

**SOUTH CENTRAL
HUMAN RESOURCE AGENCY**

**40TH
ANNIVERSARY**

1973 - 2013



ANNUAL REPORT 2012 - 2013

HISTORY

Creation of Human Resource Agencies known as the Human Resource Agency Act of 1973 – 13-26-101: The chief elected public officials of various counties and/or cities of the economic development districts established under title 13, chapter 14 are empowered to create a human resource agency. It is the intent of this chapter that there may be four (4) metropolitan human resource agencies (Memphis-Shelby, Nashville-Davidson, Knoxville-Knox, Chattanooga-Hamilton) and no more than nine (9) rural human resource agencies, coterminous with the boundary lines of the development districts. It is the further intent of this chapter that the agencies so created may be the delivery system for human resources, and in no way an infringement on the planning functions of the development districts.

South Central Human Resource Agency was created in 1973 and chartered on February 19, 1975 as a public not-for-profit corporation.

Elk & Duck Rivers Community Association (a Community Action Agency), merged with SCHRA in November 1982.

SCHRA/EDRCA has been under the leadership of four Executive Directors over the past 40 years. Mr. Mark Whitaker 1965 – 1975; Howard Lee 1975 – 1982; James Roy Tipps 1982 – 2006; and James Coy Anderson 2006 – present. We have been housed in four different facilities during the past 40 years.

Some of the programs administered in the early years by EDRCA/SCHRA were the Cannery Program, Women, Infants, & Children (WIC), Prenatal Program, Hypertension Program, Speech and Hearing Program, Section 8 Housing Program, Credit Union, Basic Employability Training Program (BETP), Legal Services, Community Services Block Grant, etc. to the services we offer today.

Our motto has always been **“Helping People Help Themselves”** over the past 40 years of service.

**For questions or comments,
please contact the SCHRA central office
at 1-800-221-2642 or 931-433-7182,
or visit our website at www.schra.us.**

**ANNUAL REPORT
2012 - 2013
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FROM THE EXECUTIVE DIRECTOR...



All in all, we had another good year considering the loss of revenues. It was our first year to be without ARRA monies to try to do more services with. We made it and still

maintained our “accountability and transparency.” More and more scrutiny came our way due to misdeeds done by other agencies and a lot of state lawmakers were calling for the end of the HRA’s and the Development Districts. Through much legwork in the halls of the General Assembly by many of both agencies from across the state most of them backed off and realized that every agency or development district was not the culprit/s in question. I do think that there will be some kind of legislation this coming session in 2014 to call for more accountability and board participation. With all that said, we did have a good year and continued to serve as many of our constituents and our clients that the funds would allow.

As we began the new year in July without Emily Satterfield for the first time in 45 years due to retirement the last day of June, we were saddened by her passing in August. She is not only missed by those of us here that worked with her but she is missed by Weatherization Program Directors across the state as well as many that work for the program at the state level. All levels of program management depended on Emily for guidance and knowledge as to what could be done and what couldn’t be done by the according to the federal codes.

We opened the new Head Start facility in Manchester and it is a really beautiful place for the children and staff to be occupying. We started the expansion project in Columbia and hope to be finished with it in a few more weeks. It is also going to be a beautiful facility and much better suited for Head Start than the current facility. We moved to a new facility in Centerville which was built for a day care facility and really fits our needs. The staff and all of us are proud of these three latest facilities and hope that we can keep our maintenance up to date and our facilities in outstanding readiness.

When sequestration hit us in the spring we had to make serious adjustments to many of our programs

and it was accomplished by a dedicated staff and a core of employees that took what came as professionals and understanding individuals. Attrition and retirement took care of most of the cuts and very few individuals actually had to “go home” so to speak. Some of those that were cut are now back due to others leaving their positions due to the Pre-K push in the local school systems. They need the degreed teachers also.

Again, thank you for your time and service to South Central HRA and to your constituents and our clients. I know, having been where many of you are, that it takes a great deal of time to attend the meetings of the Policy Council and the Executive Committee but I also know that you are dedicated to serving you constituents to the best of your abilities and seeing that they reap the rewards of our programs if so entitled. Thank you for your oversight and guidance and if any of us can be of service to you or any of you constituents, please call. At the end of the day we can all go home knowing that we have made a difference in someone’s life and it was for the better. We have so many in our 13 county region that depend on you and South Central for a lot of the things they could not get anywhere else. So you do make a difference just by referring them to the local neighborhood service center for help.

I also want to thank our Program Directors and their personnel for all the hard work they do here at the central office and across the 13 counties. We appreciate your local appropriation to help us reach our match monies for our state appropriations which go to help with some of the programs that might need some assistance and for improvements to our facilities.

I look forward to seeing you all at the annual meeting and I am sure that Patsy will have a wonderful program planned for your enjoyment. Thank you again for your service.

Sincerely,

A handwritten signature in cursive script that reads "James Coy Anderson". The signature is written in dark ink on a white background.

James Coy Anderson
Executive Director

SOUTH CENTRAL HUMAN RESOURCE AGENCY

PROFILE

The South Central Human Resource Agency (SCHRA) was created July 11, 1973; and chartered as a public non-profit agency February 19, 1975. Its goal is to promote the development of human resources in South Central Tennessee through effective and efficient delivery of human services.

In the years that followed, the SCHRA expanded its programs and emerged as a recognized leader in helping economically disadvantaged, elderly and handicapped persons in the South Central Development District.

From our Central Office at 1437 Winchester Hwy. in Fayetteville, Tennessee, we strive to effectively deliver human service programs and oversee the coordination efforts through our 13 Neighborhood Service Centers located in each county. The following 13 counties served by the SCHRA contain over 6,500 square miles of vastly rural country and supports a

population of approximately 423,012 individuals: Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry, and Wayne.

Across this region in fiscal year 2013, the SCHRA had in place 13 Neighborhood Service Centers, 24 Head Start Centers, 23 Pre-K collaborations, 3 Early Head Start Centers, 21 congregated meal sites and 2 main kitchens. During this year, the SCHRA channeled almost 19 million dollars through grant/contract programs and employed approximately 400 people.

Guided by our Governing Board and Policy Council, the South Central Human Resource Agency lives its motto daily:

***“HELPING PEOPLE
HELP THEMSELVES”***

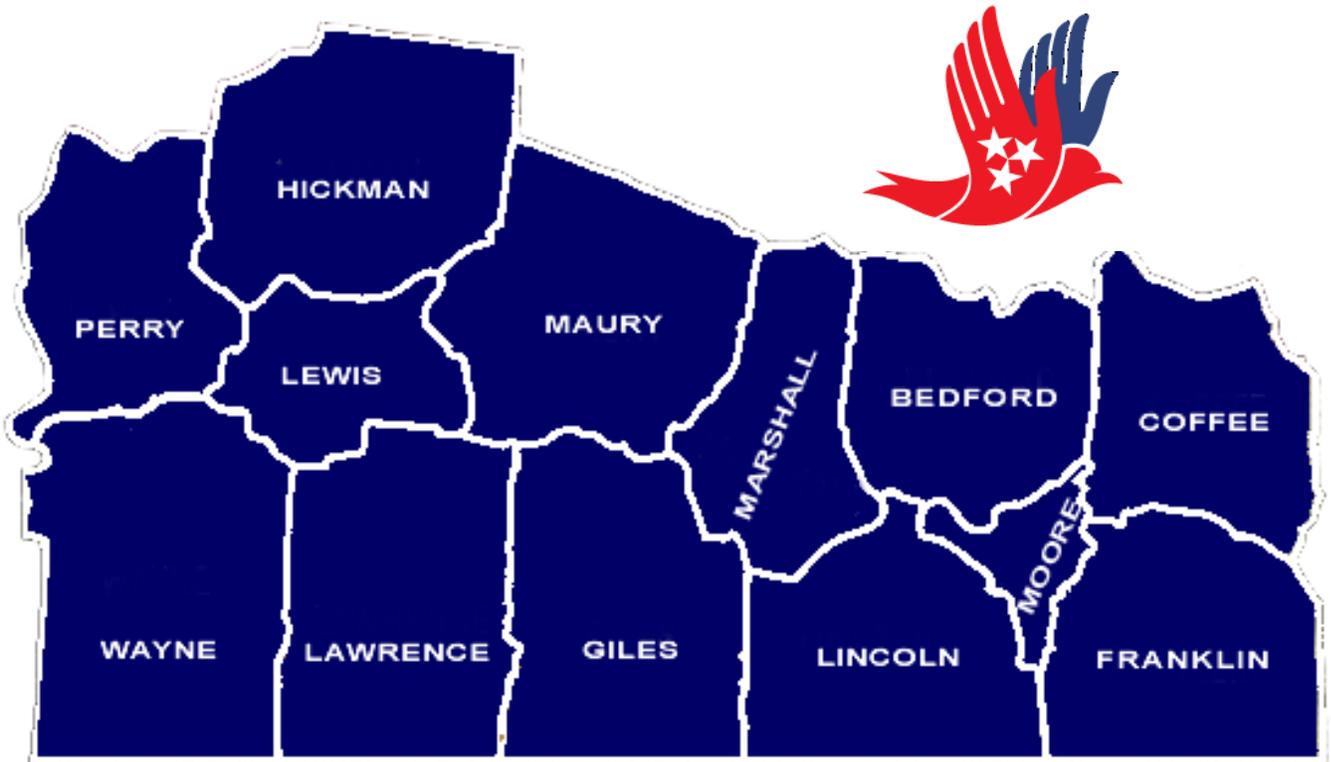
MISSION STATEMENT

The mission of the South Central Human Resource Agency is to assist eligible people of all ages to obtain a variety of services and resources.

VISION STATEMENT

Within three years, South Central Human Resource Agency will increase enterprise funding by 25%. We will differentiate ourselves from our competitors by expanding our services to the elderly and Veterans. We will open one pilot adult daycare, market our services to the Tennessee Veterans Administration and absorb programs forfeited by other service providers.

SCHRA Service Area



SCHRA has a Neighborhood Service Center (NSC) in each of our 13 counties to provide access to programs and referral to other services in the community. We have 24 Head Start Centers across our area, 3 Early Head Start Centers located in Bedford, Giles, and Lawrence counties, 23 Pre-K Classroom collaborations in Franklin, Maury, and Wayne counties. The Nutrition Program has 21 congregate meal sites and 2 main kitchens – one in Fayetteville, Lincoln County, and one in Hohenwald, Lewis County.

SCHRA Programs At-a-Glance

Program	Goal
Home & Community Based Program (OPTIONS) Medicaid Waiver/Homemaker/Family Caregiver, Respite Sitter/Meals/Long Term Care Choices	Provides homemaker, personal care, sitter service, and home delivered meals to elderly and adults 18 years or older with a disability.
Foster Grandparents- FGP	Provides stipend volunteer opportunities for limited income persons age 55 and over to give support services to children with "special needs" in the community
Retired Senior Volunteer Program	Provides opportunities for retired persons age 55 and older to serve their communities through volunteerism.
Senior Community Service Employment Program - Title V	Assists economically disadvantaged people age 55 and older by providing immediate supplemental income, work experience, training and assistance with placement in permanent employment situations.
Low Income Energy Assistance Program - LIHEAP	Provides financial assistance for heating costs to elderly, handicapped and low income persons.
Community Services Block Grant - CSBG	Provides access to programs and services needed by elderly, handicapped and low-income persons through Neighborhood Service Centers.
Social Services Block Grant/Protective Service Homemaker	Provides support services to adults who have been threatened with abuse, neglect, or exploitation.
Emergency Food Assistance Program	Provide USDA donated food products to low income households at distribution held quarterly in each of our thirteen counties.
Weatherization Assistance Program	To improve energy efficiency and reduce energy costs of low income households by utilizing energy efficient materials.
Community Corrections Program	Provide alternative to incarceration for non-violent felony offenders.
Alcohol/Drug Safety Education	A court ordered education program providing a minimum of 12 hours of education pertaining to substance abuse, physiological and psychological aspects of alcohol and drug use.
Head Start/Early Head Start	Provide comprehensive educational opportunities for low-income and special needs children and empower families.
Food Service Program	Provides a hot nutritious noon-time meal to individuals for a fee without limited qualifications.
Nutrition Services for the elderly	Provides a hot nutritious noon-time meal at congregate meal sites for individuals 60 years of age and older, and delivers meals to eligible homebound.
Ensure	For sale to the public, with no qualifications, at a discounted price.
Catering	The Nutrition Program offers full service catering to the public for a fee, depending on what you order. The funds from catering help generate enough income to purchase equipment as needed and to help sustain the Nutrition program at five days a week.
Community Representative Payee Program	Provides money management services to assist persons who are incapable of keeping track of financial matters. Must receive Social Security or disability benefit and certified by a physician to be incapable of money management.
Private Pay Homemaker Services	Provides light housekeeping and respite sitter services, on a fee basis, with no limiting qualifications.
Volunteer Income Tax Program (VITA)	Volunteers complete annual tax returns for low and moderate income taxpayers free of charge.
Fingerprinting Service	Provides fingerprinting services to the public.

SCHRA SENIOR STAFF



Pat Bennett
Network Administrator



Joann Benson
Head Start/Early Head Start Director



Donna Brazier
Nutrition Program Director



Bobbie Cox
Foster Grandparent
Program Director



Patsy Freeman
Executive Secretary



Pam Gray
Purchasing Officer



Jackie Hamlin
Retired Senior Volunteer
Program Director

SENIOR STAFF continued



Judy McCleod
Correction Program Director
Fingerprinting



Cindy Miles
Community Services Program Director,
Weatherization, CRPP and DUI School
Program Director



Pamela Morris
Title V Program Director



Kenneth Parker
Maintenance Officer



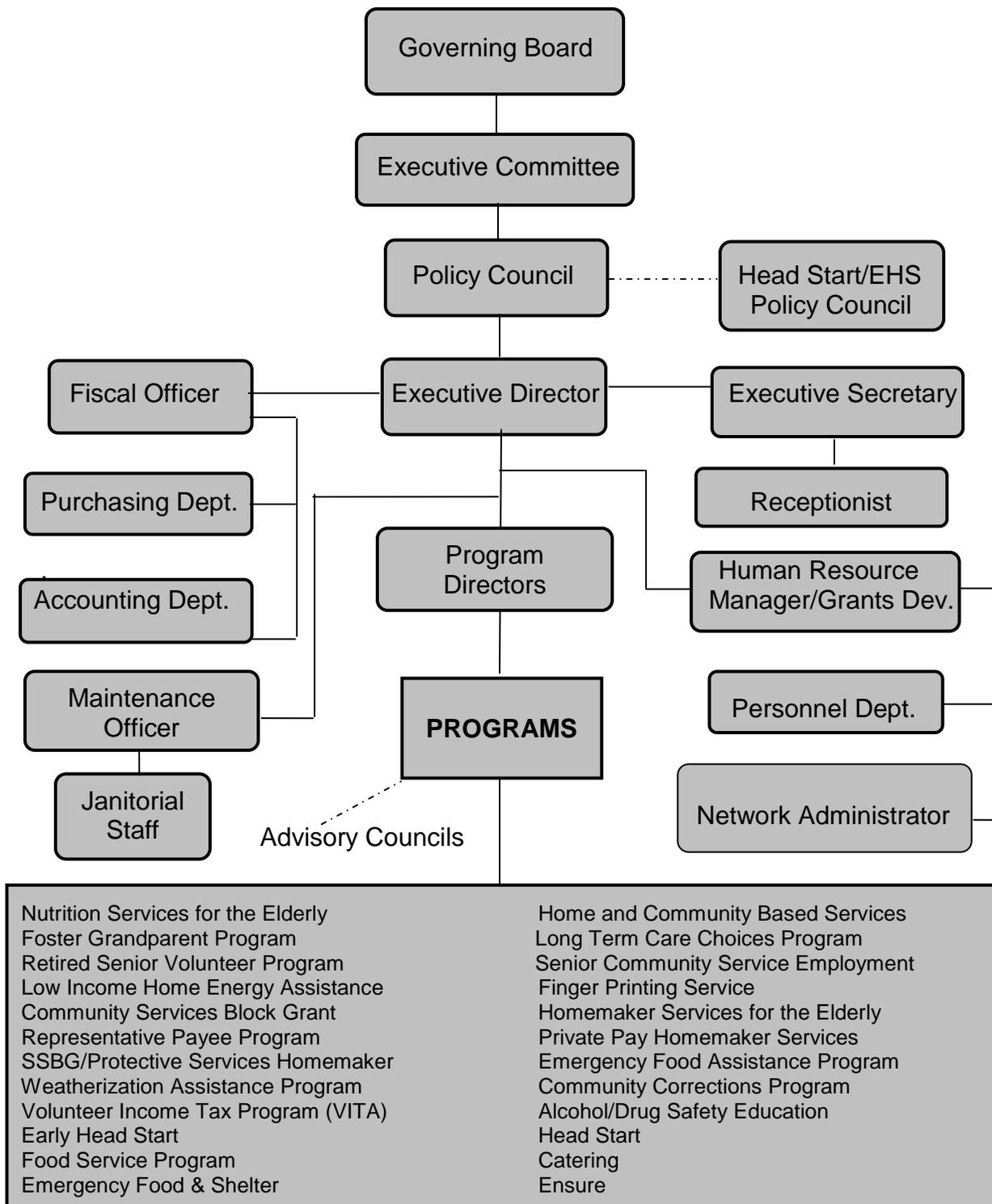
Scarlet Patterson
Human Resource Manager



Jim Reynolds
Fiscal Officer

SOUTH CENTRAL HUMAN RESOURCE AGENCY

ORGANIZATIONAL CHART



SOUTH CENTRAL HUMAN RESOURCE AGENCY
NEIGHBORHOOD SERVICE CENTERS

BEDFORD COUNTY	200 Dover St. Shelbyville, TN 37160	684-3015
COFFEE COUNTY	414 Wilson Avenue Tullahoma, TN 37388	461-0041
FRANKLIN COUNTY	107 N. Porter St., Suite 5 Winchester, TN 37398	967-1438
GILES COUNTY	937 W. College St. Pulaski, TN 38478	363-5382
HICKMAN COUNTY	101 College St. Centerville, TN 37033	729-5921
LAWRENCE COUNTY	15 Public Square Lawrenceburg, TN 38464	762-7863
LEWIS COUNTY	43 Smith Avenue Hohenwald, TN 38462	796-4825
LINCOLN COUNTY	1437 Winchester Hwy. Fayetteville, TN 37334	433-7182
MARSHALL COUNTY	1572 Old Columbia Hwy. Lewisburg, TN 37091	359-6393
MAURY COUNTY	1740 North Main St. Columbia, TN 38401	388-1173
MOORE COUNTY	251 Majors Blvd. P. O. Box 403 Lynchburg, TN 37359	759-7827
PERRY COUNTY	100 North Popular St. Linden, TN 37096	589-2130
WAYNE COUNTY	525 B Highway 64 E Waynesboro, TN 38485	722-3717

(931) area code

OVERVIEW OF SCHRA REGULATORY BODIES THE GOVERNING BOARD, EXECUTIVE COMMITTEE & POLICY COUNCIL

The corporate powers of the South Central Human Resource Agency (SCHRA) are vested in its Governing Board, which is responsible for fulfilling Agency objectives and establishing policy guidelines and direction. The SCHRA Governing Board has delegated authority to the Executive Committee of the South Central Tennessee Development District (SCTDD) to act for it, and has authorized the Policy Council to administer Agency activities within the framework of established policies and in conformance with Federal/State program guidelines.

The SCHRA Governing Board is composed of representatives from each of the 13 counties that the Agency serves. Membership consists of the county executive/mayor of each county, the mayor of each municipality, thirteen human resource representatives appointed by the county mayor/executive, and one state senator and one state representative whose districts lie within the Development District.

Similarly, the Executive Committee of the SCTDD is comprised of 13 county/metro executives, three minority representatives, one state senator, one state representative, and seven city mayors; and, as authorized, acts for the Governing Board.

The membership of the Policy Council is comprised of one third elected public officials currently holding office, one third are persons chosen in accordance with democratic selection procedures to assure that they are representatives of the poor in the area they serve, and the remainder members are officials or members of business, industry, religious, welfare, education, and other major groups with interest in the community. This is known as a tri-partite board to insure compliance with the Community Services Block Grant Act.

Additionally, serving on the Policy Council in a non-voting status, is a Head Start Policy Council Representative, Licensed Attorney, Financial Management Representative, and an Early Childhood Education Representative. These seats on our board are to meet the requirements of the Head Start Act.

The Policy Council meets four times a year; the Executive Committee of the SCTDD, acting for the SCHRA Governing Board, meets in concert with and ratifies Policy Council Actions including program budgets, proposals, and contracts approved by the Policy Council. The SCHRA Governing Board meets annually.

The members of these bodies play a critical role in overseeing programs, ratifying policies and helping to plan the future of our Agency. Without a strategy based on knowledge and placed in the hands of competent and concerned individuals, we would have only random ideas without a guiding purpose or direction.

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
OFFICERS 2012-2013**



MAYOR JANET VANZANT
Policy Council/Governing Board
CHAIRPERSON



Mayor Peggy Bevels
Policy Council
Vice Chairperson



Mrs. Joanne Lord
Policy Council Secretary



Mayor David Pennington
Governing Board
Vice Chairman



Mayor Wallace Cartwright
Governing Board
Secretary

2011- 2012 BOARD OFFICERS (at June 30, 2013)

SCHRA GOVERNING BOARD/SCHRA EXECUTIVE COMMITTEE:

Giles County Mayor Janet Vanzant.....Chairperson
Coffee County Mayor David Pennington.....Vice-Chairman
Shelbyville Mayor Wallace Cartwright.....Secretary

SCHRA POLICY COUNCIL:

Giles County Mayor Janet Vanzant.....Chairperson
Lincoln County Mayor Peggy Bevels.....Vice-Chairperson
Mrs. Joanne Lord.....Secretary

SCHRA POLICY COUNCIL COMMITTEES (at June 30, 2013):

BUDGET/STATE APPROPRIATIONS:

County Mayor Janet Vanzant, Chr.
County Mayor Jason Rich
Mrs. Barbara Boyett
County Mayor Richard Stewart
Mr. Dolan Eady
Metro/County Mayor Sloan Stewart

PERSONNEL:

Mrs. Sandy Calvert, Chairperson
Mr. Wayne Limbaugh
County Mayor John Carroll
Mr. Willie Lee Leslie
Ms. Sandra Minatra
County Mayor Peggy Bevels

GRIEVANCE:

County Mayor Eugene Ray, Chr.
County Mayor David Pennington
Mr. Dolan Eady
Ms. Sue Turnbow
Ms. Melanie Smith
Mr. David Duren

NOMINATING/BY-LAWS:

County Mayor David Pennington, Chr.
Mr. David Duren
Mr. Will P. Martin
County Mayor Joe Boyd Liggett
County Mayor Van Ward

PROPERTY:

County Mayor Joe Boyd Liggett, Chrm.
Mr. Tom Holland, Financial Rep.
Mr. Eugene Richardson
Attorney Cathy Conley, Legal Rep.
Mrs. Joanne Lord
Ms. Debra Barnes
County Mayor Steve Gregory
County Mayor J. Mack Chandler

PROGRAM APPEALS:

County Mayor Peggy Bevels
Mr. Willie Lee Leslie
City Mayor Wallace Cartwright
Mr. Dolan Eady
Ms. Barbara Boyett

CSBG Service Priority Setting:

County Mayor John Carroll, Chairman
Mr. Will P. Martin
County Mayor James Lee Bailey
Mr. Wayne Limbaugh
Ms. Sandy Calvert
Ms. Sandra Minatra

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
GOVERNING BOARD 2012-2013***

BEDFORD COUNTY

County Mayor Eugene Ray
Mayor Dennis Webb-Bell Buckle
Mayor Larry Nee-Normandy
Mayor Wallace Cartwright-Shelbyville
Mayor Ron Stacy-Wartrace
Mr. Will P. Martin

COFFEE COUNTY

County Mayor David Pennington
Mayor Lonnie Norman-Manchester
Mayor Lane Curlee-Tullahoma
Mr. Rennie Bell

FRANKLIN COUNTY

County Mayor Richard Stewart
Mayor Joe Ed Williams-Cowan
Mayor Robin Smith-Decherd
Mayor Tony DeMatteo-Estill Springs
Mayor Terry May-Huntland
Mayor Terry Harrell-Winchester
Ms. Melanie Smith

GILES COUNTY

County Mayor Janet Vanzant
Mayor Tim McConnell-Ardmore
Mayor Pat Ford-Pulaski
Mayor Carolyn Thompson-Elkton
Mayor Charles Jett-Lynnville
Mayor Tracy Wilburn-Minor Hill
Ms. Sandra Minatra

HICKMAN COUNTY

County Mayor Steve Gregory
Mayor Bob Bohn-Centerville
Mr. Mickey Bunn

LAWRENCE COUNTY

County Executive J. Mack Chandler
Mayor Rex Johnson-Ethridge
Mayor Keith Durham-Lawrenceburg
Mayor Fred Simbeck-Loretto
Mayor Michael Novem-St. Joseph
Ms. Sandy Calvert

LEWIS COUNTY

County Mayor Van Ward
Mayor Johnny Clayton-Hohenwald
Ms. Sue Turnbow

LINCOLN COUNTY

County Mayor Peggy Bevels
Mayor John Ed Underwood-Fayetteville
Mayor James Owen-Petersburg
Mr. Willie Lee Leslie

MARSHALL COUNTY

County Mayor Joe Boyd Liggett
Mayor Carl Cooper-Chapel Hill
Mayor Amos Davis-Cornersville
Mayor Barbara Woods-Lewisburg
Ms. Barbara Boyett

MAURY COUNTY

County Mayor James Lee Bailey
Mayor Dean Dickey-Columbia
Mayor Maury Colvett-Mt. Pleasant
Mayor Rick Graham-Spring Hill
Mr. Eugene Richardson

MOORE COUNTY

Metropolitan Executive Sloan Stewart
Mr. Dolan Eady

PERRY COUNTY

County Mayor John Carroll
Mayor Jim Azbill-Linden
Mayor Robby Moore-Lobelville
Mrs. Joanne Lord

WAYNE COUNTY

County Mayor Jason Rich
Mayor Robert Culp-Clifton
Mayor Robert Vencion-Waynesboro
Mayor Jasper Brewer-Collinwood
Mr. Warren Miller

Representative Judd Matheny
Senator Jim Tracy

*at June 30, 2013

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
POLICY COUNCIL 2012-2013**

BEDFORD COUNTY

County Mayor Eugene Ray
Mr. Will P. Martin

COFFEE COUNTY

County Mayor David Pennington
Mr. Wayne Limbaugh
Attorney Cathy Conley, Legal Rep.

FRANKLIN COUNTY

County Mayor Richard Stewart
Mrs. Melanie Smith

GILES COUNTY

County Mayor Janet Vanzant
Ms. Sandra Minatra

HICKMAN COUNTY

County Mayor Steve Gregory
Mr. Mickey Bunn

LAWRENCE COUNTY

County Executive J. Mack Chandler
Ms. Sandy Calvert

LEWIS COUNTY

County Mayor Van Ward
Ms. Sandra Thompson
Mrs. Debra Barnes, HS/EHS Chairperson
Ms. Wanda Hinson, Education Rep.

LINCOLN COUNTY

County Mayor Peggy Bevels
Mr. Willie Lee Leslie
Mr. Tom Holland, Financial Rep.

MARSHALL COUNTY

County Mayor Joe Boyd Liggett
Ms. Barbara Boyett

MAURY COUNTY

County Mayor James Lee Bailey
Mr. Eugene Richardson

MOORE COUNTY

Metropolitan Executive Sloan Stewart
Mr. Dolan Eady

PERRY COUNTY

County Mayor John Carroll
Ms. Joanne Lord

WAYNE COUNTY

County Mayor Jason Rich
Mr. David Duren

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
COMBINED BALANCE SHEET
JUNE 30, 2013**

ASSETS

Cash	\$ 574,231.61
Cash - Liquid Funds Account - Restricted	272,281.86
Local Gov't Investment Pool	171.34
Certificate of Deposit - Construction	459,000.00
Cash - CCRP	256,525.08
Inventory - Consumable Supplies	51,123.54
Prepayments	14,099.98
Due from Grantors	<u>860,153.37</u>
Current Assets	<u>\$2,487,586.78</u>
Land & Buildings	1,450,222.74
Leasehold Improvements	597,461.97
Vehicles & Other Equipment	1,288,450.41
Accumulated Depreciation	<u>(1,416,909.71)</u>

TOTAL ASSETS **\$4,406,812.19**

LIABILITIES AND FUND EQUITY

Liabilities:

Accounts Payable	\$ 499,814.46
Withholdings & Benefits Payable	116,181.52
Accrued Audit Fee	38,500.00
Accrued Leave	248,278.97
Due to CRPP	-
Due to Grantors	328,145.44

Excess Expenditures at June 30, 2013 (69,650.99)

Notes Payable – Building 37,500.00

TOTAL LIABILITIES **\$ 1,198,769.40**

Fund Equity:

Investment in Land & Buildings	\$ 1,450,222.74
Investment in Leasehold Improvements	597,461.97
Investment in other Fixed Assets	1,288,450.41
Accumulated Depreciation	<u>(1,416,909.71)</u>

Fund Balance – Restricted 491,115.52

Fund Balance - Unrestricted 797,701.86

TOTAL FUND EQUITY **\$3,208,042.79**

TOTAL LIABILITIES AND FUND EQUITY **\$4,406,812.19**

This statement does not include in-kind contribution activities.
This statement for the twelve months ending June 30, 2013 is unaudited.

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
FOR THE TWELVE MONTHS ENDED JUNE 30, 2013**

REVENUES

Head Start	\$7,379,495.23
Head Start Training & Technical Assistance	82,214.00
Early Head Start	593,221.36
EHS Training & Technical Assistance	14,175.00
Mentor Grant	-
Head Start COB	244,823.57
Head Start Restricted	4,464.20
Community Services Block Grant	823,155.67
Community Services Block Grant restricted	4,245.00
Low Income Home Energy Assistance Program	3,949,535.57
Protective Service Homemaker Program (SSBG)	233,040.73
Weatherization Assistance Program	79,094.75
State Appropriations	180,665.00
SCHRA Discretionary Account	42,945.83
SCHRA Special Project	1,756.63
Alcohol & Drug Safety Program	23,138.14
Ensure	52,284.00
Nutrition Services for the Elderly	1,508,465.39
Food Service Program	1,264,672.93
Homemaker Services	545,100.49
Community Corrections Program	481,594.40
Fingerprinting Program	4,088.46
Senior Community Services Project Title V - SSAI	667,914.00
Volunteer Income Tax Assistance	22,325.99
Retired Senior Volunteer Program – CNS	9,150.90
Retired Senior Volunteer Program – CNS	28,788.33
Retired Senior Volunteer Program – Restricted	-
Foster Grandparents Program	287,456.39
Foster Grandparents Program – Restricted	1,054.00
Marshall County Emergency Food & Shelter Program	15,855.00
TN Emergency Food Assistance Program PY'13	45,624.05
TN Emergency Food Assistance Program PY'12	64,842.94
TN Emergency Food Assistance Program Restricted PY'12	187.00
TN Emergency Food Assistance Program Restricted PY'13	754.00
Community Representative Payee Program	<u>77,587.00</u>
TOTAL REVENUES	<u>\$18,733,715.95</u>

COMBINED STATEMENT OF REVENUES AND EXPENDITURES cont'd

EXPENDITURES

Head Start	\$7,497,783.84
Mentor Grant	-
Head Start Training & Technical Assistance	82,623.69
Early Head Start	614,161.67
EHS Training & Technical Assistance	14,632.62
Head Start COB	244,823.35
Head Start – Restricted	3,489.80
Community Services Block Grant - Restricted	780.66
Community Services Block Grant	823,155.67
Low Income Energy Assistance Program	3,949,535.57
Protective Service/Homemaker Program (SSBG)	258,547.15
Weatherization Assistance Program	79,094.75
State Appropriations	88,411.77
SCHRA Discretionary Account	112,118.12
SCHRA Special Project	579.01
Alcohol & Drug Safety Program	18,826.04
Ensure	39,985.04
Nutrition Services for the Elderly	1,553,788.01
Food Service Program	1,210,858.92
Homemaker Services - SCTDD	501,241.95
Community Corrections Program	493,200.58
Fingerprinting Program	407.53
Senior Community Services Project Title V – SSAI	667,988.63
Volunteer Income Tax Assistance	24,193.49
Retired Senior Volunteer Program – CNS	9,150.90
Retired Senior Volunteer Program – CNS	28,874.85
Retired Senior Volunteer Program – Restricted	-
Foster Grandparents Program	287,456.39
Foster Grandparents Program – Restricted	395.71
Marshall County Emergency Food & Shelter Program	16,855.41
TN Emergency Food Assistance Program PY'13	45,624.05
TN Emergency Food Assistance Program PY'12	64,842.94
TN Emergency Food Assistance Program Restricted PY'12	-
TN Emergency Food Assistance Program Restricted PY'13	-
Community Representative Program	69,938.83
TOTAL EXPENDITURES	<u>\$ 18,803,366.94</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ (69,650.99)</u>

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
OPERATING BUDGET 2012/2013**

PROGRAM	PROJECT PERIOD	FUNDING SOURCE	FUNDING AVAILABLE	FUNDS UTILIZED
AGING				
Nutrition Services for the Elderly:				
Title III-C Congregate Meal Service	07-01-12/06-30-13	South Central TN Development District	580,022	577,378
Title III-C Home Delivered Meal Service	07-01-12/06-30-13	South Central TN Development District	477,046	494,120
OPTIONS Home Delivered Meal Service	07-01-12/06-30-13	South Central TN Development District	113,936	118,148
Family Care Giver Home Delivered Meal Service	07-01-12/06-30-13	South Central TN Development District	13,354	13,671
AmeriChoice LTC Home Delivered Meal Service	07-01-12/06-30-13	AmeriChoice	168,744	183,713
AmeriGroup LTC Home Delivered Meal Service	07-01-12/06-30-13	AmeriGroup	119,496	130,088
Blue Care HomeLTC Delivered Meal Service	07-01-12/06-30-13	BlueCare	4,840	5,111
Private Pay Home Delivered Meal Service	07-01-12/06-30-13	Agency Performance Based	31,027	31,558
Ensure Program	07-01-12/06-30-13	Agency Performance Based	52,284	39,985
Homemaker Services for the Elderly:				
Title III-B Homemaker Services	07-01-12/06-30-13	South Central TN Development District	84,803	75,172
OPTIONS Homemaker Services	07-01-12/06-30-13	South Central TN Development District	77,764	69,374
Family Caregiver Homemaker Services	07-01-12/06-30-13	South Central TN Development District	6,684	5,963
AmeriChoice LTC Homemaker Services	07-01-12/06-30-13	AmeriChoice	2,912	2,598
AmeriGroup LTC Homemaker Services	07-01-12/06-30-13	AmeriGroup	817	729
OPTIONS Personal Care Services	07-01-12/06-30-13	South Central TN Development District	20,602	18,308
AmeriChoice LTC Personal Care Services	07-01-12/06-30-13	AmeriChoice	157,178	139,791
AmeriGroup LTC Personal Care Services	07-01-12/06-30-13	AmeriGroup	49,115	43,645
Family Care Giver Sitter Services	07-01-12/06-30-13	South Central TN Development District	37,439	33,269
AmeriChoice LTC Respite Services	07-01-12/06-30-13	AmeriChoice	6,003	6,651
AmeriChoice LTC Attendant Care Services	07-01-12/06-30-13	AmeriChoice	94,921	98,585
AmeriGroup LTC Attendant Care	07-01-12/06-30-13	AmeriGroup	6,861	7,157
Retired Senior Volunteer Program	07-01-12/03-30-13	Corp. for National & Community Service	28,979	28,875
Retired Senior Volunteer Program	04-01-13/06-30-13	Corp. for National & Community Service	9,151	9,151
Foster Grandparent Program	07-01-12/06-30-13	Corp. for National & Community Service	288,652	287,184
Foster Grandparent Program – Restricted	07-01-12/06-30-13	Local	1,054	396

OPERATING BUDGET cont'd

PROGRAM	PROJECT PERIOD	FUNDING SOURCE	FUNDING AVAILABLE	FUNDS UTILIZED
EMPLOYMENT AND TRAINING				
Senior Community Service Employment Program	07-01-12/07-30-13	Senior Service America, Inc.	667,914	667,989
CHILDREN AND YOUTH SERVICES				
Head Start	07-01-12/06-30-13	U. S. Dept. of Health & Human Services	6,928,436	7,001,787
Head Start Training & Technical Assistance	07-01-12/06-30-13	State and Local Appropriations		45,349
Head Start Training & Technical Assistance	07-01-12/06-30-13	U. S. Dept. of Health & Human Services	82,214	82,214
Head Start – USDA	07-01-12/06-30-13	TN Department of Human Services	451,059	451,059
Head Start – Restricted Fund	07-01-12/06-30-13	Local	4,464	3,490
Head Start COB	10-01-12/06-30-13	U. S. Dept. of Health & Human Services	249,000	244,823
Head Start Mentor Grant	09-01-10/02-30-13		40,463	
Early Head Start	07-01-12/06-30-13	U. S. Dept. of Health & Human Services	566,991	566,991
Early Head Start Training & Technical Asst.	07-01-12/06-30-13	State and Local Appropriations		21,398
Early Head Start Training & Technical Asst.	07-01-12/06-30-13	U. S. Dept. of Health & Human Services	14,175	14,175
Early Head Start – USDA	07-01-12/06-30-13	TN Dept. of Human Services	26,230	26,230
ENERGY ASSISTANCE				
Low Income Energy Home Assistance Program	07-01-12/06-30-13	Tennessee Department of Human Services	3,982,412	3,949,535
Weatherization Assistance Program	12-01-12/06-30-13	Tennessee Housing Development Agency	281,555	79,095
CORRECTIONS AND REHABILITATIONS				
Community Corrections Program	07-01-12/06-30-13	TN Dept. of Board of Probation & Parole	484,106	468,262
Community Corrections Program	07-01-12/06-30-13	Local Performance Based	33,075	24,939
DUI/Alcohol Safety Services	07-01-12/06-30-13	Local Performance Based	23,138	18,826
Fingerprinting Services	07-01-12/06-30-13	Local Performance Based	4,088	407
SUPPORT AND EMERGENCY SERVICES				
Social Services Block Grant Homemaker Program	07-01-12/06-30-13	Tennessee Department of Human Services	234,850	206,691
Social Services Block Grant Homemaker Program	07-01-12/06-30-13	Local Governments	26,350	26,350
Social Services Block Grant Homemaker Program	07-01-12/06-30-13	State and Local Appropriations	-	25,506
Tennessee Emergency Food Assistance Program	10-01-12/09-30-13	Tennessee Department of Agriculture	49,642	45,624
Tennessee Emergency Food Assistance Program	10-01-11/09-30-12	Tennessee Department of Agriculture	64,843	64,843
TN Emergency Food Assistance Prog -Restricted	10-01-11/09-30-12	Agency	187	-

TN Emergency Food Assistance Prog – Restricted	10-01-12/06-30-13	Agency	754	-
Emergency Food & Shelter - Marshall County	07-01-12/06-30-13	Emergency Food & Shelter National Bd.	15,855	16,855
Community Representative Payee Administration	07-01-12/06-30-13	Agency Performance-based	77,587	69,939
Volunteer Income Tax Assistance	10-01-12/06-30-13	United Way of Metropolitan Nashville	35,000	24,193
INFORMATION AND REFERRAL				
Community Services Block Grant	07-01-12/06-30-13	Tennessee Department of Human Services	1,028,790	823,156
Community Services Block Grant – Restricted	07-01-12/06-30-13	South Central TN Development District	4,245	781
PROGRAM SUPPORT				
State and Local Appropriations	07-01-12/06-30-13	State of Tennessee & Local Governments	180,665	88,412
AGENCY ENTERPRISE				
Food Services	07-01-12/06-30-13	Agency	1,264,673	1,210,859
Service Project	07-01-12/06-30-13	Agency	1,757	579
Agency Discretionary Fund	07-01-12/06-30-13	Agency	42,946	112,118
GRAND TOTAL			<u>\$19,301,147</u>	<u>\$18,803,367</u>

NUTRITION SERVICES FOR THE ELDERLY

CONGREGATE MEALS

Donna Brazier, Program Director

STAFF: 40

FUNDING SOURCE: SCTDD/TCOA and participant contributions

CLIENTS SERVED: 552

PROGRAM OBJECTIVE: To help the frail and elderly individuals aged 60 or over eat adequately by providing a noon-time meal in a congregate or home delivered setting. The development of skills and/or knowledge to help the elderly select and prepare nourishing and well-balanced meals is also of primary concern. The program is

committed to insuring the dignity of every person and underlining their importance through continued social contact and activities which minimize the need for institutionalism in nursing homes or other comparable facilities.



SERVICES PROVIDED: Meals were served at 21 nutrition meal sites. The following is a break-out by county of participants and meals served:

County	Clients	Meals	County	Clients	Meals
Bedford	45	7,070	Lincoln	35	4,480
Coffee	84	14,220	Marshall	46	6,578
Franklin	55	7,859	Maury	53	6,867
Giles	30	3,738	Moore	18	2,364
Hickman	15	2,136	Perry	56	9,600
Lawrence	45	7,109	Wayne	37	5,988
Lewis	33	3,979	TOTAL	552	81,988

PARTICIPANT ELIGIBILITY: A person 60 or older and the spouse of the person, regardless of age, are eligible to participate in Nutrition services.

ACCOMPLISHMENTS: Supplemented food to meal sites, Volunteer Appreciation Days, the Foster Grandparent Program meetings, Summer Youth Program, and served Head Start.

NUTRITION SERVICES FOR THE ELDERLY

HOME DELIVERED MEALS

Donna Brazier, Program Director

STAFF: 40

BUDGET: Based on a unit cost of \$6.00 hybrid (cold) meals; \$7.00 hot meals

FUNDING SOURCE: South Central TN Development District/TCOA and participant contributions

CLIENTS SERVED: 439

PROGRAM OBJECTIVE: To help the frail and elderly individuals aged 60 or over eat adequately by providing a noon-time meal in a home delivered setting. The development of skills and/or knowledge to help the elderly select and prepare nourishing and well-balanced meals is also of primary concern. Meals are provided to those who have limited mobility which may impair their capacity to shop and cook for themselves. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities which minimize the need for institutionalism in nursing homes or other comparable facilities.



SERVICES PROVIDED: Home Delivered Meals

County	Clients	Meals	County	Clients	Meals
Bedford	56	5,518	Lincoln	27	3,969
Coffee	48	8,508	Marshall	51	8,948
Franklin	49	8,412	Maury	57	10,609
Giles	26	4,421	Moore	10	1,353
Hickman	19	3,729	Perry	10	1,923
Lawrence	37	5,185	Wayne	28	5,166
Lewis	21	3,015	TOTAL	439	70,756

Volunteers are a vital part of our Home-Delivered Meal programs and the success of the programs would not be possible without them.

HOME & COMMUNITY BASED PROGRAM (OPTIONS)

CAREGIVER, OPTIONS, LONG TERM CARE CHOICES HOME DELIVERED MEALS

Donna Brazier, Program Director

PROGRAM STAFF: 40

BUDGET: Based upon a unit cost of \$6.00 hybrid (cold) meals; \$7.00 hot meals

FUNDING SOURCE: South Central TN Development District, AmeriGroup, AmeriChoice, and Blue Care

PROGRAM OBJECTIVE: To help the frail and disabled aged 18 years or older to eat adequately. The program provides a noon-time meal in a home delivered setting. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities. This helps minimize the need for institutionalism in nursing homes or other comparable facilities.

PROGRAM ELIGIBILITY: A person 18 years of age or older who has limited mobility that may impair their ability to cook for themselves.

SERVICES PROVIDED: Through June 30, 2013, the following home-delivered meals were provided:

OPTIONS			OPTIONS		
County	Meals	Clients	County	Meals	Clients
Bedford	2,202	11	Lincoln	550	04
Coffee	1,170	09	Marshall	3,893	22
Franklin	1,514	09	Maury	2,708	15
Giles	763	06	Moore	263	01
Hickman	765	04	Perry	254	02
Lawrence	1,026	05	Wayne	1,117	05
Lewis	680	03	TOTAL	16,905	96

CAREGIVER			CAREGIVER		
County	Meals	Clients	County	Meals	Clients
Bedford	0	0	Lincoln	171	1
Coffee	0	0	Marshall	262	1
Franklin	298	2	Maury	524	2
Giles	130	1	Moore	0	0
Hickman	0	0	Perry	0	0
Lawrence	526	2	Wayne	47	1
Lewis	0	0	Total	1,958	10

<i>Long Term Care Choices</i>			<i>Long Term Care Choices</i>		
County	Meals	Clients	County	Meals	Clients
Bedford	3,417	20	Lincoln	3,471	18
Coffee	6,570	40	Marshall	3,898	30
Franklin	1,895	12	Maury	7,612	40
Giles	4,685	27	Moore	546	3
Hickman	1,556	10	Perry	1,276	8
Lawrence	5,161	30	Wayne	3,074	18
Lewis	2,385	14	TOTAL	45,546	270

FOOD SERVICE PROGRAM: The Nutrition Program provides a hot, nutritious noon-time meal to individuals for a fee without limited qualifications. These meals can be delivered to your home or place of business.

ENSURE PROGRAM: Ensure is available by the case in assorted flavors to the public at a discounted price. Not to be resold.

CATERING SERVICE: The Nutrition Program offers professional catering services to help generate enough income to purchase equipment as needed and to help sustain the Nutrition Program at five days a week. The catering dollars pay for the cost of food, utility maintenance and labor cost of each job. The remaining money goes back into the program. Without the



additional dollars, the Nutrition Congregate Program would only be in operation four days a week. This would mean that 1850 – 2000 meals per month would be cut and create a higher number of seniors going hungry in our communities. We strive hard to continue keeping seniors fed and in their homes instead of an institution of some kind. For catering services please contact the Nutrition Department at 931-433-7182, ext.138 or 1-800-221-2642, ext. 138.

Our catering services have increased tremendously over this past year. We had 168 catering jobs in Program Year 2013. This increase is largely due to word of mouth by our satisfied customers.

FOSTER GRANDPARENT PROGRAM

Bobbie Cox, Program Director

PROGRAM STAFF: 1 part-time

FUNDING SOURCE: Corporation for National & Community Service

VOLUNTEERS: 72



PROGRAM OBJECTIVE: To provide stipend volunteer opportunities for limited income persons age 55 and over to give supportive services to children with "special needs" in the community.

SERVICES PROVIDED: Volunteers (foster grandparents) help infants abandoned at birth, addicted to drugs, assist children and adolescents with learning disabilities, those who have been abused, and/or neglected. Volunteers also help teen parents and their offspring. Foster Grandparents serve in volunteer stations such as Head Start, public schools, day care centers, shelters for abused women and children, and after school programs.

Foster Grandparents and children served are as follows:

COUNTY	VOLUNTEERS	CHILDREN
Bedford	1	2
Coffee	0	0
Franklin	4	12
Giles	8	19
Hickman	0	0
Lawrence	15	60
Lewis	0	0
Lincoln	16	52
Marshall	8	24
Maury	0	0
Moore	0	0
Perry	1	4
Wayne	19	72
Total	72	245



PROGRAM ELIGIBILITY:

Applicants must be at least 55 years old, willing to serve an average of 20 hours per week and meet 200% income guidelines. Persons with disabilities are welcome to serve. Volunteers receive a modest tax-free allowance or stipend and an annual physical exam.

ACCOMPLISHMENTS: We have developed a new collaboration with Gifts In-Kind 360 and Bed, Bath, and Beyond. The FGP volunteers are receiving bedding, pots, pans, sheets, towels, small appliances, and much more. In the last 12 months, we have distributed over \$90,000 worth of in-kind.

RETIRED SENIOR VOLUNTEER PROGRAM

Jackie Hamlin, Program Director

STAFF: 1 part-time/Title V Staff – Romine Berryhill

FUNDING SOURCE: Corporation for National & Community Service

VOLUNTEERS: 240

PROGRAM OBJECTIVE: The Retired Senior Volunteer Program is a locally run, federally legislated grant program which provides opportunities for retired persons 55 and older to serve their communities in volunteering on a regular basis in a variety of settings. Volunteers serve in locally run, cost effective programs.

SERVICES PROVIDED: RSVP offices are located in Bedford, Coffee, Franklin, Lincoln, and Moore counties. Services

being provided by volunteers are: meal delivery for the elderly homebound, telephone reassurance program for shut-ins living alone, visitation in hospitals, assist nursing homes with special projects (bingo, letter writing, singing programs, visitation), income tax preparation assistance, assist Senior Citizen Centers with craft/ceramic items for indigent patients at nursing homes, hospitals, volunteer van drivers, also Medicare/Medicaid assistance and adult literacy training.

COUNTY	VOLUNTEERS	VOLUNTEER HOURS
Bedford	73	4,456
Coffee	42	979
Franklin	58	12,791
Lincoln	65	2,319
Moore	2	103
Total	240	20,648



PARTICIPANT ELIGIBILITY: Anyone age 55 or over will be given an opportunity to contribute their time, experience, knowledge and other interests to their community. The most important qualification is a willingness to serve!

ACCOMPLISHMENTS: Without the RSVP volunteers, the Volunteer Income Tax Program (VITA) would not have had the success it has had over the past five years.

RSVP hosted a volunteer breakfast and partnered with the Fayetteville/Lincoln County Chamber of Commerce and Lincoln County Museum Board for the recruitment of volunteers for these organizations.

CHALLENGE: The budget always continues to be a challenge.

VOLUNTEER INCOME TAX ASSISTANCE (VITA)

Jackie Hamlin, Program Director

FUNDING SOURCE: United Way of Metropolitan Nashville

COORDINATORS: 3

VOLUNTEERS: 30

VITA is an IRS grant that is designed to help low and moderate income taxpayers have their annual tax return completed by IRS certified volunteers.

SCHRA joined a coalition with United Way of Metropolitan Nashville in 2008 to administer the VITA (Volunteer Income Tax Assistance) Program across the 13 counties that SCHRA serves and have continued this partnership for six tax seasons.



In program year FY'13, VITA volunteers prepared 6,824 tax returns. Based on \$150.00 per return, we saved the tax payers in our communities \$273,600. The total amount of tax returns was \$2,554,426. We have applied for the grant again for the upcoming year and hopefully we will be able to continue providing this much needed service. We could not have accomplished this project if it had not been for the 30 dedicated volunteers that assisted us with the preparation of the returns.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM **TITLE V**

Pamela Morris, Program Director

STAFF: 7

FUNDING SOURCE: Senior Service America, Inc.

CLIENTS: 81

PROGRAM OBJECTIVE: The South Central Human Resource Agency's Senior Service America, Inc. (SSAI) Title V Program is designed to assist economically disadvantaged people age 55 and over by providing immediate supplemental income, work experience and training at an approved training site, with an immediate goal of more permanent, unsubsidized employment. The program also is dedicated to strengthening families, communities, and our nation by providing older and disadvantaged individuals with opportunities to learn, work, and serve others.

SERVICES PROVIDED: The South Central Human Resource Agency SSA/Title V Program serves a twelve (12) county area with an allocated slot level of 81 clients for program year 2012-13 with slots assigned based on Census figures within our service area. We are also serving four (4) additional counties outside of the SCHRA area: Bledsoe, Grundy, Marion, and Sequatchie. Title V clients who cannot immediately be placed into an unsubsidized job receive assistance on finding a job and/or are assigned to eligible non-profit and government agencies for approximately 20 hours of work per week. In these assignments, clients receive valuable work experience and skill training while assisting their host agency in delivering essential community services. They also receive supportive services and training designed to prepare them for unsubsidized employment in the private sector.

CLIENTS SERVED BY COUNTY:			
Bedford	5	Lincoln	17
Bledsoe	19	Marion	16
Coffee	21	Marshall	10
Franklin	16	Mauzy	13
Giles	10	Moore	4
Grundy	11	Perry	4
Lawrence	14	Sequatchie	6
Lewis	1	Wayne	11
		TOTAL	178



CLIENT ELIGIBILITY: Clients must be age 55 or above, be a legal resident of the county in which they apply, and be capable of performing tasks involved in the community service employment assignment as stated in the training site description, and must be economically disadvantaged, as determined by the current federally established poverty guidelines - 125% scale.

Most clients are older women, many of whom have been recently widowed or divorced, have little recent work experience outside the home, and are frightened by the prospect of needing to compete for a job just to make ends meet. They are part of a generation that is too proud to accept public assistance and that understands what it means to work hard and do your best. While all need financial assistance, many clients also long for the social interaction - - the chance to continue learning and possibly start a new career and the opportunity to make a real difference in their communities.

This year has continued to be a challenging year. With the continued cut in funding and the lowering of our client enrollment limit, we have had a very difficult time in working with our participants. Several of our host agencies were able to hire their participants and that helped quite a bit. Also, due to the funding cuts and over enrollment, we had to lower the number of hours that the participants were able to work per week. We went from working 20 hours per week down to 16 hours per week. The cut in hours had a two-fold result in a good way for our participants. It encouraged a lot of them to seek employment off the program for more hours; and also encouraged our host agencies to hire them. By the end of our program year, we were able to enroll some participants and to get weekly hours back up to 20 hours per week.

LOW INCOME HOME ENERGY ASSISTANCE

Cindy Miles, Program Director

PROGRAM COORDINATOR: Debbie Williams

PROGRAM STAFF: 4 plus Neighborhood Service Personnel

FUNDING SOURCE: Department of Human Services

CLIENTS SERVED: 8,504



PROGRAM OBJECTIVE: To provide assistance to elderly, handicapped and low-income persons with energy used to heat their homes through financial assistance to offset a portion of the cost. Priority for assistance is given to the lowest of income. Priority points are used to determine the amount of payment.

LIHEAP SERVICES PROVIDED:

County	Crisis Assistance		Energy Assistance		Total Crisis & Energy	
	Applications	Payments	Applications	Payments	Applications	Payments
Bedford	114	47,550.00	739	298,800.00	853	346,350.00
Coffee	127	53,700.00	962	386,100.00	1,089	439,800.00
Franklin	87	36,600.00	683	275,400.00	770	312,000.00
Giles	67	27,600.00	533	219,900.00	600	247,500.00
Hickman	61	26,100.00	531	212,400.00	592	238,500.00
Lawrence	105	43,800.00	783	310,200.00	888	354,000.00
Lewis	30	13,050.00	308	128,250.00	338	141,300.00
Lincoln	74	31,200.00	711	291,450.00	785	322,650.00
Marshall	61	25,500.00	549	213,750.00	610	239,250.00
Maury	159	66,000.00	937	361,050.00	1,096	427,050.00
Moore	10	3,900.00	102	40,800.00	112	44,700.00
Perry	20	8,700.00	204	85,200.00	224	93,900.00
Wayne	43	18,150.00	504	207,450.00	547	225,600.00
Total	958	401,850.00	7,546	3,030,750.00	8,504	3,432,600.00

Energy and Crisis Assistance is provided to eligible households through payment to a utility company or propane company.

PARTICIPANT ELIGIBILITY: In addition to general eligibility requirements at 150% of the federal poverty guidelines, applicants must be responsible for their own energy costs.

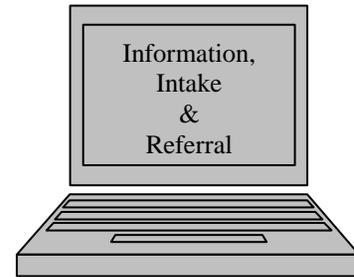
COMMUNITY SERVICES BLOCK GRANT

Cindy Miles, Program Director

PROGRAM COORDINATOR: Dee Dee Sneed

PROGRAM STAFF: 29

FUNDING SOURCE: Department of Human Services



PROGRAM OBJECTIVE: To provide a wide range of services and activities which will have a measurable and potentially major impact on poverty in the community. The Community Services Block Grant insures access to programs and services by elderly, handicapped and low-income persons through Neighborhood Service Centers in each of our 13 counties where experienced personnel assist in meeting the needs of the low income population.

SERVICES PROVIDED:

COUNTY	WAP Applications	# Households Assisted CSBG Crisis	Total number Commodities Distributed	Meals Delivered	Companion Units	Chore Hours	Education Assistance
Bedford	8	131	1,871	974	1,361	0	1
Coffee	14	45	1,599	1,207	895	0	3
Franklin	21	36	1,076	779	670	0	5
Giles	7	39	1,279	695	834	0	1
Hickman	5	34	1,766	658	664	0	0
Lawrence	37	51	1,148	612	895	0	2
Lewis	10	23	898	608	578	0	0
Lincoln	4	34	1,665	902	824	1357.5	1
Marshall	6	9	1,079	2,446	685	0	3
Maury	11	78	903	181	891	0	0
Moore	1	4	372	58	276	0	0
Perry	3	11	702	0	484	0	0
Wayne	14	17	1,567	1,289	789	0	0
TOTAL	141	512	15,925	10,409	9,846	1,357.5	16

SERVICES PROVIDED cont'd:

COUNTY	Income Management	Health	Employment	Total # Volunteers	Volunteer Hours	Information & Referral
Bedford	71	46	7	141	1402.5	1,351
Coffee	51	9	14	47	269	3,594
Franklin	193	6	8	73	498	1,098
Giles	5	12	8	108	182	491
Hickman	1	5	8	87	216	1,390
Lawrence	96	16	10	53	260.5	276
Lewis	2	9	11	50	135	538
Lincoln	4	12	10	71	456	278
Marshall	44	1	2	79	386.5	94
Maury	8	1	1	46	213	548
Moore	4	3	3	26	94.5	384
Perry	18	2	4	42	176	316
Wayne	41	4	2	68	269	171
TOTAL	538	126	88	891	4,558	10,529

Home Delivered Meals provides delivery of nutritious meals to those who have limited mobility which impairs their ability to shop and cook for themselves.

Information & Referral is provided to individuals in need of assistance. If SCHRA provides the service, staff will be able to provide the information and assist them in getting the services. Staff is familiar with other resources in the community and will try to make referrals in order to meet the needs of our customers.

Companionship services are designed to alleviate the isolation of elderly and disabled individuals who have no one to check on them. Staff makes regular calls to clients to check on their wellbeing as well as make monthly home visits. Transportation to doctor appointments and grocery stores may also be provided if necessary.

Crisis Intervention can provide financial assistance to households who are facing eviction. This assistance is paid to the landlord/mortgage company. Case management and income management services are also provided to help alleviate the need for further assistance.

Health Component provides financial assistance to eligible individuals seeking help with health related expenses that are not covered by insurance (medication, dental and eye expenses). Assistance in completing forms to receive help with Medicare premiums (SHIP) is part of the Health Component. Transportation to doctor appointments may also be provided if public transportation is not available.

Employment Component can provide assistance for individuals seeking employment. Staff can assist clients in the preparation of a resume. Each office maintains a listing of any known jobs in the community. A summer youth program was offered for 5 weeks. This program offered work experience and training for graduating seniors.

Education Component provides financial assistance to eligible individuals needing help with post-high school education expenses not covered by tuition (books, fees, uniforms, etc.). Assistance with GED testing fees is provided.

Income Management provides assistance to households that need help budgeting their money. Under this component we also provide assistance with income tax preparation. There is a computer/printer in each office that will be accessible to individuals that want to prepare their own income taxes.

PARTICIPANT ELIGIBILITY: Direct services to clients, except information and referral, have an income eligibility requirement of 125% of the federal poverty guidelines. In addition to financial eligibility, need for service must be established according to the individual or household circumstances with priority given to the elderly and handicapped.

HOMEMAKER SERVICES

TITLE III-B HOMEMAKER, OPTIONS, FAMILY CAREGIVER, CHOICES, LONG-TERM CARE, & PERSONAL CARE

Donna Brazier, Program Director

PROGRAM COORDINATOR: Cindy Campbell

SUPPORT STAFF: Jo Ann Reynolds

PROGRAM STAFF: 44

BUDGET: per unit reimbursement rate

FUNDING SOURCE: South Central TN Development District,
AmeriGroup, AmeriChoice

CLIENTS: 149



PROGRAM OBJECTIVE: To provide homemaker, respite and/or personal care services to individuals 60 and over or who are disabled or incapacitated but wish to remain in their homes. These services may comprise basic housekeeping tasks, assist with bathing and more as determined by the SCTDD/AAAD.

SERVICES PROVIDED: The following is a report of activities and services for the year on the Options Programs, National Family Caregiver Programs, IIB Homemaker and the Choices Program. These programs provide homemaker, personal care assistance and respite sitter care to the frail elderly and adults with disabilities in our area. The chart on the below reflects the total clients served and units of service (hours) provided for each service.

COUNTY	OPTIONS HOMEMAKER CLIENTS/HRS	OPTIONS PERS CARE CLIENTS/HRS	TITLE III HOMEMAKER CLIENTS/HRS	CAREGIVER HOMEMAKER CLIENTS/HRS	CAREGIVER SITTER CLIENTS/HRS	CHOICES PERS CARE CLIENTS/HRS	CHOICES ATTD CARE CLIENTS/HRS	CHOICES INHOME RESPITE CLIENTS/HRS
Bedford	2/68	0	2/192	0	0	0	0	0
Coffee	7/408	0	9/744	0	1/192	4/1104	1/1593	0
Franklin	14/1104	5/672	9/720	0	0	1/936	1/786	0
Giles	4/72	0	0	0	0	1/936	2/340	1/890
Hickman	8/696	1/48	3/288	0	4/768	0	0	0
Lawrence	1/24	0	2/192	0	1/48	0	1/720	0
Lewis	2/96	0	5/336	1/96	0	0	0	0
Lincoln	2/80	0	2/120	11/144	1/192	6/4614	1/1440	2/1200
Marshall	5/252	0	2/96	0	0	0	0	0
Maurry	2/94	1/24	3/288	1/48	0	0	0	0
Moore	1/64	0	2/144	0	0	0	0	0
Perry	2/98	0	2/108	0	0	0	0	0
Wayne	1/68	1/48	2/48	1/96	1/192	1/330	0	0
TOTAL	51/3124	8/792	43/3276	14/384	8/1392	13/7920	6/4879	3/2090

Unit Cost Per Hour: Attendant Care - \$4.37; In-home Respite Care - \$4.07; Personal Care - \$5.13; Homemaker Title IIB - \$20.44

PARTICIPANTS ELIGIBILITY: Individuals 60 years of age or an adult 18 years of age and older with a disability who is at risk of losing his or her independence is eligible for the program following an in depth assessment through the SCTDD/AAAD.

PRIVATE PAY Homemaker Services are available. This service provides light housekeeping and respite sitter services, on a fees basis, with no limiting qualifications. Call 1-800-221-2642, ext.120, for prices and more information.

SSBG/PROTECTIVE SERVICE HOMEMAKER

Cindy Miles, Program Director

PROGRAM COORDINATOR: Ruby Twyman

PROGRAM STAFF: 10 (stationed in Bedford, Coffee, Giles, Hickman, Lincoln, Marshall and Maury counties, but covers all 13 counties.)

FUNDING SOURCE: Department of Human Services

CLIENTS: 99



PROGRAM OBJECTIVE: To provide supportive services to adults (APS cases) who have been threatened with abuse, neglect, or exploitation, are unable to meet ADL's and require services in order to remain in home to prevent this from occurring.

SERVICES PROVIDED: Homemakers focus on activities which the client can no longer do for themselves and which are necessary for the client to remain at home including emotional support and encouragement during periods of loneliness and depression. Services are directed at teaching homemaking and daily living skills to these individuals.

Services provided include the following:

ADULT PROTECTIVE SERVICE CASES

COUNTY	CASES	CLIENTS	HRS. OF SERV. UNITS	COUNTY	CASES	CLIENTS	HRS. OF SERV. UNITS
Bedford	11	13	1085.25	Lincoln	10	12	653.25
Coffee	12	14	1219.75	Marshall	12	12	1249
Franklin	2	2	337	Maury	10	11	960.75
Giles	7	7	294.50	Moore	2	2	182.75
Hickman	7	8	813.25	Perry	2	2	615.75
Lawrence	13	14	1007.25	Wayne	2	2	257.75
Lewis	0	0	0	TOTAL	90	99	8676.25

PARTICIPANT ELIGIBILITY: Eligibility is determined by the DHS caseworker. Need is established when an individual or family is experiencing a specific personal or social problem for which homemaker services is deemed to be the appropriate service.

EMERGENCY FOOD ASSISTANCE PROGRAM

Commodities

James Coy Anderson, Program Director

PROGRAM COORDINATOR: Dee Dee Sneed

STAFF: 4

FUNDING SOURCE: Tennessee Department of Agriculture

HOUSEHOLDS SERVED: 13,698

PROGRAM OBJECTIVE: The South Central Human Resource Agency contracts with the Tennessee Department of Agriculture to distribute donated food items quarterly to households living in the 13 county service area.

SERVICES PROVIDED:

COUNTY	HOUSE-HOLDS	TOTAL POUNDS DISTRIBUTED BY SCHRA
Bedford	1,415	41,239
Coffee	1,459	39,429
Franklin	1,176	40,192
Giles	1,015	27,691
Hickman	1,356	44,775
Lawrence	1,140	31,513
Lewis	852	22,955
Lincoln	1,162	31,473
Marshall	1,082	29,555
Maury	851	22,572
Moore	368	11,023
Perry	638	21,172
Wayne	1,184	33,303
TOTAL	13,698	396,892

TOTAL POUNDS RECEIVED BY SCHRA
October, November, December 2012 145,464 lbs.
January, February, March 2013 132,984 lbs.
April, May, June 2013 161,066 lbs.
July, August, September 2013 150,864 lbs.

PROGRAM ELIGIBILITY: Eligible households are defined as those households meeting one of the following requirements: 1) fall at or below 150% of the federal poverty guidelines 2) proof of assistance programs such as food stamps, AFDC, SSI, Families First, public housing, and Low Income Heating Energy Assistance Program.

This program utilizes 355+ volunteers with a total 4,045 volunteer hours at the distribution sites.

EMERGENCY FOOD & SHELTER PROGRAM

Cindy Miles, Program Director

PROGRAM COORDINATOR: Dee Dee Sneed

STAFF: 1

FUNDING SOURCE: Emergency Food & Shelter National Board

South Central Human Resource Agency is the Fiscal Agent for Good Samaritans of Marshall County.

- Expenditures for food - \$15,538
- Administrative cost to administer program - \$317.00
- Unexpended amount - \$.0

ALCOHOL/DRUG SAFETY EDUCATIONAL PROGRAM- Prime for Life

Cindy Miles, Program Director

STAFF: 3

FUNDING SOURCE: Local Performance Based

PARTICIPANTS: 155

PROGRAM OBJECTIVE: The Tennessee State Law (T.C.A. section 55-10-403) requires all persons convicted of driving under the influence of alcohol and other intoxicating drugs to receive a minimum of 12 hours of education pertaining to substance abuse and their ability to drive. The course must cover the traffic aspect of alcohol and drug use; physiological and psychological aspects of alcohol and other drug use. The court ordered educational program must be completed prior to having their driving privileges reinstated.

CLASS ATTENDEES:	
Hickman	49
Lawrence	45
Marshall	53
Maury	8
TOTAL	155

SERVICES PROVIDED: SCHRA has established an Alcohol/Drug Safety Program in Hickman, Lawrence, Lincoln, and Maury counties. The class is held in Columbia on the first Saturday of each month; in Centerville and Lawrenceburg on the second Saturday of the month; in Lewisburg on the third Saturday and in Fayetteville on the fourth Saturday of the month.

WEATHERIZATION ASSISTANCE PROGRAM

Cindy Miles, Program Director

PROGRAM COORDINATOR: Debbie Hopkins

STAFF: 2

FUNDING SOURCE: Tennessee Housing Development Agency
(December 1, 2012 – June 30, 2013)

CLIENTS SERVED: 13



PROGRAM OBJECTIVE: To improve energy efficiency and reduce energy costs of low income households by applying required materials to each unit.

SERVICES PROVIDED: The following is a break-out by county of units and dollar amount spent for time frame beginning July 1, 2012 thru June 30, 2013:

COUNTY	UNITS	\$ VALUE	COUNTY	UNITS	\$ VALUE
Bedford	4	\$ 17,954	Lincoln	0	\$ 0
Coffee	0	\$ 0	Marshall	1	\$ 4,241
Franklin	4	\$ 19,554	Maury	0	\$ 0
Giles	2	\$ 6,995	Moore	1	\$ 3,460
Hickman	0	\$ 0	Perry	0	\$ 0
Lawrence	1	\$ 5,580	Wayne	0	\$ 0
Lewis	0	\$ 0	TOTAL	13	\$ 57,784

PROGRAM ELIGIBILITY: Meet 200% of Federal Poverty Guidelines. Own or rent a dwelling which needs improvement to lower energy costs.

COMMUNITY CORRECTIONS PROGRAM

Judy McLeod, Program Director

CASE OFFICERS: Carlton Dudley, Jason Wallace, Vicki Davenport, Heather Nichols,
Anthony Perocchi, Gina Taylor and Bill Stone

COUNSELOR/CASE MANAGER: Sharon Medley

SURVEILLANCE OFFICER: Kevin Brown

TITLE V WORKER: Flossie Thomison

FUNDING SOURCE: TN Board of Probation & Parole

PARTICIPANTS: Total served - 441

PROGRAM OBJECTIVE: Community Corrections is designed to help alleviate the overcrowding of prisons and jails by offering constructive sentencing options for non-violent offenders. The SCHRA Community Corrections Program serves the Circuit Courts of the 14th Judicial District – Coffee County, the 17th Judicial District – Bedford, Lincoln, Moore, and Marshall Counties, and the 22nd Judicial District – Giles, Lawrence, Maury and Wayne Counties. This program provides intensive monitoring of offenders, and includes necessary services to enhance a successful reintegration into society.

SERVICES PROVIDED: Funds are available for specialized psychological evaluations, substance abuse diagnosis and testing, drug/alcohol assessments and treatment. Clients can be referred to out-patient counseling for drug, alcohol or mental health issues. In-house services are available to assist clients with basic life skills, employment and education needs.

The following amounts were generated by Community Corrections participants in FY 2012/2013:

Victim Restitution Paid:	\$ 16,184.90
Court Costs/Fines Paid:	\$ 56,370.11
Wages Earned:	\$746,402.47
Child Support Paid:	\$ 11,834.23
Community Service Hours Worked:	\$ 4,305.00
Value of CSW (at \$7.25 per hour):	\$ 31,211.25
Number of face-to-face client contacts:	9,652
Number of Home Visits:	2005



PARTICIPANT ELIGIBILITY: Participants are sentenced to the program by the residing judges in Circuit Court, based on eligibility guidelines as established under Tennessee Code Annotated 40-36-106 et seq.

FINGERPRINTING SERVICES

Judy McLeod, Program Director – Lincoln County
Cindy Miles, Program Director – Lewis County

Technicians: Vicki Davenport, Heather Nichols, and Sharon Medley (Lincoln County)
Technicians: Angela Leigh and Melissa Rawdon (Lewis County)

PROGRAM OBJECTIVE: Providing fingerprinting services for the public. We receive \$3.00 per set of fingerprints captured.

We contract with Safran Morpho Trust USA and now have two sites – one in Lincoln County to service the eastern counties and one in Lewis County to service the western counties.



All fingerprint staff were required to participate in training as well as be vetted for security purposes. The security is higher with this provider and the laptop system has to be anchored to an immovable object in our office. All clients are required to provide a photo ID or 2 forms of other identification with their current address.

Fingerprints provided in the following months for FY'13:

Lincoln County			
2012		2013	
July	104	January	142
August	118	February	154
September	64	March	171
October	97	April	149
November	82	May	104
December	100	June	87
		Total	1372

Lewis County	
2013	
May	01
June	14
*Total	15

Clients need to log on to website <http://www.L1enrollment.com> or call 1-855-226-2937 to register for an appointment prior to arrival at SCHRA to have fingerprints done.

Fingerprinting in **Lincoln County** is done on Mondays and Thursdays, 12:00 PM – 4:00 PM. Call 931-433-7182, ext. 154, for more information.

Fingerprinting in **Lewis County** *began in May 2013. It is done on Fridays from 12:00 PM – 4:00 PM. Call 931-796-4825, for more information.

HEAD START/EARLY HEAD START PROGRAM

Joann Benson, Program Director

ASSISTANT DIRECTOR: Laure Hopper

STAFF: 181

FUNDING SOURCE: U. S. Department of Health and Human Services; USDA funded by TN Department of Human Services, State & Local Appropriations

FUNDED ENROLLMENT: 1,011 (Head Start); 60 (Early Head Start)

PROGRAM OBJECTIVE: Head Start/Early Head Start (EHS) serves children between the ages of 0 and 4 that meet low income guidelines as set by the federal government. SCHRA Head Start/EHS provide services to children and families that include medical, dental, health, family services and partnerships with community providers. Ten percent of our enrollment is mandated to serve children with disabilities.



PROGRAM GOALS: For Children: Head Start/Early Head Start's goal is to provide an environment that stimulates each child's curiosity and learning. We encourage each child to develop his/her unique pattern of interests, talents and skills. We know that children learn best through interaction with people and objects, and it is through play that they will achieve their educational goals. **For Parents:** One of the goals of Head Start/EHS is to actively involve parents in all components of the program. Parents are the most important influence on a child's development. An essential part of every Head Start/EHS program is the involvement of parents in education, program planning, and operating activities. Through participation in classes and workshops on child development and through staff visits to the home, parents learn about developmentally appropriate practices, about educational activities that can be carried out at home. **For Staff:** Staff works together in the spirit of "team" with families to accomplish program goals and objectives. There is also continuous improvement in promoting a qualified, culturally diverse staff through educational opportunities and ongoing professional development. **For Community:** Our program is presented in the community in a positive way. We recognize that the members of the Head Start/EHS community – children, families, and staff – have roots in many cultures. We work as a team and effectively promote respectful and proactive approaches to diversity, increasing community awareness of our program.

EDUCATION GOALS: Because we recognize that each child grows and develops at a different rate, their individual goals will focus on the following: Language Development, Literacy, Mathematics, Science, Creative Arts, Social and Emotional, Approaches to Learning, and Physical Health and Development.

SERVICES PROVIDED: Our program ensured that age-appropriate health services were provided to 1230 Head Start/EHS enrolled and/or terminated children, 1148 received age appropriate preventive dental services, 30 children received mental health services, and 709 newly enrolled children were screened for developmental, sensory and behavioral concerns. There were 1,881 parents and community volunteers who provided services to our program throughout all 13 of our counties.

Head Start			Early Head Start		
County	Funded Enrollment	Center Staff Members	County	Funded Enrollment	Center Staff Members
Bedford	151	31	Bedford	20	6
Coffee	113	19	Giles	20	5
Franklin	61	13	Lawrence	20	4
Giles	96	18	Total	60	15
Hickman	32	5	Pre-K Collaborations		
Lawrence	63	13			
Lewis	48	8			
Lincoln	32	29*			
Marshall	32	6			
Maury	79	14			
Moore	16	3			
Perry	15	4			
Wayne	16	3			
Total	754*	166*			
	*does not include Pre-K collaborations	*include central office			

County	Funded Enrollment
Franklin	127
Maury	70
Wayne	60
Total	257



Head Start/EHS Mission Statement

To provide comprehensive high quality services to **educate** children and **empower** families.

Head Start/EHS Vision Statement

To be an effective and respected program serving the children and their families by maintaining high quality standards to meet the needs of the communities.

COMMUNITY REPRESENTATIVE PAYEE PROGRAM

Cindy Miles, Program Director

PROGRAM COORDINATOR: Lora Whitmore

STAFF: 3

FUNDING SOURCE: Fee from Clients

TOTAL CLIENTS: 234

BENEFITS RECEIVED: \$2,114,620

PROGRAM OBJECTIVE: The Payee Program offers money management services to assist persons who are incapable of budgeting, paying routine bills, and keeping track of financial matters.

ELIGIBILITY: Persons must receive Social Security or some type of disability benefit. The recipient must be certified by a physician or judge to be incapable of money management.

Clients Served by County:

Bedford	24	Moore	02	Warren	01
Coffee	34	Perry	07	Williamson	02
Franklin	9	Wayne	05	Wilson	01
Giles	15	Davidson	12		
Hickman	05	Decatur	02		
Lawrence	23	Florida	01		
Lewis	03	Hardin	01		
Lincoln	21	Kentucky	01		
Marshall	13	Ohio	01		
Maury	50	Van Buren	01		



CRPP GOALS:

- To ensure payments are used for the client's current needs or saved if not needed.
- To ensure client continues to meet eligibility requirements for disability benefit payments.
- To assist with development and implementation of a monthly budget to ensure availability of funds throughout the month.
- To provide collaborative effort with other agencies to ensure recipient is receiving appropriate and essential services.

IN LOVING MEMORY



Kay Boles

June 22, 1951 - July 29, 2013

*Kay was the Nutrition Site Manager
at the Petersburg Meal Site for ten years.*



Lynn Moss

June 4, 1960 - August 19, 2013

*Lynn was a Teacher at the Winchester
Head Start for eight years.*

*The dedication, loyalty and friendship of these ladies
will be missed deeply by SCHRA. They loved their job and
SCHRA loved them.*

NOTES

Here's looking at the new **SCHRA!**

Like us on Facebook

Visit our website: www.schra.us

Look for this logo in the future



The outstretched hands with three white stars, which compose the wings of the bird, represents the State of Tennessee and SCHRA's assistance in helping its customers and citizens rise out of poverty.

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