

ANNUAL REPORT

2017-2018

*Helping People
Help Themselves*



SOUTH CENTRAL

SCHRA

HUMAN RESOURCE AGENCY



**ANNUAL REPORT
2017- 2018
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FROM THE EXECUTIVE DIRECTOR...

The agency has worked hard to adapt to meet the challenges and opportunities of our mission. We continue to work toward the goals outlined in the agency's strategic plan with a focus on catalyzing resources and expanding services. We continue to improve the agency's facilities and equipment. The central office has had improvements with the addition of newly renovated restrooms that now meet ADA requirements. The central office also received new led lighting, new energy efficient windows, parking lot sealing and stripping, roof repairs, and new industrial gutters. This past summer we also worked with Franklin County Government to renovate a space for a new Neighborhood Service Center in Winchester. The new center was a much needed improvement.

We continue to make a great commitment to improve Head Start locations with safety concerns, new playgrounds and seeking better locations for our centers. The agency received funds to purchase the Lincoln Early Head Start and the replacement of the roof. We received a land donation from the City of Manchester for a new Early Head Start in Coffee County. We have also received stage 1 approval from the Atlanta Regional Office for its construction. We hope to have bids awarded in late Spring 2019.

Our Justice Services program continues to expand with the new Recovery Courts in Lincoln and Lawrence. The program also received a grant for Tele-Conferencing equipment that allows for remote location treatment sessions. This equipment also allows for a national or regional meeting here at the agency without travel.

Our Nutrition program continues to improve by reducing the operations deficit and delivering better service. An additional \$300,000 has been added for meals through CSBG in FY 18-19. We are also working with the state to leverage more administrative funding for the program.

In September, senior staff, our Board Chair, and I conducted a two-day strategic planning meeting in Franklin, TN. The meeting produced specific objectives and work plans for the coming year. CSBG funding has been granted for our website redesign and outreach for agency programming.

In summation, the past year has started a transformation of the agency. Our staff is motivated by the mission of SCHRA. We are committed to being known by our works and actions and not our words. It is an honor to serve with the employees of SCHRA!

Sincerely,



Paul T. Rosson, Executive Director

SOUTH CENTRAL HUMAN RESOURCE AGENCY PROFILE

WHO WE ARE

South Central Human Resource Agency (SCHRA) was created July 11, 1973; and chartered as a public non-profit agency February 19, 1975; and as determined by the IRS, a 501 (c) 3 tax exempt organization. SCHRA is a Human Resource Agency and a Community Action Agency.

WHAT IS OUR MISSION

Our mission is to provide low income individuals and communities access to educational, economic, nutritional, and social services that promote and encourage self-reliance through our partnerships with local, state, and federal resources.

A COMMUNITY ACTION AGENCY

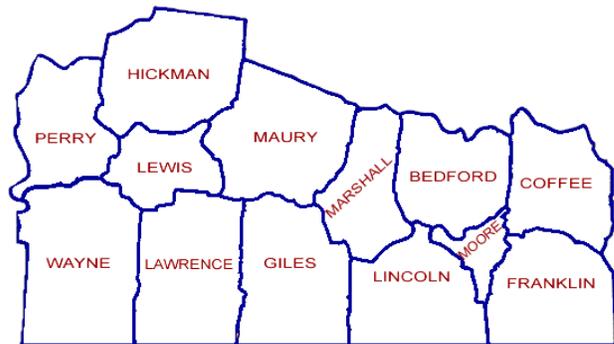
Community Action Agencies (CAA) were created out of the Economic Opportunity Act of 1964 to combat poverty. SCHRA has received designation as the Community Action Agency, under the Community Services Block Grant.

A HUMAN RESOURCE AGENCY

The goal is to promote the development of human resources in South Central Tennessee through effective and efficient delivery of human services. (TCA 13-26-102)

SERVICE AREA

From our central office at 1437 Winchester Hwy. in Fayetteville, Tennessee, we strive to effectively deliver human service programs and oversee the coordination efforts through our Neighborhood Service Centers located in each county. SCHRA service area contains over 6,500 square miles of vastly rural county and supports a population of approximately 423,012 individuals, in the following counties:



Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry, and Wayne. Our Title V Program has expanded to four additional counties east of our area: Bledsoe, Grundy, Marion, and Sequatchie.

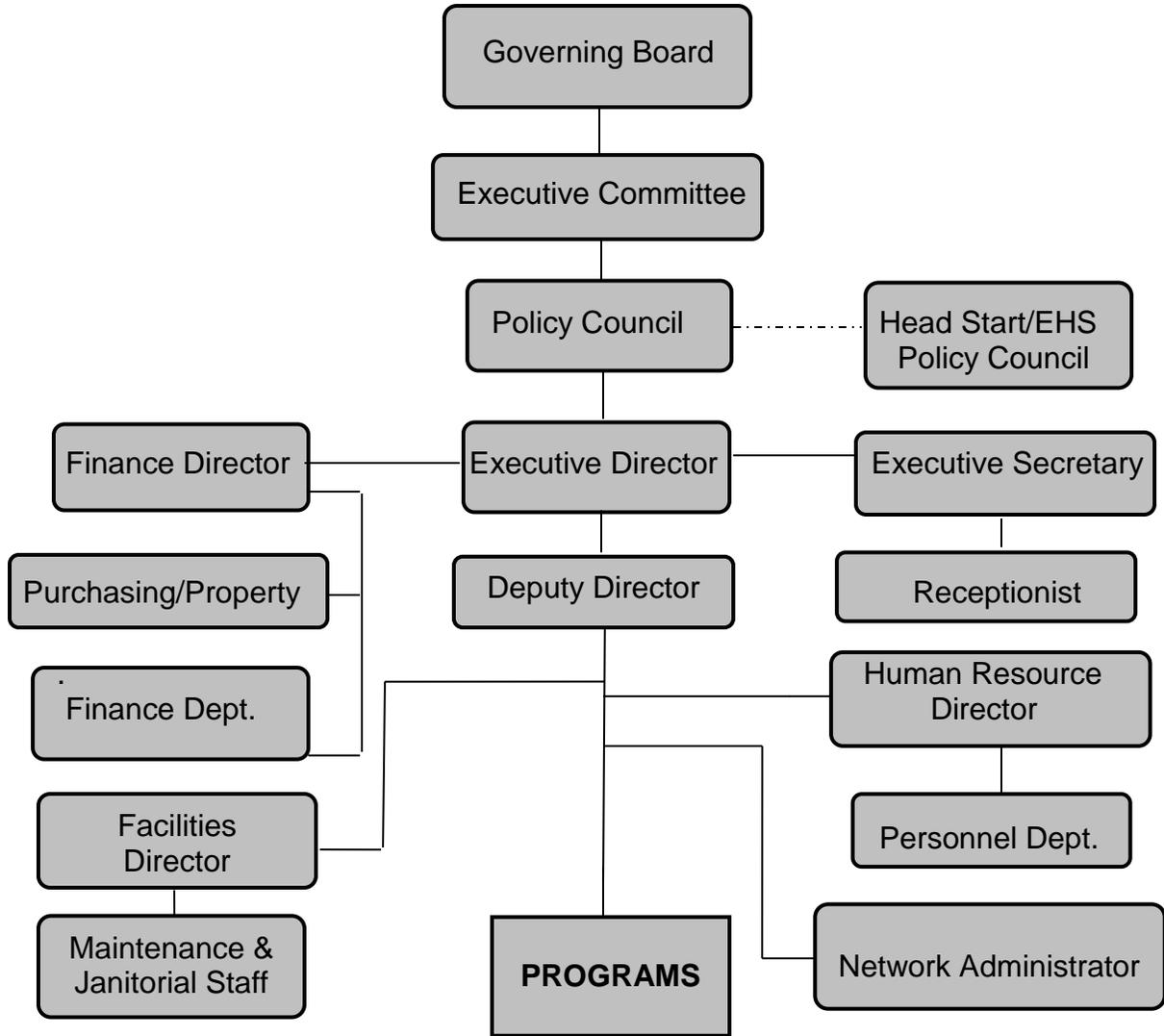
SCHRA has thirteen Neighborhood Service Centers and twenty Head Start Centers across our area, seven Early Head Start Centers located in Bedford, Coffee, Giles, Lawrence, Lincoln and Maury (2) counties, and three Pre-K collaborations in Franklin, Maury, and Wayne counties. The Nutrition Program has twenty-one congregate meal sites and two main kitchens – one in Fayetteville, Lincoln County and one in Hohenwald, Lewis County.

SCHRA Programs At-a-Glance

<u>Program</u>	<u>Goal</u>
Home & Community Based Program (OPTIONS) Medicaid Waiver/Homemaker/Family Caregiver, Respite Sitter/Meals/Long Term Care Choices	Provides homemaker, personal care, sitter service, and home delivered meals to elderly and adults 18 years or older with a disability.
Foster Grandparents (FGP)	Provides stipend volunteer opportunities for limited income persons' age 55 and over to give support services to children with "special needs" in the community
Retired Senior Volunteer Program (RSVP)	Provides opportunities for retired persons 55 and older to serve their communities in volunteering on a regular basis in a variety of settings.
Senior Community Service Employment Program - Title V	Assists economically disadvantaged people age 55 and older by providing immediate supplemental income, work experience, training and assistance with placement in permanent employment situations.
Low Income Energy Assistance Program - LIHEAP	Provides financial assistance for heating costs to elderly, handicapped and low income persons.
Community Services Block Grant - CSBG	Provides access to programs and services needed by elderly, handicapped and low-income persons through Neighborhood Service Centers.
Social Services Block Grant/Protective Service Homemaker	Provides support services to adults who have been threatened with abuse, neglect, or exploitation.
Emergency Food Assistance Program (Commodities)	Provide USDA donated food products to low income households at distribution held quarterly in each of our thirteen counties.
Weatherization Assistance Program	To improve energy efficiency and reduce energy costs of low income households by utilizing energy efficient materials.
Justice Services	Provide alternative to incarceration for non-violent felony offenders.
Alcohol/Drug Safety Education	A court ordered education program providing a minimum of 12 hours of education pertaining to substance abuse, physiological and psychological aspects of alcohol and drug use.
Head Start/Early Head Start	Provide comprehensive educational opportunities for low-income and special needs children and empower families.
Food Service Program	Provides a hot nutritious noon-time meal to individuals for a fee without limited qualifications.
Nutrition Services for the elderly	Provides a hot nutritious noon-time meal at congregate meal sites for individuals 60 years of age and older, and delivers meals to eligible homebound.
Ensure	For sale to the public, with no qualifications, at a discounted price.
Catering	The Nutrition Program offers full service catering to the public for a fee, depending on what you order. The funds from catering help generate enough income to purchase equipment as needed and to help sustain the Nutrition program at five days a week.
Community Representative Payee Program	Provides money management services to assist persons who are incapable of keeping track of financial matters. Must receive Social Security or disability benefit and certified by a physician to be incapable of money management.
Private Pay Homemaker Services	Provides light housekeeping and respite sitter services, on a fee basis, with no limiting qualifications.
Recovery Court – Lawrence & Lincoln Co.	Cost effective alternative to incarceration for individuals whose involvement in the criminal justice system is rooted in serious addiction to drugs and alcohol.
JAG Pre-Release Case Manager	In-house pre-release case management services to offenders within a minimum of 60 days prior to release

SOUTH CENTRAL HUMAN RESOURCE AGENCY

ORGANIZATIONAL CHART



Nutrition Services for the Elderly Foster Grandparent Program Retired Senior Volunteer Program Low Income Home Energy Assistance Community Services Block Grant Representative Payee Program SSBG/Protective Services Homemaker Weatherization Assistance Program Head Start Early Head Start Early Head Start Expansion Food Service Program Ensure	Home and Community Based Services Long Term Care Choices Program Catering Senior Community Service Employment Homemaker Services for the Elderly Private Pay Homemaker Services Emergency Food Assistance Program Community Corrections Program Justice Services Lincoln County Recovery Court. 22 nd District Recovery Court – Lawrence Co. Alcohol/Drug Safety Educational Program JAG Pre-Release Case Manager
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**SOUTH CENTRAL HUMAN RESOURCE AGENCY
SENIOR STAFF**

Paul Rosson, Executive Director
Sara Brown, Deputy Director/Community Services Director
Amy Ezell, Finance Director
Julie Kent, Assistant Finance Director
Lisa Salvador, Purchasing Officer
Scarlet Patterson, Human Resource Director
Patsy Freeman, Executive Secretary
Ron Teeples, Facilities Manager
Patric Bennett, Network Administrator
Cindy Campbell, Homemaker Services Director
Teresa Swafford, Community Representative Payee Director
Kathie Larsen, FGP and RSVP Director
Pamela Morris, Title V Director
Laure Hopper, Head Start/EHS Director
Ju'Nequail Smith, Assistant Head Start/EHS Director
Rebekah Provost-Emmons, Justice Services Director
Dee Dee Sneed, EFAP Director/Assistant Community Services Director
Patricia Keenan, Community Advocate

"The greatest asset of a company is its people."

- *Jorge Paulo Lemann (Co-founder, Banco Garantia)*

SOUTH CENTRAL HUMAN RESOURCE AGENCY
NEIGHBORHOOD SERVICE CENTERS

BEDFORD COUNTY	200 Dover St. Shelbyville, TN 37160	931-488-3062
COFFEE COUNTY	414 Wilson Avenue Tullahoma, TN 37388	931-461-0041
FRANKLIN COUNTY	825 Dinah Shore Blvd. Winchester, TN 37398	931-967-1438
GILES COUNTY	125 South Cedar Lane Pulaski, TN 38478	931-363-5382
HICKMAN COUNTY	101 College St. Centerville, TN 37033	931-729-5921
LAWRENCE COUNTY	232 N. Military St. Lawrenceburg, TN 38464	931-762-7863
LEWIS COUNTY	43 Smith Avenue Hohenwald, TN 38462	931-796-4825
LINCOLN COUNTY	1437 Winchester Hwy. Fayetteville, TN 37334	931-433-7182
MARSHALL COUNTY	1572 Old Columbia Hwy. Lewisburg, TN 37091	931-359-6393
MAURY COUNTY	5021 Trotwood Avenue Columbia, TN 38401	931-388-1173
MOORE COUNTY	251 Majors Blvd. Lynchburg, TN 37359	931-759-7827
PERRY COUNTY	100 North Popular St. Linden, TN 37096	931-589-2130
WAYNE COUNTY	525 B Highway 64 E Waynesboro, TN 38485	931-722-3717

OVERVIEW OF SCHRA REGULATORY BODIES THE GOVERNING BOARD, EXECUTIVE COMMITTEE & POLICY COUNCIL

The corporate powers of the South Central Human Resource Agency (SCHRA) are vested in its Governing Board, which is responsible for fulfilling Agency objectives and establishing policy guidelines and direction. The SCHRA Governing Board has delegated authority to the Executive Committee of the South Central Tennessee Development District (SCTDD) to act for it, and has authorized the Policy Council to administer Agency activities within the framework of established policies and in conformance with Federal/State program guidelines.

The SCHRA Governing Board is composed of representatives from each of the thirteen counties that the Agency serves. Membership consists of the county executive/mayor of each county, the mayor of each municipality, and thirteen human resource representatives appointed by the county mayor/executive, and one state senator and one state representative whose districts lie within the Development District.

Similarly, the Executive Committee of the SCTDD is comprised of thirteen county/metro executives, three minority representatives, one state senator, one state representative, and six city mayors; and, as authorized, acts for the Governing Board.

The membership of the Policy Council is comprised of one third elected public officials currently holding office, one third are persons chosen in accordance with democratic selection procedures to assure that they are representatives of the poor in the area they serve, and the remainder members are officials or members of business, industry, religious, welfare, education, and other major groups with interest in the community. This is known as a tripartite board to insure compliance with the Community Services Block Grant Act.

Additionally, serving on the Policy Council in a voting status, is a Head Start Policy Council Representative, and in a non-voting status a Licensed Attorney, Financial Management Representative, and an Early Childhood Education Representative. These seats on our board are to meet the requirements of the Head Start Act.

The Policy Council meets six times (bi-monthly) a year; the Executive Committee of the SCTDD, acting for the SCHRA Governing Board, meets in concert with and ratifies Policy Council Actions including program budgets, proposals, and contracts approved by the Policy Council. The SCHRA Governing Board meets annually.

The members of these bodies play a critical role in overseeing programs, ratifying policies and helping to plan the future of our Agency. Without a strategy based on knowledge and placed in the hands of competent and concerned individuals, we would have only random ideas without a guiding purpose or direction.

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
OFFICERS 2017-2018**



Mayor Joe Boyd Liggett

Mayor Sloan Stewart

Mr. Charles Sain



Mayor Wallace Cartwright

Policy Council Officers:

Chairman: Moore County/Metro Mayor Sloan Stewart
Vice Chairman: Marshall County Mayor Joe Boyd Liggett
Secretary: Mr. Charles Sain

Governing Board Officers:

Chairman: Moore County/Metro Mayor Sloan Stewart
Vice Chairman: Marshall County Mayor Joe Boyd Liggett
Secretary: Shelbyville Mayor Wallace Cartwright

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
GOVERNING BOARD 2017-2018**

BEDFORD COUNTY

County Mayor Eugene Ray
Mayor Jenny Hunt-Bell Buckle
Mayor Rachel P. Swift-Normandy
Mayor Wallace Cartwright-Shelbyville
Mayor Thomas Hurt-Wartrace
Mrs. Cathy Hayes

COFFEE COUNTY

County Mayor Gary Cordell
Mayor Lonnie Norman-Manchester
Mayor Lane Curlee-Tullahoma
Mr. Charles Sain

FRANKLIN COUNTY

County Mayor Richard Stewart
Mayor Joyce Brown-Cowan
Mayor Terry Harell-Winchester
Mayor Robin Smith-Decherd
Mayor David Kelley-Estill Springs
Mayor Doyle Steel-Huntland
Ms. Melanie Smith

GILES COUNTY

County Mayor Janet Vanzant
Mayor Tim McConnell-Ardmore
Mayor Pat Ford-Pulaski
Mayor Carolyn Thompson Adams-Elkton
Mayor Charles Jett-Lynnville
Mayor Tracy Wilburn-Minor Hill
Mrs. Priscilla McNairy

HICKMAN COUNTY

County Mayor Shaun Lawson
Mayor Gary Jacobs-Centerville
Mr. Rick Humphrey

LAWRENCE COUNTY

County Executive T. R. Williams
Mayor Keith Durham-Lawrenceburg
Mayor Robin Cobb-Ethridge
Mayor Bubba Carter-St. Joseph
Mayor Jesse Turner-Loretto
Mr. William McNairy
Ms. Sandy Calvert

LEWIS COUNTY

County Mayor Bill Webb
Mayor Danny McKnight-Hohenwald
Mrs. Brenda Helentjaris

LINCOLN COUNTY

County Mayor Bill Newman
Mayor Jon Law-Fayetteville
Mayor Kenneth Richardson-Petersburg
Mr. Freddie McKinney
Mr. Anthony Taylor

MARSHALL COUNTY

County Mayor Joe Boyd Liggett
Mayor Danny Bingham-Chapel Hill
Mayor Melissa Peters-Cornersville
Mayor Jim Bingham-Lewisburg
Mr. John Campbell
Mr. Robert L. Williams

MAURY COUNTY

County Mayor Charles Norman
Mayor Dean Dickey-Columbia
Mayor James L. Bailey, Jr.-Mt. Pleasant
Mayor Rick Graham-Spring Hill
Ms. Angela Slack

MOORE COUNTY

Metropolitan Executive Sloan Stewart
Mr. Coleman March

PERRY COUNTY

County Mayor Terry Richardson
Mayor Wess Ward-Linden
Mayor Robby Moore-Lobelville
Mrs. Joanne Lord

WAYNE COUNTY

County Mayor Jim Mangubat
Mayor Randy Burns-Clifton
Mayor Jeff Howell-Waynesboro
Mayor Glenn Brown-Collinwood
Ms. Brenda Mathis

Representative Barry Doss
Senator Joey Hensley

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
POLICY COUNCIL 2017 - 2018**

BEDFORD COUNTY

County Mayor Eugene Ray
Mrs. Cathy Hayes

COFFEE COUNTY

County Mayor Gary Cordell
Mr. Charles Sain, Education Rep.
Ms. Patricia Gibbs, Head Start/EHS Liaison

FRANKLIN COUNTY

County Mayor Richard Stewart
Mrs. Melanie Smith

GILES COUNTY

County Mayor Janet Vanzant
Mrs. Priscilla McNairy
Judge John Damron, Legal Rep.

HICKMAN COUNTY

County Mayor Shaun Lawson
Mr. Rick Humphrey

LAWRENCE COUNTY

County Executive T. R. Williams
Ms. Sandy Calvert
Mr. Scott Franks, Financial Rep.

LEWIS COUNTY

County Mayor Bill Webb
Mrs. Brenda Helentjaris

LINCOLN COUNTY

County Mayor Bill Newman
Mr. Freddie McKinney

MARSHALL COUNTY

County Mayor Joe Boyd Liggett
Mr. John Campbell

MAURY COUNTY

County Mayor Charles Norman
Ms. Angela Slack

MOORE COUNTY

Metropolitan Executive Sloan Stewart
Mr. Coleman March

PERRY COUNTY

County Mayor Terry Richardson
Mrs. Joanne Lord

WAYNE COUNTY

County Mayor Jim Mangubat
Ms. Brenda Mathis

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
FOR THE TWELVE MONTHS ENDED JUNE 30, 2018**

REVENUES

Head Start	\$7,264,073.00
Head Start USDA	373,753.00
Head Start Training & Technical Assistance	82,733.00
Early Head Start	600,849.00
Early Head Start USDA	31,011.00
EHS Training & Technical Assistance	13,849.00
Head Start Restricted	3,358.00
EHS Expansion	2,451,922.00
Early Head Start Expansion USDA	48,374.00
EHS Expansion Training & Technical Assistance	57,579.00
Community Services Block Grant	935,481.00
Community Services Block Grant restricted	3,972.00
Protective Service Homemaker Program (SSBG)	222,214.00
Low Income Home Energy Assistance Program – THDA	3,383,822.00
LIHEAP/Weatherization	195,833.00
Weatherization Assistance Program	198,603.00
State Appropriations	264,848.00
SCHRA Discretionary Account	196,472.00
SCHRA Special Project	3,497.00
Alcohol & Drug Safety Program	12,925.00
Bedford Imagination Library	50,814.00
Ensure	64,700.00
Nutrition Services for the Elderly	1,338,435.00
Food Service Program	1,028,519.00
Catering	106,125.00
Homemaker Services	279,850.00
Community Corrections Program	525,112.00
Recovery Courts	139,870.00
Recovery Court Fees	21,927.00
Judicial Advocate	65,000.00
MRT Training	2,430.00
DNA Services	(161.00)
Senior Community Services Project Title V - SSAI	669,769.00
Retired Senior Volunteer Program	32,100.00
Foster Grandparents Program	266,462.00
Foster Grandparents Program – Restricted	50.00
TN Emergency Food Assistance Program Restricted	528.00
TN Emergency Food Assistance Program 9/17	42,016.00
TN Emergency Food Assistance Program 9/18	56,904.00
Community Representative Payee Program	<u>117,037.00</u>
TOTAL REVENUES	<u>\$21,152,655.00</u>

COMBINED STATEMENT OF REVENUES AND EXPENDITURES cont'd
EXPENDITURES

Head Start	\$7,264,073.00
Head Start USDA	373,753.00
Head Start Training & Technical Assistance	82,733.00
Early Head Start	600,849.00
Early Head Start USDA	31,011.00
EHS Training & Technical Assistance	13,849.00
Head Start Restricted	4,234.00
EHS Expansion	2,452,698.00
EHS Expansion Training & Technical Assistance	58,475.00
EHS Expansion USDA	48,374.00
Community Services Block Grant	935,481.00
Community Services Block Grant - Restricted	795.00
Protective Service/Homemaker Program (SSBG)	222,214.00
Low Income Home Energy Assistance Program – THDA	3,383,822.00
LIHEAP/Weatherization	196,497.00
Weatherization Assistance Program	198,603.00
State Appropriations	239,115.00
SCHRA Discretionary Account	84,934.00
SCHRA Special Project	2,309.00
Alcohol & Drug Safety Program	12,925.00
Bedford Imagination Library	25,148.00
Ensure	52,957.00
Nutrition Services for the Elderly	1,340,956.00
Catering	87,750.00
Food Service Program	1,021,620.00
Homemaker Services - SCTDD	296,944.00
Community Corrections Program	527,103.00
Recovery Courts	140,676.00
Recovery Court Fees	12,500.00
Judicial Advocate	65,498.00
MRT Training	3,395.00
DNA Services	(161.00)
Senior Community Services Project Title V – SSAI	669,915.00
Retired Senior Volunteer Program	32,100.00
Foster Grandparents Program	266,462.00
Foster Grandparents Program – Restricted	-
TN Emergency Food Assistance Program Restricted	-
TN Emergency Food Assistance Program PY'17	42,016.00
TN Emergency Food Assistance Program PY'18	56,904.00
Community Representative Payee Program	110,156.00
TOTAL EXPENDITURES	<u>\$ 20,958,683.00</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 193,972.00</u>

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
COMBINED BALANCE SHEET
JUNE 30, 2018**

ASSETS

Cash	\$ 81,470.00
Cash - Liquid Funds Account - Restricted	319,378.00
Local Gov't Investment Pool	102,177.00
Certificate of Deposit	468,522.00
Cash – Community Representative Payee Program	554,141.00
Inventory - Consumable Supplies	17,913.00
Prepayments	104,399.00
Receivable	1,164,258.00
*Inventory – Nutrition	30,912.00
**Inventory – Commodities	122,611.00
Current Assets	<u>\$2,965,781.00</u>
Net Pension Asset	1,995,505.00
Deferred Outflows related to Pensions	88,502.00
Land & Buildings	1,690,223.00
Leasehold Improvements	966,906.00
Vehicles & Other Equipment	1,941,439.00
Accumulated Depreciation	<u>(1,581,015.00)</u>
TOTAL ASSETS	<u>\$8,067,341.00</u>

LIABILITIES AND FUND EQUITY

Liabilities:	
Accounts Payable	\$ 120,363.00
Withholdings & Benefits Payable	436,582.00
Accrued Audit Fee	30,330.00
Accrued Leave	319,924.00
Deferred Inflows related to Pension	88,896.00
Unearned Revenue	367.00
Due to Grantors	558,659.00
Due to Grantors – Commodities	122,612.00
TOTAL LIABILITIES	<u>\$ 1,677,733.00</u>
Fund Equity:	
Investment in Land & Buildings	\$ 1,690,223.00
Investment in Leasehold Improvements	966,906.00
Investment in other Fixed Assets	1,941,439.00
Accumulated Depreciation	<u>(1,581,015.00)</u>
Fund Balance – Restricted	626,553.00
Restricted for Pension Benefits	1,995,505.00
Fund Balance - Unrestricted	749,997.00
TOTAL FUND EQUITY	<u>\$6,389,608.00</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$8,067,341.00</u>

*This statement does not include in-kind contribution activities.

**This statement for the twelve months ending June 30, 2018 is presented on the cash basis.

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
FINANCIAL REPORT BY CONTRACT THRU JUNE 30, 2018**

Reimbursement Programs

Program	Funding Source	Contract Year End	Annual Budget
Head Start	US Dept. of Health & Human Services	8/31/18	8,442,087
Head Start T & T A	US Dept. of Health & Human Services	8/31/18	95,916
Head Start USDA	TN Dept. of Human Services	9/30/17	377,107
Head Start USDA	TN Dept. of Human Services	9/30/18	377,107
Early Head Start	US Dept. of Health & Human Services	8/31/18	688,971
Early Head Start T & TA	US Dept. of Health & Human Services	8/31/18	16,537
Early Head Start USDA	TN Dept. of Human Services	9/30/17	25,604
Early Head Start USDA	TN Dept. of Human Services	9/30/18	25,604
EHS Expansion	US Dept. of Health & Human Services	8/31/17	2,239,600
EHS Expansion	US Dept. of Health & Human Services	8/31/18	2,531,996
EHS Expansion T & TA	US Dept. of Health & Human Services	8/31/17	55,000
EHS Expansion T & TA	US Dept. of Health & Human Services	8/31/18	55,000
EHS Expansion USDA	TN Dept. of Human Services	9/30/17	59,743
EHS Expansion USDA	TN Dept. of Human Services	9/30/18	59,743
Community Services Block Grant	TN Dept. of Human Services	3/31/18	798,900
Community Services Block Grant	TN Dept. of Human Services	9/30/18	798,900
Low Income Home Energy Assistance Program	TN Housing Development Agency	6/30/18	3,517,465
Low Income Home Energy Assistance Program/WAP	TN Housing Development Agency	9/30/17	366,007
Low Income Home Energy Assistance Program/WAP	TN Housing Development Agency	9/30/18	189,111
Weatherization Assistance Program (WAP)	TN Housing Development Agency	6/30/18	235,891
Protective Service Homemaker Program	TN Dept. of Human Services	5/31/18	225,358
Protective Service Homemaker Program	TN Dept. of Human Services	9/30/18	113,000
Nutrition Services for the Elderly	South Central TN Development Ag.	6/30/18	1,294,028
Community Corrections	TN Dept. of Corrections	6/30/18	533,666
Judicial Advocate	Office of Criminal Justice Programs	6/30/18	65,000
Recovery Court Lawrence County	Dept. of Mental Health & Substance Abuse	6/30/18	70,000
Recovery Court Lincoln County	Dept. of Mental Health & Substance Abuse	6/30/18	70,000
Senior Community Service Project (Title V)	Senior Service America, Inc.	6/30/18	659,883
Retired Senior Volunteer Program (RSVP).	Corp. for National & Community Service	6/30/18	36,702
Foster Grandparent Program	Corp. for National & Community Service	6/30/18	277,062
TN Emergency Food Assistance Program	TN Dept. of Agriculture	9/30/17	98,000
TN Emergency Food Assistance Program	TN Dept. of Agriculture	9/30/18	94,000

**Financial Report by Contract cont'd
Through June 30, 2018**

Performance Based Programs

Program	Contract Year End	YTD Receipts (Cash Basis)	YTD Actual Expenditures (Cash Basis)
Alcohol & Drug Safety	6/30/18	12,925.00	12,925.00
Recovery Court Fees – Lawrence County	6/30/18	17,354.55	12,500.00
Recovery Court Fees – Lincoln County	6/30/18	4,572.81	-
MRT Training	6/30/18	2,430.00	3,395.31
Ensure Services	6/30/18	64,700.00	52,957.00
Bedford Imagination Library	6/30/18	50,814.00	25,148.00
Homemaker Services	6/30/18	279,850.00	296,944
SCHRA Food Service Operation	6/30/18	1,028,519	1,021,620
DNA Services	6/30/18	(161)	(161)
Catering	6/30/18	106,125	87,750
Community Representative Payee Program (Admin)	6/30/18	117,037	110,156

Administrative Cost Allocation by Center

Cost Center	Funding Source	Fiscal Year End	Annual Budget	YTD Budget	YTD Actual Expenditures (Cash Basis)
Executive	Agency	6/30/18	678,286	678,286	690,177
Fiscal	Agency	6/30/18	609,982	609,982	576,976
Building	Agency	6/30/18	261,716	261,716	265,405
Technology	Agency	6/30/18	92,364	92,364	91,585

Financial Reports submitted by:
Amy Ezell
Finance Director

This statement is prepared on the cash basis; it does not include payables or receivables at June 30, 2018.

NUTRITION SERVICES FOR THE ELDERLY

CONGREGATE MEALS

Sara Brown, Program Director

STAFF: 41

FUNDING SOURCE: SCTDD/TCOA and participant contributions

MEALS SERVED: 82,958

PROGRAM OBJECTIVE: To help the frail and elderly individuals aged 60 or over eat adequately by providing a noon-time meal in a congregate or home delivered setting. The development of skills and/or knowledge to help the elderly select and prepare nourishing and well-balanced meals is also of primary concern. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities which minimize the need for institutionalism in nursing homes or other comparable facilities.

SERVICES PROVIDED: Meals were served at 21 nutrition meal sites. The following is a break-out by county of meals served:

County Meals	County Meals
Bedford 5,341	Lincoln 6,079
Coffee 12,664	Marshall 4,478
Franklin 5,495	Maury 7,561
Giles 4,038	Moore 2,941
Hickman 1,825	Perry 10,176
Lawrence 11,301	Wayne 5,304
Lewis 5,755	TOTAL 82,958



PARTICIPANT ELIGIBILITY: A person 60 or older, the spouse of the person or a disabled dependent of a person 60 years old, regardless of their age, are eligible to participate in Nutrition services.

ACCOMPLISHMENTS: Supplemented food to meal sites, Volunteer Appreciation Days, Foster Grandparent Program meetings, and served Head Start.

NUTRITION SERVICES FOR THE ELDERLY

HOME DELIVERED MEALS

Sara Brown, Program Director

STAFF: 41

BUDGET: Based on unit reimbursement of \$5.94 hybrid (cold) meals; \$6.93 hot meals

FUNDING SOURCE: South Central TN Development District/TCOA and participant contributions

MEALS SERVED: 58,972

PROGRAM OBJECTIVE: To help the frail and elderly individuals aged 60 or over eat adequately by providing a noon-time meal in a home delivered setting. The development of skills and/or knowledge to help the elderly select and prepare nourishing and well-balanced meals is also of primary concern. Meals are provided to those who have limited mobility which may impair their capacity to shop and cook for themselves. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities which minimize the need for institutionalism in nursing homes or other comparable facilities.



SERVICES PROVIDED: Home Delivered Meals

County Meals	County Meals
Bedford 3,026	Lincoln 4,647
Coffee 7,056	Marshall 8,322
Franklin 3,089	Mauzy 8,353
Giles 4,965	Moore 674
Hickman 2,494	Perry 2,220
Lawrence 6,942	Wayne 4,278
Lewis 2,906	TOTAL 58,972

VOLUNTEERS
are a vital part of our Home-Delivered Meal Program and the success of the program would not be possible without them!

HOME & COMMUNITY BASED PROGRAM (OPTIONS)

CAREGIVER, OPTIONS, LONG TERM CARE CHOICES HOME DELIVERED MEALS

Sara Brown, Program Director

PROGRAM STAFF: 41

BUDGET: Based upon a unit reimbursement of \$5.94 hybrid (cold) meals; \$6.93 hot meals

FUNDING SOURCE: South Central TN Development District, AmeriGroup, AmeriChoice, and Blue Care

PROGRAM OBJECTIVE: To help the frail and disabled aged 18 years or older to eat adequately. The program provides a noon-time meal in a home delivered setting. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities. This helps minimize the need for institutionalism in nursing homes or other comparable facilities.

PROGRAM ELIGIBILITY: A person 18 years of age or older who has limited mobility that may impair their ability to cook for themselves.

SERVICES PROVIDED: The following charts show the number of home-delivered meals that were provided through June 30, 2018:

OPTIONS	MEALS
Bedford	752
Coffee	1,725
Franklin	841
Giles	954
Hickman	436
Lawrence	2,517
Lewis	978
Lincoln	475
Marshall	3,103
Maury	2,963
Moore	0
Perry	527
Wayne	881
TOTAL	16,152

CAREGIVER	MEALS
Bedford	0
Coffee	0
Franklin	0
Giles	0
Hickman	0
Lawrence	26
Lewis	0
Lincoln	0
Marshall	0
Maury	44
Moore	0
Perry	0
Wayne	219
TOTAL	289

“VOLUNTEERS ARE NOT PAID – NOT BECAUSE THEY ARE WORTHLESS, BUT BECAUSE THEY ARE PRICELESS”

UNKNOWN

OPTIONS cont'd

LONG TERM CARE CHOICES	MEALS
Bedford	2,045
Coffee	3,686
Franklin	715
Giles	2,206
Hickman	261
Lawrence	4,048
Lewis	974
Lincoln	1,687
Marshall	1,130
Maury	4,070
Moore	108
Perry	1,873
Wayne	854
TOTAL	23,657

PRIVATE PAY PROGRAM

The Nutrition Program provides a hot, nutritious, noon-time meal to individuals for a fee without limited qualifications. These meals can be delivered to your home or place of business.

ENSURE PROGRAM: Ensure is available by the case in assorted flavors to the public at a discounted price. Not to be resold.



CATERING SERVICE: The Nutrition Program offers professional catering services to help generate enough income to purchase equipment as needed and to help sustain the Nutrition Program at five days a week. The catering dollars pay for the cost of food, utility maintenance and labor cost of each job. The remaining money goes back into the program. Without

the additional dollars, the Nutrition Congregate Program would only be in operation four days a week. This would mean that 1850 – 2000 meals per month would be cut and create a higher number of seniors going hungry in our communities. We strive hard to continue keeping seniors fed and in their homes instead of an institution of some sort.

We provide catering services at your location from weddings, receptions, school banquets, proms, private parties, to clubs and individuals, etc. in a professional manner and SCHRA also has a conference room available for your event at the central office in Fayetteville, TN, if needed.

For catering services please contact the Nutrition Department at 931-433-7182, ext.138 or ext. 145 or 1-800-221-2642, ext. 138 or 145. We except PayPal.

HOMEMAKER SERVICES

TITLE III-B HOMEMAKER, OPTIONS, FAMILY CAREGIVER, CHOICES, LONG-TERM CARE, & PERSONAL CARE

Cindy Campbell, Program Director

SUPPORT STAFF: Donna Ward

PROGRAM STAFF: 20

BUDGET: per unit reimbursement rate

FUNDING SOURCE: South Central TN Development District,
AmeriGroup, AmeriChoice, BlueCare

CLIENTS: 123

PROGRAM OBJECTIVE: To provide homemaker, respite and/or personal care services to individuals 60 and over or who are disabled or incapacitated but wish to remain in their homes.

These services may comprise basic housekeeping tasks, assist with bathing and more as determined by the SCTDD/AAAD.



SERVICES PROVIDED: The chart on the next page is a report of activities and services for the year on the Options Programs, National Family Caregiver Programs, Title IIIB Homemaker and the Choices Program. These programs provide homemaker, personal care assistance, attendant care and respite sitter care to the frail elderly and adults with disabilities in our area. The chart also reflects the total clients served and units of service (hours) provided for each service.

PARTICIPANTS ELIGIBILITY: Individuals 60 years of age or an adult 18 years of age and older with a disability who is at risk of losing his or her independence is eligible for the program following an in depth assessment through the SCTDD/AAAD.

PRIVATE PAY HOMEMAKER SERVICES are available.

This service provides light housekeeping and respite sitter services, on a fee basis, with no limiting qualifications. Call 931-433-7182, ext. 120 or 1-800-221-2642, ext.120, for prices and more information.

2016-2017 HOME MAKER SERVICES

County	State Funded Homemaker		State Funded Personal Care		Title III Homemaker		NFCSP Homemaker		NFCSP Personal Care		Choices Personal Care		Choices Attendant Care		Choices In-home Respite	
	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours
Bedford	5	179	4	184	2	207	1	48								
Coffee			1	78							1	155.5	1	918.5	1	3
Franklin	6	266	1	33												
Giles	8	530.5	1	49	1	98	2	73	1	42	1	507.5				
Hickman	3	250			5	511	1	14								
Lawrence	13	821	1	29	3	236	5	385	1	24						
Lewis	5	254	3	188	2	81	3	394								
Lincoln	4	292			2	184	5	571	1	23	10	2261.5	4	3193	3	164
Marshall																
Maury																
Moore																
Perry	1	112			1	78	2	51								
Wayne	2	219			1	76.5	5	403								
Total Clients	47		11		17		24		3		12		5		4	
Total Hours		2923.5		561		1471.5		1939		89		2924.5		4111.5		167

FOSTER GRANDPARENT PROGRAM

Kathie Larsen, Program Director

PROGRAM STAFF: June Kerrin

FUNDING SOURCE: Corporation for National & Community Service

VOLUNTEERS: 64



PROGRAM OBJECTIVE: Foster Grandparents are role models, mentors, and friends to children with exceptional needs. The program provides a way for volunteers age 55 and over to stay active by serving children and youth in their communities.

SERVICES PROVIDED: Volunteers (foster grandparents) help children learn to read and provide one-on-one tutoring, mentor troubled teenagers or children with disabilities and help children who have been abused or neglected. All one needs to join is the ability to give the kind of comfort and love that sets a child on the path toward a successful future.

Foster Grandparents and children served are as follows:

COUNTY	VOLUNTEERS	CHILDREN
Bedford	0	0
Coffee	2	8
Franklin	3	16
Giles	4	15
Hickman	0	0
Lawrence	13	27
Lewis	0	0
Lincoln	23	48
Marshall	2	9
Mauzy	0	0
Moore	0	0
Perry	0	0
Wayne	17	46
Total	64	169



PROGRAM ELIGIBILITY:

Applicants must be at least 55 years old, willing to serve an average of 20 hours per week and meet 200% income guidelines. Persons with disabilities are welcome to serve. Volunteers receive a modest tax-free allowance or stipend and an annual physical exam.

ACCOMPLISHMENTS: In our Head Start and public schools, per the 169 pre/posttest that was administered by site staff to the children being served by the FGP volunteers, 158 children showed improvement. Children showed improvement in self-concept, self-control, cooperation, social relationship, and knowledge of families and communities. Four children participated with a FGP volunteer in a faith based school, with one-on-one tutoring and showed improvement per their pre/posttest, administered by site staff. Foster Grandparent volunteers served a total of 61,168 hours in our schools and Head Start programs.

RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

Kathie Larsen, Program Director

PROGRAM COORDINATOR: Donna Ward

STAFF: 2

FUNDING SOURCE: Corporation for National & Community Service

VOLUNTEERS: 75

PROGRAM OBJECTIVE: The Retired Senior Volunteer Program is a locally run, federally legislated grant program which provides opportunities for retired persons 55 and older to serve their communities in volunteering on a regular basis.

SERVICES PROVIDED: RSVP offices are located in Bedford, Coffee, Franklin, Lincoln, and Moore counties. Services being provided by volunteers are meal delivery for the elderly homebound, telephone reassurance program for shut-ins living alone, and supporting veterans

COUNTY	VOLUNTEERS	CLIENTS SERVED
Bedford	32	19
Coffee	3	9
Franklin	20	20
Lincoln	19	18
Moore	1	4
TOTAL	75	70



ACCOMPLISHMENTS: Enrolled 74 volunteers who currently serve 70 clients. Sites have been established in five (5) counties of our service area. In July 2018, we received a new three-year grant.

“The best way to find yourself, is to lose yourself in the service of others.”

Ghandi

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM *(TITLE V Older Worker Program)*

Pamela Morris, Program Director

STAFF: 4

FUNDING SOURCE: Senior Service America, Inc.

CLIENTS: 151



PROGRAM OBJECTIVE: The South Central Human Resource Agency's Senior Service America, Inc. (SSAI) Title V Program is designed to assist economically disadvantaged people age 55 and over by providing immediate supplemental income, work experience and training at an approved training site, with an immediate goal of more permanent, unsubsidized employment. The program also is dedicated to strengthening families, communities, and our nation by providing older and disadvantaged individuals with opportunities to learn, work, and serve others.

SERVICES PROVIDED: The South Central Human Resource Agency SSA/Title V Program serves a twelve (12) county area with an allocated slot level of 78 clients for program year 2017-18 with slots assigned based on Census figures within our service area. We are also serving four (4) additional counties outside of the SCHRA area: Bledsoe, Grundy, Marion, and Sequatchie. Title V clients who cannot immediately be placed into an unsubsidized job receive assistance on finding a job and/or are assigned to eligible non-profit and government agencies for approximately 20 hours of work per week. In these assignments, clients receive valuable work experience and skill training while assisting their host agency in delivering essential community services. They also receive supportive services and training designed to prepare them for unsubsidized employment in the private sector.

CLIENTS SERVED BY COUNTY:

Bedford	13	Lincoln	12
Bledsoe	15	Marion	15
Coffee	16	Marshall	12
Franklin	11	Maury	9
Giles	10	Moore	1
Grundy	11	Perry	0
Lawrence	11	Sequatchie	3
Lewis	5	Wayne	7
		TOTAL	151

CLIENT ELIGIBILITY: Clients must be age 55 or above, be a legal resident of the county in which they apply, and be capable of performing tasks involved in the community service employment assignment as stated in the training site description, and must be economically disadvantaged, as determined by the current federally established poverty guidelines - 125% scale.

Most clients are older women, many of whom have been recently widowed or divorced, have little recent work experience outside the home, and are frightened by the prospect of needing to compete for a job just to make ends meet. They are part of a generation that is too proud to accept public assistance and that understands what it means to work hard and do your best. While all need financial assistance, many clients also long for the social interaction - - the chance to continue learning and possibly start a new career and the opportunity to make a real difference in their communities.

ACCOMPLISHMENTS: 2017-2018 program year began with high hopes of making all of our goals. By the end of the 2nd quarter, Senior Service America, Inc. asked us to shift our attention to exceeding our service goal levels beyond what was required to assist in increasing the over-all numbers for participants served. With that incentive, we began clearing our waiting list of all participants that qualified for the program, enrolling them, and placing them into host agencies across all of our counties. Our project goal was to enroll 47 qualified participants and we exceeded that goal by enrolling 51. Our end-of-year goals were as follows: Service Level – 103%; Unsubsidized Employment – 33.3%; and Most-In-Need Goal – 104.1%.

We are looking forward to this new program year by increasing our enrollments, getting participants into unsubsidized jobs and serving out most-in-need participants while meeting all of our goals.

Hire an older Worker today!

You will be glad you did.

LOW INCOME HOME ENERGY ASSISTANCE

Sara Brown, Program Director

ASSISTANT PROGRAM DIRECTOR: Dee Dee Sneed

PROGRAM COORDINATOR: Vanessa Sweet

FUNDING SOURCE: TN Housing Development Agency

HOUSEHOLDS SERVED: 5,303 energy program; 2,060 crisis/emergency program



PROGRAM OBJECTIVE: To provide assistance to elderly, handicapped and low-income persons with energy used to heat their homes through financial assistance to offset a portion of the cost. Priority for assistance is given to the lowest of income. Priority points are used to determine the amount of payment.

LIHEAP SERVICES PROVIDED:

County	Crisis Assistance		Energy Assistance		Total Crisis & Energy	
	Applications	\$ Payments	Applications	\$ Payments	Applications	\$ Payments
Bedford	215	86,927.68	542	208,122.57	757	295,050.25
Coffee	255	102,034.33	617	244,831.43	872	346,865.76
Franklin	131	54,385.08	496	200,400.00	627	254,785.08
Giles	196	72,481.18	390	139,860.20	586	212,341.38
Hickman	160	65,169.70	358	138,702.85	518	203,872.55
Lawrence	241	95,100.00	548	200,775.00	789	295,875.00
Lewis	105	42,828.68	317	125,842.78	422	168,671.46
Lincoln	212	88,675.98	545	218,468.67	757	307,144.65
Marshall	68	21,600.00	266	80,539.84	334	102,139.84
Maury	333	113,700.00	512	162,275.23	845	275,975.23
Moore	15	5,850.00	85	33,600.00	100	39,450.00
Perry	29	12,450.00	140	55,712.45	169	68,162.45
Wayne	100	40,930.00	487	192,244.79	587	233,175.59
Total	2,060	802,133.43	5,303	2,001,375.81	7,363	2,803,509.24

Energy and Crisis Assistance is provided to eligible households through payment to a utility company or propane company.

PARTICIPANT ELIGIBILITY: In addition to general eligibility requirements at 150% of the federal poverty guidelines, applicants must be responsible for their own energy costs.

COMMUNITY SERVICES BLOCK GRANT

Sara Brown, Program Director

ASSISTANT PROGRAM DIRECTOR: Dee Dee Sneed

CLIENT ADVOCATES: 23

FUNDING SOURCE: Department of Human Services

CLIENTS SERVED: 1,160 Households; 1,791 Individuals



PROGRAM OBJECTIVE: To provide a wide range of services and activities which will have a measurable and potentially major impact on poverty in the community. The Community Services Block Grant insures access to programs and services by elderly, handicapped and low-income persons through Neighborhood Service Centers in each of our thirteen counties where experienced personnel assist in meeting the needs of the low income population.

SERVICES PROVIDED:

Health & Social/Behavioral Development – Home Delivered Meals, Companionship Assistance, Prescription Assistance, Medical Assistance, Vision Assistance, Dental Assistance, QMB-SLMB, referral to SHIPP, transportation to doctor (elderly and disabled only)

Housing – Requires eviction notice/late notice/cut-off notice – clients living in public housing do not qualify for rental assistance; emergency assistance for elderly or disabled only.

Income, Infrastructure, and Asset Building – provides assistance to those that need help with household budgeting

Self Sufficiency – provides case management to clients to achieve self-sufficiency through comprehensive education, goal-oriented action and guidance.

Employment – provides assistance to individuals seeking employment such as resume preparation. Each office maintains a current list of job openings in their county and surrounding counties.

Information & Referral – provides individuals in need of assistance. If SCHRA provides the service, staff will be able to provide the information and assist them in getting the services. Staff are familiar with other resources in the community and will try to make referrals in order to meet their needs.

PARTICIPANT ELIGIBILITY – direct services to clients, except information and referral, have an income eligibility requirement of 125%. A need for services must be established according to the individual or household circumstances.

CSBG SERVICES PROVIDED:

County	Health & Social Behavioral Development	Housing	Income Infrastructure & Asset Building	Employment	Services Supporting Multiple Domains
	Meal - Companions Health	Crisis	In-Come Management	Employment Assistance	Self-Sufficiency
Bedford	1440	6	6	1	188
Coffee	777	0	4	0	93
Franklin	1010	2	0	0	125
Giles	620	0	2	0	101
Hickman	610	9	0	1	75
Lawrence	957	11	10	5	150
Lewis	973	1	0	1	116
Lincoln	150	13	0	0	12
Marshall	716	0	2	1	74
Maury	1237	5	3	0	153
Moore	324	5	5	0	43
Perry	351	0	0	0	54
Wayne	685	0	0	1	68
TOTAL	9,850	52	32	10	1,252

CSBG SERVICES PROVIDED cont'd:

County		Linkages	EFAP Commodities	Volunteers		EFAP Commodities Unduplicated HH
		I & R's - WAP	HH Served	Total # Volunteers	Volunteer hours	Commodities
Bedford		5798	816	24	314.5	285
Coffee		7622	1306	13	187	290
Franklin		4975	719	12	134	303
Giles		4019	508	12	160	210
Hickman		4252	442	14	211	258
Lawrence		3331	965	15	171	245
Lewis		3382	820	12	96	258
Lincoln		1429	1123	10	113.5	322
Marshall		3592	511	16	183.5	127
Maury		1337	435	11	167	119
Moore		763	251	7	67	71
Perry		1881	268	11	138	115
Wayne		2576	845	10	95	291
TOTAL		44,957	9,009	167	2,037.5	2,894

SSBG/PROTECTIVE SERVICE HOMEMAKER

Sara Brown, Program Director

PROGRAM COORDINATOR: Kenneth Hughes

PROGRAM STAFF: 7 (stationed in Bedford, Coffee, Hickman, Lincoln, Lawrence Marshall and Maury counties, but covers all 13 counties.)

FUNDING SOURCE: Department of Human Services

CLIENTS: 123



PROGRAM OBJECTIVE: To provide supportive services to adults (APS cases) who have been threatened with abuse, neglect, or exploitation, are unable to meet ADL's and require services in order to remain in home to prevent this from occurring.

SERVICES PROVIDED: Homemakers focus on activities which the client can no longer do for themselves and which are necessary for the client to remain at home including emotional support and encouragement during periods of loneliness and depression. Services are directed at teaching homemaking and daily living skills to these individuals.

Services provided include the following:

ADULT PROTECTIVE SERVICE CASES

COUNTY	CASES	CLIENTS	HRS. OF SERV. UNITS	COUNTY	CASES	CLIENTS	HRS. OF SERV. UNITS
Bedford	13	13	572.00	Lincoln	07	07	497.50
Coffee	18	18	975.50	Marshall	05	05	269.25
Franklin	15	15	1224.00	Maury	15	15	292.25
Giles	09	09	281.00	Moore	00	00	0.00
Hickman	10	10	439.50	Perry	04	05	373.50
Lawrence	07	07	295.50	Wayne	07	07	291.50
Lewis	12	12	224.50	TOTAL	122	123	5736.00

PARTICIPANT ELIGIBILITY: Eligibility is determined by the DHS caseworker. Need is established when an individual or family is experiencing a specific personal or social problem for which homemaker services is deemed to be the appropriate service.

WEATHERIZATION ASSISTANCE PROGRAM

Sara Brown, Program Director

PROGRAM COORDINATOR: Debbie Hopkins

STAFF: 2

FUNDING SOURCE: Tennessee Housing Development Agency

CLIENTS SERVED: 30



PROGRAM OBJECTIVE: To improve energy efficiency and reduce energy costs of low income households by applying required materials to each unit.

During the year, all 194 weatherization applications were updated for eligibility. Our FY'18 contract stated we were to weatherize 34 homes before June 30, 2018 and our budget only allowed us to do 30 units.

COUNTY	#OF JOBS	MATERIAL	LABOR	HEALTH & SAFETY	PENALTY	TOTAL	WAP/LIHEAP	FINAL
Bedford	4	\$12,053.00	\$8,667.00	\$3,505.00		\$24,225.00	\$22,755.00	\$46,980.00
Coffee	4	12,052.00	9,713.00	1,665.00		23,420.00	24,560.00	47,980.00
Franklin								
Giles	2	7,805.00				7,805.00	11,805.00	19,610.00
Hickman	3	6,096.00	928.00	3,595.00		10,619.00	12,025.00	22,644.00
Lawrence	3	9,156.00	3,890.00	700.00		13,746.00	17,515.00	31,261.00
Lewis	1	4,288.00				4,288.00	9,800.00	14,088.00
Lincoln	3	11,067.00	7,639.00			18,706.00	19,218.00	37,924.00
Marshall	2	6,740.00	1,730.00			8,470.00	16,112.00	24,582.00
Maury	5	19,935.00	2,216.00	2,255.00	-\$100.00	24,306.00	30,825.00	55,131.00
Moore	1	1,835.00	1,835.00			3,670.00	1,743.00	5,413.00
Perry								
Wayne	2	11,462.00				11,462.00	15,475.00	26,937.00
TOTAL	30	\$102,489.00	\$36,618.00	\$11,710.00	-\$100.00	\$150,717.00	\$181,833.00	\$332,550.00

PROGRAM ELIGIBILITY: Meet 200% of Federal Poverty Guidelines. Own or rent a dwelling which needs improvement to lower energy costs.



**DO A LITTLE,
SAVE A LOT.**

Everything you do, no matter how small, can add up to BIG savings and keep you warmer in the winter and cooler in the summer such as caulking around windows to weather-stripping around doors.

COMMUNITY REPRESENTATIVE PAYEE PROGRAM

Teresa Swafford, Program Director

PROGRAM COORDINATOR: Terry McGehee

STAFF: 2

FUNDING SOURCE: Client fees

TOTAL CLIENTS: 294

BENEFITS OVERSEEN: \$2,458,402.22

PROGRAM OBJECTIVE: The Payee Program offers money management services to assist persons who are incapable of budgeting, paying routine bills, and keeping track of financial matters.

ELIGIBILITY: Persons must receive Social Security, VA or some type of disability benefit. The recipient must be certified by a physician to be incapable of money management.

Clients Served:

Bedford	31	Moore	03	Grundy	03	Rutherford	03
Coffee	35	Perry	03	Hamilton	01	Sequatchie	01
Franklin	26	Wayne	13	Kentucky	01	Shelby	01
Giles	20	Appling, GA	01	Knoxville	02	Sumner	02
Hickman	07	Arkansas	01	Macon	01	Williamson	01
Lawrence	46	Carroll	01	Madison, AL	01		
Lewis	05	Davidson	07	Merrimack	01		
Lincoln	25	Decatur	01	Montgomery	01		
Marshall	14	Dekalb	01	Putman	01		
Maury	30	Dickson	02	Rowan, NC	02	TOTAL	294

CRPP GOALS:

- Ensure client funds are being used for their current needs or to be saved if not needed at this time.
- Ensure the client continues to meet eligibility requirements for disability benefit payments.
- Develop and implement a monthly budget to ensure fund availability throughout each month.
- Collaborate with other agencies to ensure the client is receiving appropriate services.

EMERGENCY FOOD ASSISTANCE PROGRAM

Commodities

Dee Dee Sneed, Program Director

STAFF: 2

FUNDING SOURCE: Tennessee Department of Agriculture

DUPLICATED HOUSEHOLDS: 10,168 (July 2017– June 2018)

PROGRAM OBJECTIVE: The South Central Human Resource Agency contracts with the Tennessee Department of Agriculture to distribute donated food items to households living in the 13 county service area.

PROGRAM ELIGIBILITY: Eligible households are defined as those households meeting one of the following requirements: 1) fall at or below 150% of the federal poverty guidelines; 2) proof of assistance programs such as SNAP, TANF, SSI, Families First, Public Housing, and Low Income Heating Energy Assistance Program.

The Commodity Program fiscal year is October 1 – September 30.

This program utilizes 400+ volunteers with a total 2,038 volunteer hours at the distribution sites.

SERVICES PROVIDED:

COUNTY	CLIENTS (duplicated)	TOTAL \$ AMOUNT DISTRIBUTED BY SCHRA
Bedford	1,048	25,019.97
Coffee	1,015	26,772.71
Franklin	1,142	27,878.69
Giles	614	14,738.08
Hickman	883	21,653.48
Lawrence	965	25,294.43
Lewis	820	19,900.06
Lincoln	1,123	28,301.93
Marshall	393	12,979.30
Maurry	435	11,118.06
Moore	267	7,444.14
Perry	370	14,612.75
Wayne	1,093	20,829.51
TOTAL	10,168	\$256,543.11

**TOTAL UNITS OF FOOD
RECEIVED BY SCHRA
JULY 2017–JUNE 2018:
288,152
AT A VALUE OF \$245,555.12**



ALCOHOL/DRUG SAFETY EDUCATIONAL PROGRAM- **Prime for Life**

Rebekah Provost-Emmons, Program Director

INSTRUCTOR: Jim Beck

STAFF: 2

FUNDING SOURCE: Local Performance Based

PARTICIPANTS: 88

PROGRAM OBJECTIVE: The Tennessee State Law (T.C.A. section 55-10-403) requires all persons convicted of driving under the influence of alcohol and other intoxicating drugs to receive a minimum of 12 hours of education pertaining to substance abuse and their ability to drive. A licensed DUI School is an early intervention program that provides screening, assessment, and education for individuals convicted of driving under the influence of alcohol and/or other drugs. The program helps individuals who want to have their driver's license reinstated or are court ordered to participate in a DUI school program. DUI schools in Tennessee must teach The Prime for Life curriculum, an evidence-based, early intervention program. The curriculum leads students through the process of self-evaluation and personal reflection, helping prevent future substance abuse problem from occurring,

SERVICES PROVIDED: SCHRA has established Prime for Life classes in Hickman, Lawrence and Marshall Counties. The class is held in Centerville on the first Saturday of each month; in Lawrenceburg on the second Saturday of the month; in Lewisburg on the third Saturday of the month.

CLASS ATTENDEES: Hickman – 11; Lawrence – 46; Marshall – 31 – Total 88



SCHRA JUSTICE SERVICES

Community Corrections Program

Rebekah Provost-Emmons, Program Director

CASE OFFICER 3: Vicki Davenport,

CASE OFFICERS: Andrea Cordova, Tiffany Hayden, Stephen Gannaway,
Stephanie Sims, Jennifer Walsh, Travis Wilson

PROGRAM SPECIALIST: Sharon Medley

FUNDING SOURCE: Tennessee Department of Corrections

PROGRAM OBJECTIVE: The Community Corrections Program is a program established by the Tennessee Legislature and administered through the Tennessee Department of Correction. Community Corrections is an alternative to incarceration for non-violent felony offenders designed to alleviate the overcrowding of prisons and jails and provide wrap-around interventions to reduce recidivism and increase public safety. The SCHRA Community Correction Program serves the Circuit Courts of the 14th Judicial District – Coffee County, the 17th Judicial District – Bedford, Lincoln, Moore, and Marshall Counties, and the 22nd Judicial District – Giles, Lawrence, Maury, and Wayne Counties.

SERVICES PROVIDED: Case Officers provide court-ordered supervision for non-violent felony offenders. This includes referral and linkage to ancillary and wraparound services as indicated, including substance use and mental health assessments and treatment. Clients may also be referred for assistance with housing, employment, education, and healthcare.

The following amounts were generated by Community Corrections clients in FY'18:

Victim Restitution Paid:	\$ 3,230.50
Court Costs/Fines Paid:	\$ 71,224.30
Wages Earned:	\$447,435.23
Child Support Paid:	\$ 8,521.76
Community Service Hours Worked:	3,278
Value of CSW (at \$10.00 per hour):	\$ 32,780.00
Number of face-to-face client contacts:	7,211
Number of Home Visits:	1,277



PARTICIPANT ELIGIBILITY: Participants are sentenced to the program by the presiding judges in the Circuit Courts within the Judicial Districts served based on eligibility guidelines as established under Tennessee Code Annotated 40-36-106 et seq.

LINCOLN COUNTY RECOVERY COURT

Rebekah Provost-Emmons, Program Director

PROGRAM COORDINATOR: Tony Patterson

PRESIDING JUDGE: The Honorable N. Andrew Myrick

FUNDING SOURCE: Tennessee Department of Mental Health and Substance Abuse Services

A one (1) year implementation grant was awarded with a start date of July 1, 2017. This grant provides funding for a Program Coordinator and Recovery Court Program implementation.

Mission Statement:

The mission of the Lincoln County Recovery Court is to enhance public safety and improve the overall quality of life in the community by addressing the need of non-violent offenders whose criminality is a result of substance use through the provision of intensive judicial oversight and holistic treatment that will increase offender accountability, reduce community costs, and return offenders to healthy, sober, and productive lives.

Target Population:

The Lincoln County Recovery Court actively seeks candidates who are permanent residents of Lincoln and surrounding counties, are eighteen (18) years of age or older, are currently charged with an offense in Lincoln County General Sessions Court, present a history of substance use, non-violent offenses, and/or a self-report of alcohol and/or illegal/prescription drug usage.

Eligibility and Screening:

The Judge, District Attorney, defense bar, or probation office may refer a potential participant out of Lincoln County General Sessions Court. Eligibility requirements are as follows: must voluntarily agree to enter the Recovery Court Program, must be eighteen (18) years of age or older, candidate must not be a violent offender, must be potential agreement among sentencing Judge, District Attorney General's office, and the Defense Counsel, that Recovery Court would be an appropriate option, must self-report a history of substance misuse, must have all legal matters, and cannot have an acute mental disorder where symptom severity could inhibit successful completion of the program.

Active Participants: 9; Number of Screening Assessment: 12; Number of Referrals: 13

22ND DISTRICT RECOVERY COURT – LAWRENCE COUNTY

Rebekah Provost –Emmons, Program Director

PROGRAM COORDINATOR: Tamara Robinson

PRESIDING JUDGE: The Honorable David Allen

FUNDING SOURCE: Tennessee Department of Mental Health and Substance Abuse Services

A nine (9) month planning and implementation grant was awarded with a start date of October 1, 2017. This grant provides funding for a Program Coordinator and Recovery Court Program implementation.

Mission Statement:

The mission of the 22nd Judicial Recovery Court at Lawrence County is to improve public safety in our community and to help restore criminal offenders to becoming productive members of society, through the use of judicial supervision, substance abuse treatment, and intensive case management.

Target Population:

The 22nd Judicial District Recovery Court at Lawrence County actively seeks participants who are permanent residents of the 22nd Judicial District, are eighteen (18) years of age or older currently charged with an offense in Circuit Court, and who presents with illegal/unhealthy behavior related to substance abuse issues. The program is voluntary.

Eligibility and Screening:

The Judge, District Attorney, defense bar, or probation office may refer a potential participant out of the 22nd District Recovery Court. Eligibility requirements are as follows: must voluntarily agree to enter the Recovery Court Program, must be eighteen (18) years of age or older, candidate must not be a violent offender, must be potential agreement among sentencing Judge, District Attorney General's office, and the Defense Counsel that Recovery Court would be an appropriate option, must self-report a history of substance abuse misuse, must have all legal matters, and cannot have an acute mental disorder where symptom severity could inhibit successful completion of the program.

Active Participants: 3; Number of Screening Assessment: 3; Number of Referrals: 3

JAG PRE-RELEASE CASE MANAGER

Rebekah Provost-Emmons, Program Director

CASE MANAGER: SheilaJo McBryant

FUNDING SOURCE: Tennessee Office of Criminal Justice Programs, Justice Assistance Grant

A three (3) year JAG grant was awarded with a start date of July 1, 2017. These funds will allow for the provision of “in-house” pre-release case management services to offenders within a minimum of 60 days prior to release.

Mission Statement and Target Population:

Pre-Release Case Management Program links individuals incarcerated in the Lincoln County jail with evidence-based programs and resources before they are released as well as providing post-release linkage to wrap-around services in the community where applicable. This service provides the opportunity for each inmate participating to become productive citizens which, in turn, reduces the recidivism rates and ultimately creates a safe environment for all in our community.

Services Provided:

An intake, assessment, and release planning system has been developed to increase the number of offenders who are connected with employment and/or educational opportunities, mental health treatment, substance abuse treatment, healthcare and housing prior to release.

The following programming and tools have been implemented for eligible inmates: Life’s Healing Choices (Recovery Support for men and women), Breaking the Chains of Trauma (coping skills/only women at this time), Moral Reconciliation Therapy (cognitive behavioral therapy for men and women), Financial Peace University (finances and budgeting for men and women), and Parenting (for women). In addition, a resource pamphlet was developed and printed for the inmates and is currently in circulation.

Number of Clients Assessed: 95; Clients Entered into Jail Programming: 30; Clients receiving Discharge Planning.



HEAD START/EARLY HEAD START PROGRAM

Laure Hopper, Program Director

ASSISTANT DIRECTOR: Ju'Nequail Smith

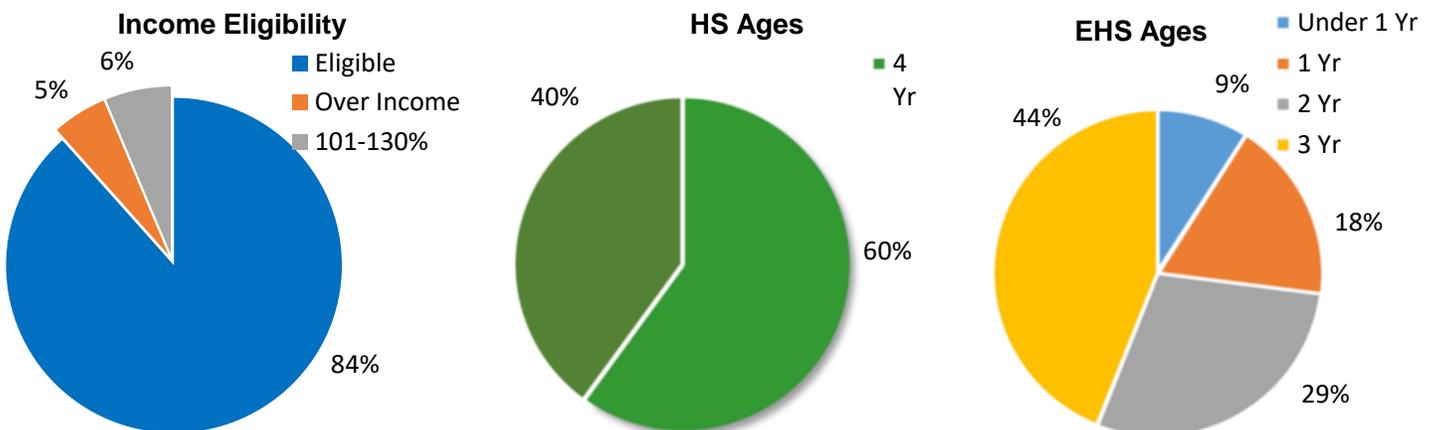


FUNDING SOURCE: U. S. Department of Health & Human Services;
USDA funded by TN Department of Human Services

About Us:

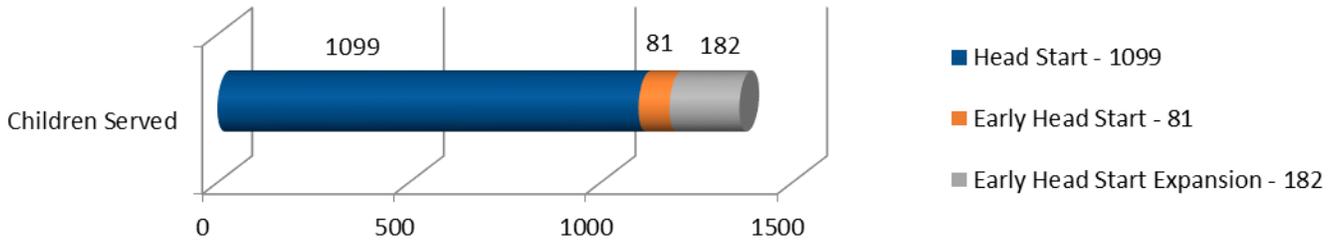
SCHRA HS/EHS is located in Southern Middle Tennessee and we serve children and families in thirteen counties. Our funded enrollment for Head Start is 945 and 172 for Early Head Start. We have maintained 100% of our enrollment every month. We have 25 centers and 3 Pre-K collaborations, totaling 78 classrooms. Our Head Start operates full day (8:00a.m.-2:30p.m.) Monday thru Thursday, August- May. Our Early Head Start operates full day (8:00a.m.-2:00p.m.) Monday thru Friday, August- May with home base services provided June-July. Our centers are Tennessee State Childcare licensed, which implement the three-star rating system that uses the ECERS-R and ITERS-R to monitor learning environments and teaching practices.

We strive to meet the high demand for early care in our areas. Though we received the Early Head Start Expansion funds, the Early Head Start program continues to be a great need in our area. Our EHS waiting lists range from 35 to 77 at each center, totaling 318 children and families in need for services.

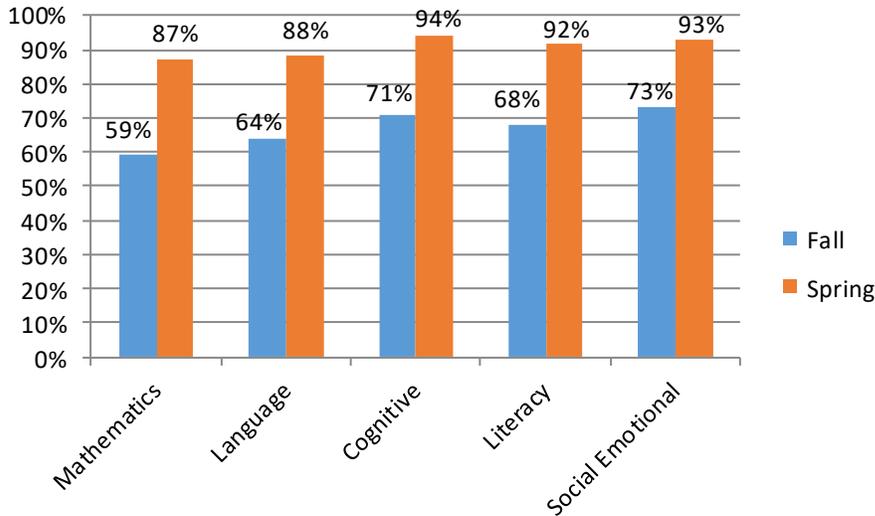


OUTCOMES

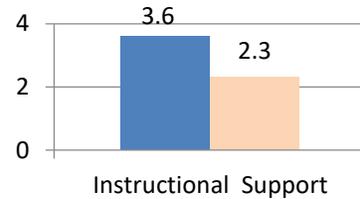
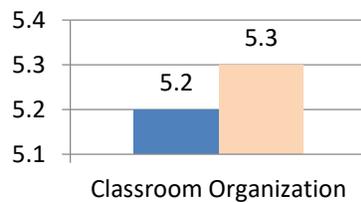
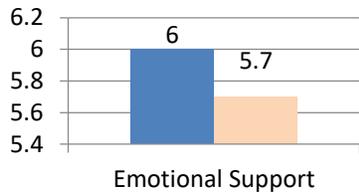
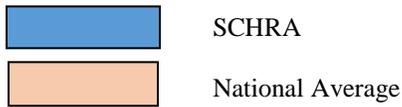
<p>Health:</p> <ul style="list-style-type: none"> ✓ 99% of children and pregnant women had insurance ✓ 97% of children had an ongoing source of health care ✓ 96% of children received all immunizations possible ✓ 96% of pregnant women received prenatal health care services and 86% received information on the benefits of breastfeeding ✓ 91% of children had accessible dental care ✓ 83% of children were up to date on preventative dental care by the end of the program year 	<p>Disabilities:</p> <ul style="list-style-type: none"> ✓ 12% of children had IEP/IFSP ✓ 45% were diagnosed prior to enrollment ✓ 55% were identified and diagnosed during program year <p>Mental Health:</p> <ul style="list-style-type: none"> ✓ Consultant met with staff regarding 27 children's behavior/mental health ✓ Consultant met with 22 families regarding their children's behavior/mental health ✓ 15 families were referred to outside services
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SCHOOL READINESS GOAL PROGRESS



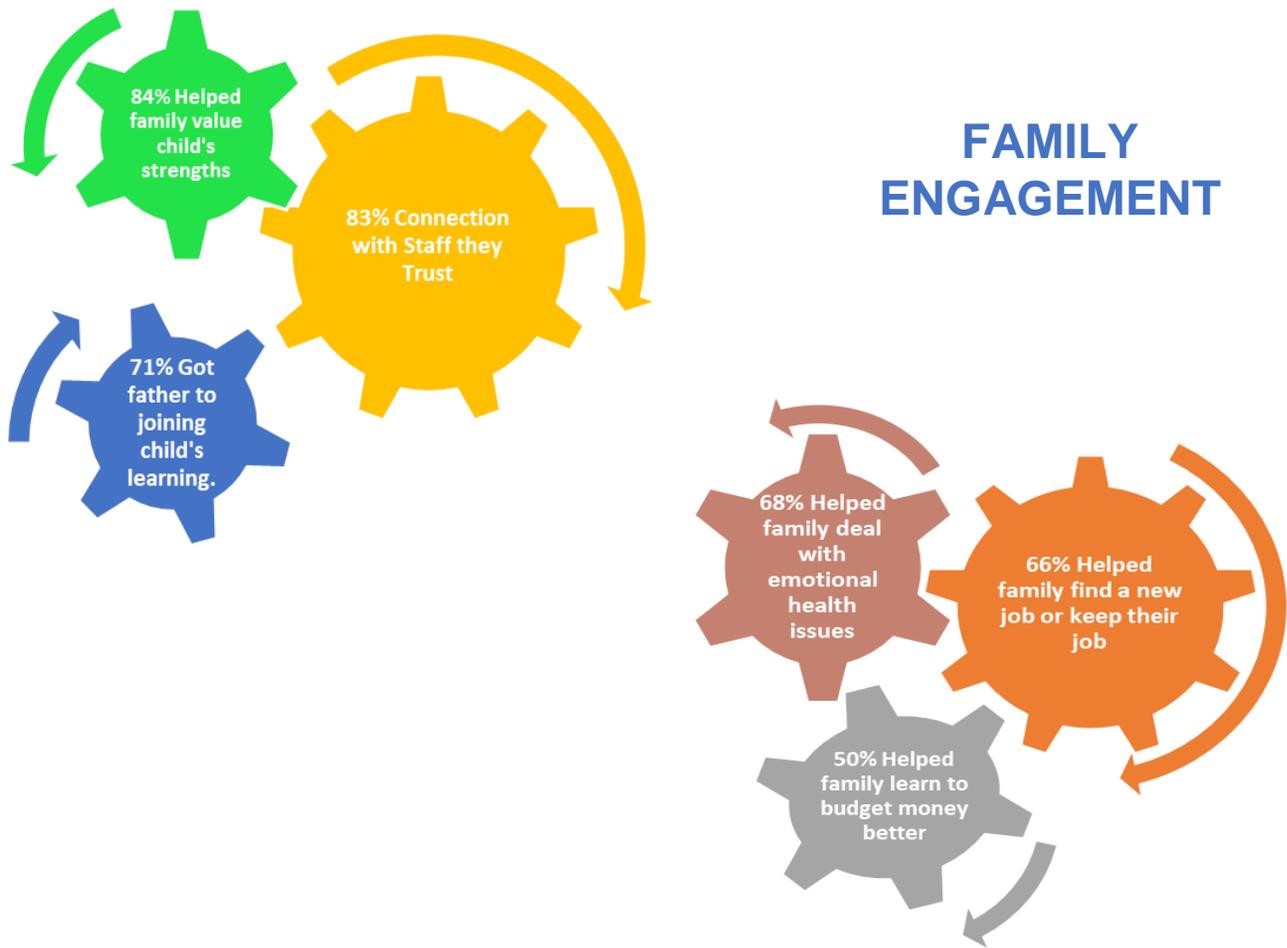
CLASSROOM ASSESSMENT SCORING SYSTEM (CLASS)



1,093 of the 1,371 volunteers for the program were parents or former parents.

95%	EHS children are meeting or exceeding widely held expectations for gross motor development.
94%	HS/EHS Children Show progress in regulation their own emotions and behaviors.
81%	HS children show progress in demonstrating writing skills.
80%	EHS children show progress in using number concepts and operations.
81%	HS children show progress in using number concepts and operations.

FAMILY ENGAGEMENT



2017 – 2018 Budgets

	HS Proposed Thru 8/18	HS Expenditures Thru 6/18	EHS Proposed Thru 8/18	EHS Expenditures Thru 6/18	EHS Exp Proposed	EHS Exp Expenditures Through June 2018
Personnel	4,086,812	3,470,249	414,917	357,458	1,324,106	938,919
Fringe Benefits	1,897,344	1,637,983	214,144	159,652	478,931	364,806
Travel	111,666	81,040	2,950	2,631	22,700	47,670
Equipment	77,000	76,999	0	0	270,000	240,090
Supplies	236,043	169,494	10,477	4,783	41,913	39,700
Contractual Costs	416,400	413,838	0	0	8,500	4,823
Other Costs	1,018,807	868,378	24,758	46,915	220,583	292,695
Admin Costs	598,015	536,155	43,636	47,410	165,263	141,948
Total:	8,442,087	7,254,136	710,882	618,849	2,531,996	2,070,651

*HS Program Income: \$17,960 – Sale of two Program Vehicles

** EHS Program received \$18,000 from the CSBG Program

2017-2018 Head Start/Early Head Start Budget Reference

- Personnel- HS/EHS Personnel
- Fringe Benefits- FICA, Unemployment, Workman’s Compensation, Retirement, Health/Dental Insurance
- Travel- Mileage, Lodging, Registration, Etc.
- Equipment- Vehicle Purchase
- Supplies- Office supplies, medical/dental supplies, classroom supplies, food service supplies, etc.
- Contractual- Reimbursement for Teacher Assistant’s salaries with Pre-K contracts
- Construction- fire alarm system, etc.
- Other- Rent, utilities, insurance, building maintenance, parent services, printing, staff development, field trips, etc.
- Admin- Indirect Costs

Public/Private Funds Received July 2017-June 2018

Source	Amount
CFC Recycling	93.15
Jack Daniels	2,000.00
Smelter Service	250.00
Complete Home Care	50.00
McLean’s Carwash	25.00
Property Solutions	50.00
Osborne & Son Barber	25.00
Wesley Barner Artist	100.00
Brown & Son Auto Center	50.00
Furniture Innovation	300.00
Right Care, Inc.	250.00
Total:	\$3,193.15

Audit Information: The 2017 Audit resulted in no deficiencies and compliance with the requirements for Head Start/EHS Program.

NOTES

It is the policy of SCHRA to afford all eligible individuals the opportunity to participate in federally funded or assisted programs, and the Agency adopts the following provision: “No person will, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefit of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

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