

# TENNESSEE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

## TENNESSEE EMPLOYER'S FIRST REPORT OF WORK INJURY

<b>CLAIMS ADM/CARRIER</b>	JURISDICTION CLAIM # (State File#)		CLAIM TYPE CODE <input type="checkbox"/> MED ONLY <input type="checkbox"/> INDEMNITY <input type="checkbox"/> BECAME LOST TIME <input type="checkbox"/> BECAME MED ONLY <input type="checkbox"/> NOTIFY ONLY <input type="checkbox"/> TRANSFER		<b>The Use of this Form is Required Under the Provisions of the Tennessee Workers' Compensation Law and Must be Completed and Filed With Your Insurance Carrier Immediately After Notice of Injury.</b> <i>It is a crime to knowingly provide false, incomplete or misleading information to any party to a workers' compensation transaction for the purpose of committing fraud. Penalties include imprisonment, fines and denial of insurance benefits.</i> <b>If you have questions, the State now has a benefit review system where a Tennessee Department of Labor Workers' Compensation Specialist can provide assistance. Call 1-800-332-2667 (TDD).</b>		
	CLAIMS ADM # (Insurer Claim#)						
	OSHA CASE LOG #						
	NAME OF INSURANCE CARRIER <b>Public Entity Partners</b>		CARRIER FEIN 62-1074045				
	CLAIMS ADMIN FIRM NAME (If different from carrier) <b>Public Entity Claims</b>		FEIN OF CLAIMS ADM 59-2863407				
	CLAIMS ADJUSTER NAME Fax: <u>1-877-469-7611</u>		CLMS ADJ PHONE # 1-800-288-0829				
CLAIMS HANDLING OFFICE ADDRESS LINE 1 AND LINE 2 <b>5100 Maryland Way</b>					CITY <b>Brentwood,</b>	STATE <b>TN</b>	ZIP <b>37027</b>
<b>EMPLOYER</b>	EMPLOYER NAME		EMPLOYER FEIN		SIC CODE		PHONE NUMBER
	EMPLOYER ADDRESS LINE 1 AND LINE 2				NATURE OF BUSINESS		
	CITY	STATE	ZIP	INSURED REPORT NUMBER		EMPLOYER LOCATION #	
<b>POLICY</b>	INSURED NAME (parent co. if different than employer)		POLICY NUMBER		EFF DATE		EMPLOYMENT STATUS CODE <input type="checkbox"/> FULL TIME/REGULAR <input type="checkbox"/> PART TIME <input type="checkbox"/> PIECE WORKER <input type="checkbox"/> SEASONAL <input type="checkbox"/> VOLUNTEER <input type="checkbox"/> APPRENTICE FULL TIME <input type="checkbox"/> APPRENTICE PART TIME
			SELF INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO		EXP DATE		
<b>EMPLOYEE</b>	EMPLOYEE LAST NAME		PHONE INCL AREA CODE		GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> UNKNOWN		OCCUPATION DESCRIPTION
	FIRST	MI	DEPARTMENT REGULARLY WORKED				
	ADDRESS LINE 1 & 2						
	CITY	STATE	ZIP	MARITAL STATUS <input type="checkbox"/> UNMARRIED, SINGLE, DIVORCED <input type="checkbox"/> MARRIED <input type="checkbox"/> SEPARATED <input type="checkbox"/> UNKNOWN		NCCI CLASS CODE	
	SSN	DATE OF BIRTH	DATE OF HIRE				
<b>WAGE</b>	WAGE \$	PERIOD <input type="checkbox"/> HOURLY <input type="checkbox"/> DAILY	<input type="checkbox"/> WEEKLY <input type="checkbox"/> BI-WEEKLY <input type="checkbox"/> MONTHLY	NUMBER OF DAYS WORKED PER WEEK	SALARY CONTINUED IN LIEU OF COMPENSATION <input type="checkbox"/> YES <input type="checkbox"/> NO		
					FULL WAGES PAID FOR DATE OF INJURY <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>ACCIDENT/INJURY</b>	DATE OF INJURY		TIME OF INJURY <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> COULD NOT BE DETERMINED		TIME EMPLOYEE BEGAN WORK ON INJURY DATE <input type="checkbox"/> AM <input type="checkbox"/> PM		
	DATE EMPLOYER NOTIFIED OF INJURY		BODY PART AFFECTED CODE		NATURE OF INJURY CODE		CAUSE OF INJURY CODE
	DATE CLAIM ADM NOTIFIED OF INJURY		How injury or illness occurred. Describe the incident including what the employee was doing just before, the part of the body affected and how, and object or substance that directly harmed the employee.				
	DATE LAST DAY WORKED						
	DATE DISABILITY BEGAN						
	RETURN TO WORK DATE (IF APPLICABLE)						
	DATE OF DEATH (IF APPLICABLE)		IF DEATH CLAIM, GIVE # DEPENDENTS FOR EACH RELATIONSHIP				
	DID INJURY/ ILLNESS OCCUR ON EMPLOYER'S PREMISES? <input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> WIDOW <input type="checkbox"/> FATHER <input type="checkbox"/> SISTER		TOTAL # DEPENDENTS		
			<input type="checkbox"/> WIDOWER <input type="checkbox"/> DAUGHTER <input type="checkbox"/> BROTHER				
		<input type="checkbox"/> MOTHER <input type="checkbox"/> SON <input type="checkbox"/> HANDICAPPED CHILD					
ADDRESS WHERE INJURY OCCURRED (if other than employer's premises) CITY STATE ZIP						COUNTY OF INJURY	
<b>TREATMENT</b>	PHYSICIAN NAME			HOSPITAL OR OFF SITE TREATMENT NAME			
	ADDRESS LINE 1 AND 2			ADDRESS LINE 1 AND 2			
	CITY	STATE	ZIP	CITY	STATE	ZIP	
	INITIAL TREATMENT <input type="checkbox"/> NO MEDICAL TREATMENT			<input type="checkbox"/> MINOR BY EMPLOYER <input type="checkbox"/> MINOR BY CLINIC/HOSPITAL		<input type="checkbox"/> HOSPITALIZED > 24 HRS <input type="checkbox"/> EMERGENCY CARE	
<b>OTHER</b>	DATE PREPARED	PREPARER' NAME & TITLE, Signature		PREPARER'S COMPANY NAME			PHONE NUMBER