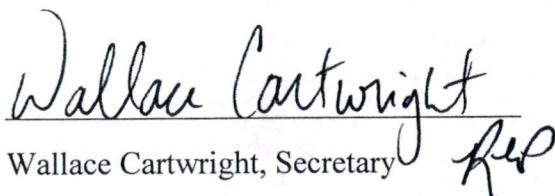
Approval of the 1303 Wayne County Head Start Application for facility purchase, construction, or major renovation using Head Start Grant Funds-

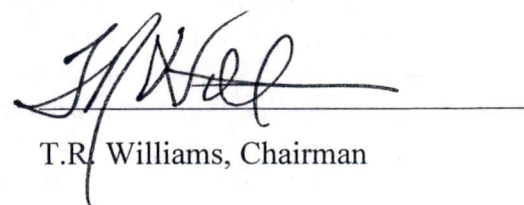
Mr. Rosson stated the three committees met today and unanimously voted to submit the 1303 Application with further testing of RADON and environmental report details being given to 1303 Committee before moving forward to purchasing the property.

Chairman Williams asked for a motion to submit the 1303 Head Start Grant Fund Application for the Wayne County Head Start facility to the office of Head Start in Atlanta, with recommended RADON testing and clarification from Engineering Environmental Report before final purchase. Mayor Blake Lay made the motion and was seconded by Mr. Bert Spearman. Motion carried.

Being no additional business before the committee, a motion to adjourn was made by Mayor Lay and seconded by Mr. Spearman. All members present voted to adjourn.

Respectfully submitted,


Wallace Cartwright, Secretary


T.R. Williams, Chairman



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August 5, 2021

Re: Grant #04CH01668 Deficiency Quality Improvement Plan

On July 13, 2021, South Central Human Resource Agency Head Start/Early Head Start received notification regarding a deficiency determination.

SCHRA Head Start/Early Head Start is requesting an extension of the thirty-day deadline for submission of our Quality Improvement Plan. We are requesting an extension of 45 days to allow us the opportunity to provide evidence of the changes we have made to the program procedures. The program has worked to review and revise procedures to ensure the incident is not repeated. With the extension, the program will be able to provide documented confirmation of changes to program activities.

The original deadline is August 13, 2021 and we are requesting an extension until September 28, 2021.

Thank you for your consideration.

Laure Hopper

Laure Hopper
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T.R. Williams
Lawrence Co. Executive T.R. Williams
SCHRA Governing Board Chairperson