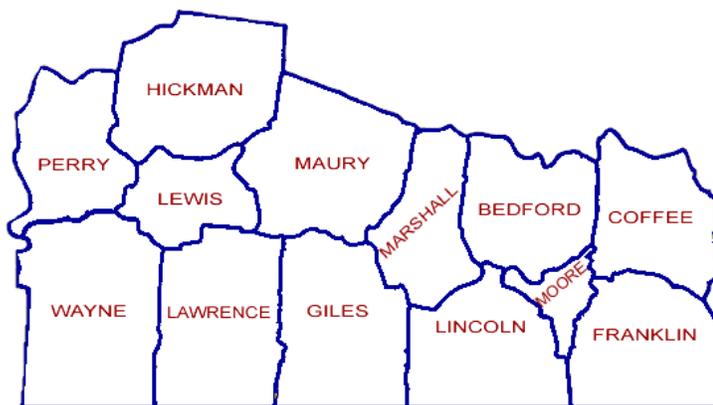


*Helping People
Help Themselves*



SOUTH CENTRAL
SC**HRA**
HUMAN RESOURCE AGENCY

ANNUAL REPORT 2016—2017



SERVING SOUTH CENTRAL TENNESSEE

**ANNUAL REPORT
2016- 2017
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FROM THE EXECUTIVE DIRECTOR...

We continue to transform and adapt our agency to meet the challenges and opportunities of our mission. In October of 2016, the agency developed a required three (3) year strategic plan with a focus on catalyzing resources and expanding services. We have been very diligently improving the agency's facilities. The central office has had improvements with the addition of new office space for Community Corrections, new offices for Head Start and a new training area for Head Start. The agency now has a well-equipped employee fitness center and restrooms will be renovated to meet ADA requirements before December 2017. This past summer we also renovated the Lewis County Nutrition Kitchen in Hohenwald. We also opened a new Neighborhood Service Center in Maury County. The new center was a much needed improvement.

The agency also re-entered the Tennessee Consolidated Retirement System-TCRS. This measure will enhance benefits for employees and help with staff retention.

We have made a great commitment to improve Head Start locations with new playgrounds and are seeking better locations for our centers. Safety measures have been implemented with physical barriers and security cameras. Donated locations in Lawrence and Franklin County are currently being explored for new Head Start locations.

The Community Corrections program expanded services greatly with the addition of new recovery courts in Lincoln and Lawrence County. The program also added a new pre-release case manager for Lincoln County.

On a further programming note, the agency fully implemented the Adverse Childhood Experiences (ACES) program to the Head Start and Early Head Start programs. This initiative was endorsed by the governor and we're thrilled to be on the cutting edge with this programming.

In October, senior staff and I conducted a two-day strategic planning meeting at the regional center in Lawrenceburg. The meeting produced specific objectives and work plans for the coming year. Catalyzing agency resources will continue to be a focus.

In summation, the past year has started a transformation of the agency. Our staff is motivated by the mission of SCHRA. We are committed to being known by our works and actions and not our words. It is an honor to serve with the employees of SCHRA!

Sincerely,



Paul T. Rosson, Executive Director

SOUTH CENTRAL HUMAN RESOURCE AGENCY PROFILE

WHO WE ARE

South Central Human Resource Agency (SCHRA) was created July 11, 1973; and chartered as a public non-profit agency February 19, 1975; and as determined by the IRS, a 501 (c) 3 tax exempt organization. SCHRA is a Human Resource Agency and a Community Action Agency.

WHAT IS OUR MISSION

Our mission is to provide low income individuals and communities access to educational, economic, nutritional, and social services that promote and encourage self-reliance through our partnerships with local, state, and federal resources.

A COMMUNITY ACTION AGENCY

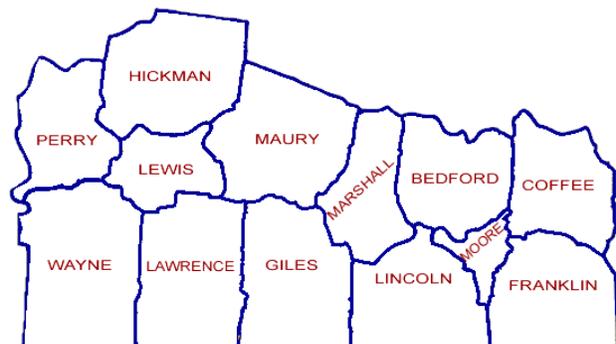
Community Action Agencies (CAA) were created out of the Economic Opportunity Act of 1964 to combat poverty. SCHRA has received designation as the Community Action Agency, under the Community Services Block Grant.

A HUMAN RESOURCE AGENCY

The goal is to promote the development of human resources in South Central Tennessee through effective and efficient delivery of human services. (TCA 13-26-102)

SERVICE AREA

From our central office at 1437 Winchester Hwy. in Fayetteville, Tennessee, we strive to effectively deliver human service programs and oversee the coordination efforts through our Neighborhood Service Centers located in each county. SCHRA service area contains over 6,500 square miles of vastly rural county and supports a population of approximately 423,012 individuals, in the following counties: Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry, and Wayne. Our Title V Program has expanded to four additional counties east of our area: Bledsoe, Grundy, Marion, and Sequatchie.



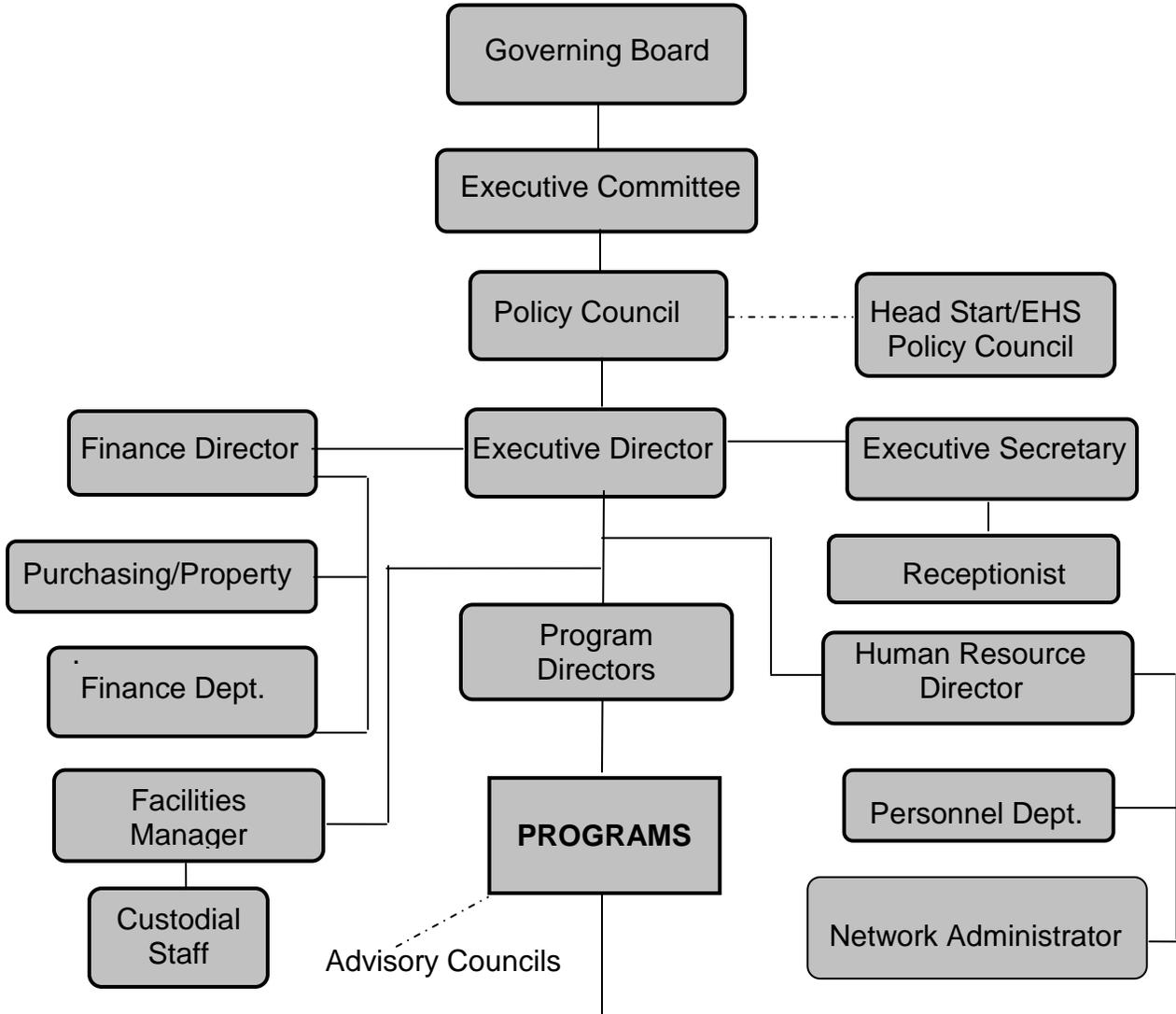
SCHRA has thirteen Neighborhood Service Centers and twenty Head Start Centers across our area, seven Early Head Start Centers located in Bedford, Coffee, Giles, Lawrence, Lincoln and Maury (2) counties, and three Pre-K collaborations in Franklin, Maury, and Wayne counties. The Nutrition Program has twenty-one congregate meal sites and two main kitchens – one in Fayetteville, Lincoln County and one in Hohenwald, Lewis County.

SCHRA Programs At-a-Glance

<u>Program</u>	<u>Goal</u>
Home & Community Based Program (OPTIONS) Medicaid Waiver/Homemaker/Family Caregiver, Respite Sitter/Meals/Long Term Care Choices	Provides homemaker, personal care, sitter service, and home delivered meals to elderly and adults 18 years or older with a disability.
Foster Grandparents (FGP)	Provides stipend volunteer opportunities for limited income persons age 55 and over to give support services to children with "special needs" in the community
Retired Senior Volunteer Program (RSVP)	Provides opportunities for retired persons 55 and older to serve their communities in volunteering on a regular basis in a variety of settings.
Senior Community Service Employment Program - Title V	Assists economically disadvantaged people age 55 and older by providing immediate supplemental income, work experience, training and assistance with placement in permanent employment situations.
Low Income Energy Assistance Program - LIHEAP	Provides financial assistance for heating costs to elderly, handicapped and low income persons.
Community Services Block Grant - CSBG	Provides access to programs and services needed by elderly, handicapped and low-income persons through Neighborhood Service Centers.
Social Services Block Grant/Protective Service Homemaker	Provides support services to adults who have been threatened with abuse, neglect, or exploitation.
Emergency Food Assistance Program (Commodities)	Provide USDA donated food products to low income households at distribution held quarterly in each of our thirteen counties.
Weatherization Assistance Program	To improve energy efficiency and reduce energy costs of low income households by utilizing energy efficient materials.
Community Corrections Program	Provide alternative to incarceration for non-violent felony offenders.
Alcohol/Drug Safety Education	A court ordered education program providing a minimum of 12 hours of education pertaining to substance abuse, physiological and psychological aspects of alcohol and drug use.
Head Start/Early Head Start	Provide comprehensive educational opportunities for low-income and special needs children and empower families.
Food Service Program	Provides a hot nutritious noon-time meal to individuals for a fee without limited qualifications.
Nutrition Services for the elderly	Provides a hot nutritious noon-time meal at congregate meal sites for individuals 60 years of age and older, and delivers meals to eligible homebound.
Ensure	For sale to the public, with no qualifications, at a discounted price.
Catering	The Nutrition Program offers full service catering to the public for a fee, depending on what you order. The funds from catering help generate enough income to purchase equipment as needed and to help sustain the Nutrition program at five days a week.
Community Representative Payee Program	Provides money management services to assist persons who are incapable of keeping track of financial matters. Must receive Social Security or disability benefit and certified by a physician to be incapable of money management.
Private Pay Homemaker Services	Provides light housekeeping and respite sitter services, on a fee basis, with no limiting qualifications.
Volunteer Income Tax Program (VITA)	Volunteers complete annual tax returns for low and moderate income taxpayers free of charge. Ended after 2017 tax season.
Adverse Childhood Experiences Initiative (ACESs)	Provide intense early intervention based on exposure to trauma for our children and families in the Head Start/Early Head Start Program, NEW effective October 17, 2016. Contract ended 6-30/2017, but Head Start/EHS has absorbed the program.
Recovery Court	Cost effective alternative to incarceration for individuals whose involvement in the criminal justice system is rooted in serious addiction to drugs and alcohol.
JAG Pre-Release Case Manager	In-house pre-lease case management services to offenders within a minimum of 60 days prior to release

SOUTH CENTRAL HUMAN RESOURCE AGENCY

ORGANIZATIONAL CHART



<ul style="list-style-type: none"> Nutrition Services for the Elderly Foster Grandparent Program Retired Senior Volunteer Program Low Income Home Energy Assistance Community Services Block Grant Representative Payee Program SSBG/Protective Services Homemaker Weatherization Assistance Program Volunteer Income Tax Program (VITA) Early Head Start Early Head Start Expansion Food Service Program Recovery Court 	<ul style="list-style-type: none"> Home and Community Based Services Long Term Care Choices Program Catering Senior Community Service Employment Homemaker Services for the Elderly Private Pay Homemaker Services Emergency Food Assistance Program Community Corrections Program Alcohol/Drug Safety Education Head Start ACEs – Adverse Childhood Experiences Ensure JAG – Justice Assistance Grant
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**SOUTH CENTRAL HUMAN RESOURCE AGENCY
SENIOR STAFF**

Paul Rosson, Executive Director
Amy Ezell, Finance Director
Julie Kent, Assistant Finance Director
Lisa Salvador, Purchasing Officer
Scarlet Patterson, Human Resource Director
Patsy Freeman, Executive Secretary
Ron Teeples, Facilities Manager
Patric Bennett, Network Administrator
Sara Brown, Community Services Director
Cindy Campbell, Homemaker Services Director
Teresa Swafford, Community Representative Payee Director
Kathie Larsen, FGP and RSVP Director
Pamela Morris, Title V Director
Laure Hopper, Head Start/EHS Director
Jessica Miller, Assistant Head Start/EHS Director
Rebekah Provost-Emmons, Community Corrections Director/Alcohol & Drug Safety
Dee Dee Sneed, EFAP Director and Assistant Community Services Director

SOUTH CENTRAL HUMAN RESOURCE AGENCY
NEIGHBORHOOD SERVICE CENTERS

BEDFORD COUNTY	200 Dover St. Shelbyville, TN 37160	931-488-3062
COFFEE COUNTY	414 Wilson Avenue Tullahoma, TN 37388	931-461-0041
FRANKLIN COUNTY	107 N. Porter St., Suite 5 Winchester, TN 37398	931-967-1438
GILES COUNTY	923 E. College St., Suite 104 Pulaski, TN 38478	931-363-5382
HICKMAN COUNTY	101 College St. Centerville, TN 37033	931-729-5921
LAWRENCE COUNTY	232 N. Military St. Lawrenceburg, TN 38464	931-762-7863
LEWIS COUNTY	43 Smith Avenue Hohenwald, TN 38462	931-796-4825
LINCOLN COUNTY	1437 Winchester Hwy. Fayetteville, TN 37334	931-433-7182
MARSHALL COUNTY	1572 Old Columbia Hwy. Lewisburg, TN 37091	931-359-6393
MAURY COUNTY	5021 Trotwood Avenue Columbia, TN 38401	931-388-1173
MOORE COUNTY	251 Majors Blvd. Lynchburg, TN 37359	931-759-7827
PERRY COUNTY	100 North Popular St. Linden, TN 37096	931-589-2130
WAYNE COUNTY	525 B Highway 64 E Waynesboro, TN 38485	931-722-3717

OVERVIEW OF SCHRA REGULATORY BODIES THE GOVERNING BOARD, EXECUTIVE COMMITTEE & POLICY COUNCIL

The corporate powers of the South Central Human Resource Agency (SCHRA) are vested in its Governing Board, which is responsible for fulfilling Agency objectives and establishing policy guidelines and direction. The SCHRA Governing Board has delegated authority to the Executive Committee of the South Central Tennessee Development District (SCTDD) to act for it, and has authorized the Policy Council to administer Agency activities within the framework of established policies and in conformance with Federal/State program guidelines.

The SCHRA Governing Board is composed of representatives from each of the thirteen counties that the Agency serves. Membership consists of the county executive/mayor of each county, the mayor of each municipality, and thirteen human resource representatives appointed by the county mayor/executive, and one state senator and one state representative whose districts lie within the Development District.

Similarly, the Executive Committee of the SCTDD is comprised of thirteen county/metro executives, three minority representatives, one state senator, one state representative, and six city mayors; and, as authorized, acts for the Governing Board.

The membership of the Policy Council is comprised of one third elected public officials currently holding office, one third are persons chosen in accordance with democratic selection procedures to assure that they are representatives of the poor in the area they serve, and the remainder members are officials or members of business, industry, religious, welfare, education, and other major groups with interest in the community. This is known as a tripartite board to insure compliance with the Community Services Block Grant Act.

Additionally, serving on the Policy Council in a voting status, is a Head Start Policy Council Representative, and in a non-voting status a Licensed Attorney, Financial Management Representative, and an Early Childhood Education Representative. These seats on our board are to meet the requirements of the Head Start Act.

The Policy Council meets six times (bi-monthly) a year; the Executive Committee of the SCTDD, acting for the SCHRA Governing Board, meets in concert with and ratifies Policy Council Actions including program budgets, proposals, and contracts approved by the Policy Council. The SCHRA Governing Board meets annually.

The members of these bodies play a critical role in overseeing programs, ratifying policies and helping to plan the future of our Agency. Without a strategy based on knowledge and placed in the hands of competent and concerned individuals, we would have only random ideas without a guiding purpose or direction.

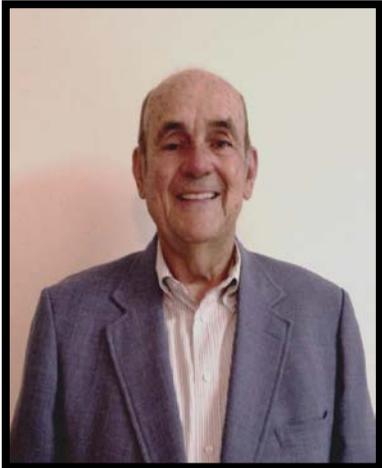
**SOUTH CENTRAL HUMAN RESOURCE AGENCY
OFFICERS 2016-2017**



**Mayor Sloan Stewart
Policy Council/Governing Board
Chairperson**



**Mayor Joe Boyd Liggett
Policy Council/Governing Board
Vice Chairman**



**Mr. Charles Sain
Policy Council Secretary**



**Mayor Wallace Cartwright
Governing Board Secretary**

2016- 2017 BOARD OFFICERS

SCHRA GOVERNING BOARD/SCHRA EXECUTIVE COMMITTEE:

Metro Moore County Mayor Sloan StewartChairperson
Marshall County Joe Boyd Liggett.....Vice-Chairman
Shelbyville Mayor Wallace Cartwright.....Secretary

SCHRA POLICY COUNCIL:

Metro Moore County Mayor Sloan Stewart.....Chairperson
Marshall County Mayor Joe Boyd Liggett.....Vice-Chairperson
Mr. Charles Sain.....Secretary

SCHRA POLICY COUNCIL COMMITTEES (on 10-3-17):

BUDGET/STATE APPROPRIATIONS:

Metro/County Mayor Sloan Stewart, Chr.
County Mayor Eugene Ray
Ms. Sue Turnbow
County Mayor Richard Stewart
Mr. John Campbell
County Mayor Janet Vanzant

PERSONNEL:

Mrs. Sandy Calvert, Chairperson
Mr. Charles Sain
County Mayor Terry Richardson
Mrs. Cathy Hayes
Ms. Brenda Mathis
County Mayor Bill Newman

GRIEVANCE:

County Mayor Eugene Ray, Chr.
County Mayor Gary Cordell
County Mayor Shaun Lawson
Mrs. Priscilla McNairy
County Mayor Jim Mangubat
Ms. Angela Slack

NOMINATING/BY-LAWS:

County Mayor Gary Cordell, Chr.
Mrs. Priscilla McNairy
Ms. Angela Slack
County Mayor Shaun Lawson
County Mayor Jim Mangubat

PROPERTY:

County Mayor Joe Boyd Liggett, Chrm.
County Mayor Bill Webb
County Mayor T. R. Williams
Mrs. Joanne Lord
Ms. Patricia Gibbs

PROGRAM APPEALS:

County Mayor Bill Newman
Ms. Sue Turnbow
City Mayor Wallace Cartwright
Mr. Coleman March
Mr. Rick Humphrey

CSBG Service Priority Setting:

County Mayor Terry Richardson, Chairman
Mr. Freddie McKinney
County Mayor Charles Norman
Mrs. Melanie Smith
Ms. Sandy Calvert
Mrs. Priscilla McNairy

CONSULTANTS:

Legal: Judge John Damson
Education: Mr. Charles Sain
Financial: Mr. Scott Franks

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
GOVERNING BOARD**

BEDFORD COUNTY

County Mayor Eugene Ray
Mayor Jenny Hunt-Bell Buckle
Mayor Rachel P. Swift-Normandy
Mayor Wallace Cartwright-Shelbyville
Mayor Thomas Hurt-Wartrace
Mrs. Cathy Hayes

COFFEE COUNTY

County Mayor Gary Cordell
Mayor Lonnie Norman-Manchester
Mayor Lane Curlee-Tullahoma
Mr. Charles Sain

FRANKLIN COUNTY

County Mayor Richard Stewart
Mayor Joyce Brown-Cowan
Mayor Terry Harell-Winchester
Mayor Robin Smith-Decherd
Mayor David Kelley-Estill Springs
Mayor Doyle Steel-Huntland
Ms. Melanie Smith

GILES COUNTY

County Mayor Janet Vanzant
Mayor Tim McConnell-Ardmore
Mayor Pat Ford-Pulaski
Mayor Carolyn Thompson-Elkton
Mayor Charles Jett-Lynnville
Mayor Tracy Wilburn-Minor Hill
Mrs. Priscilla McNairy

HICKMAN COUNTY

County Mayor Shaun Lawson
Mayor Gary Jacobs-Centerville
Mr. Rick Humphrey

LAWRENCE COUNTY

County Executive T. R. Williams
Mayor Keith Durham-Lawrenceburg
Mayor Robin Cobb-Ethridge
Mayor Bubba Carter-St. Joseph
Mayor Jesse Turner-Loretto
Mr. William McNairy
Ms. Sandy Calvert

LEWIS COUNTY

County Mayor Bill Webb
Mayor Danny McKnight-Hohenwald
Ms. Sue Turnbow

LINCOLN COUNTY

County Mayor Bill Newman
Mayor Jon Law-Fayetteville
Mayor Kenneth Richardson-Petersburg
Mr. Freddie McKinney
Mr. Anthony Taylor

MARSHALL COUNTY

County Mayor Joe Boyd Liggett
Mayor Danny Bingham-Chapel Hill
Mayor Melissa Peters-Cornersville
Mayor Jim Bingham-Lewisburg
Mr. John Campbell
Mr. Robert L. Williams

MAURY COUNTY

County Mayor Charles Norman
Mayor Dean Dickey-Columbia
Mayor James L. Bailey, Jr.-Mt. Pleasant
Mayor Rick Graham-Spring Hill
Ms. Angela Slack

MOORE COUNTY

Metropolitan Executive Sloan Stewart
Mr. Coleman March

PERRY COUNTY

County Mayor Terry Richardson
Mayor Wess Ward-Linden
Mayor Robby Moore-Lobelville
Mrs. Joanne Lord

WAYNE COUNTY

County Mayor Jim Mangubat
Mayor Randy Burns-Clifton
Mayor Jeff Howell-Waynesboro
Mayor Glenn Brown-Collinwood
Ms. Brenda Mathis

Representative Barry Doss
Senator Jim Tracy

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
POLICY COUNCIL**

BEDFORD COUNTY

County Mayor Eugene Ray
Mrs. Cathy Hayes

COFFEE COUNTY

County Mayor Gary Cordell
Mr. Charles Sain, Education Rep.
Ms. Patricia Gibbs, Head Start/EHS Liaison

FRANKLIN COUNTY

County Mayor Richard Stewart
Mrs. Melanie Smith

GILES COUNTY

County Mayor Janet Vanzant
Mrs. Priscilla McNairy
Judge John Damron, Legal Rep.

HICKMAN COUNTY

County Mayor Shaun Lawson
Mr. Rick Humphrey

LAWRENCE COUNTY

County Executive T. R. Williams
Ms. Sandy Calvert
Mr. Scott Franks, Financial Rep.

LEWIS COUNTY

County Mayor Bill Webb
Ms. Sue Turnbow

LINCOLN COUNTY

County Mayor Bill Newman
Mr. Freddie McKinney

MARSHALL COUNTY

County Mayor Joe Boyd Liggett
Mr. John Campbell

MAURY COUNTY

County Mayor Charles Norman
Ms. Angela Slack

MOORE COUNTY

Metropolitan Executive Sloan Stewart
Mr. Coleman March

PERRY COUNTY

County Mayor Terry Richardson
Mrs. Joanne Lord

WAYNE COUNTY

County Mayor Jim Mangubat
Ms. Brenda Mathis

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
FOR THE TWELVE MONTHS ENDED JUNE 30, 2017**

REVENUES

Head Start	\$7,246,480.00
Head Start USDA	446,513.03
Head Start Training & Technical Assistance	82,214.00
Early Head Start	584,700.00
Early Head Start USDA	25,831.06
EHS Training & Technical Assistance	14,175.00
Head Start Restricted	4,000.88
EHS Expansion	2,230,159.46
Early Head Start Expansion USDA	62,235.80
EHS Expansion Training & Technical Assistance	178,787.20
Adverse Childhood Experiences (ACEs)	83,073.00
Community Services Block Grant	828,763.54
Community Services Block Grant restricted	3,910.00
Protective Service Homemaker Program (SSBG)	245,171.21
Low Income Home Energy Assistance Program – THDA	123,275.99
Low Income Home Energy Assistance Program – THDA 224	2,893,251.67
LIHEAP/Weatherization	227,884.46
Weatherization Assistance Program	213,611.21
State Appropriations	186,186.00
SCHRA Discretionary Account	65,706.93
SCHRA Special Project	2,416.27
Alcohol & Drug Safety Program	13,653.03
Ensure	76,333.70
Nutrition Services for the Elderly	1,388,082.98
Food Service Program	1,143,012.03
Catering	91,641.85
Homemaker Services	306,204.59
Community Corrections Program	518,858.17
Recovery Court	24,192.15
Drug Testing Program	0.00
DNA Services	542.00
Senior Community Services Project Title V - SSAI	698,261.00
Volunteer Income Tax Assistance	17,160.29
Retired Senior Volunteer Program	29,660.31
Foster Grandparents Program	244,390.60
Foster Grandparents Program – Restricted	110.00
TN Emergency Food Assistance Program 9/15	11,395.20
TN Emergency Food Assistance Program 9/16	31,889.08
TN Emergency Food Assistance Program 9/17	51,984.30
TN Emergency Food Assistance Program Restricted	530.00
Community Representative Payee Program	<u>105,155.04</u>

TOTAL REVENUES

\$20,501,403.03

COMBINED STATEMENT OF REVENUES AND EXPENDITURES cont'd
EXPENDITURES

Head Start	\$7,246,097.07
Head Start USDA	446,513.03
Head Start Training & Technical Assistance	82,234.89
Head Start Restricted	1,967.63
Early Head Start	593,883.87
Early Head Start USDA	25,831.06
EHS Training & Technical Assistance	14,181.75
EHS Expansion	2,232,876.18
EHS Expansion USDA	62,235.80
EHS Expansion Training & Technical Assistance	178,787.20
Adverse Childhood Experiences (ACEs)	83,101.41
Community Services Block Grant	828,823.37
Community Services Block Grant - Restricted	578.76
Protective Service/Homemaker Program (SSBG)	243,934.57
Low Income Home Energy Assistance Program – THDA	123,302.11
Low Income Home Energy Assistance Program – THDA	2,893,326.11
LIHEAP/Weatherization	227,884.46
Weatherization Assistance Program	213,651.12
State Appropriations	130,040.80
SCHRA Discretionary Account	(72,316.57)
SCHRA Special Project	1,170.86
Alcohol & Drug Safety Program	13,686.00
Ensure	54,382.74
Nutrition Services for the Elderly	1,511,966.90
Catering	76,951.68
Food Service Program	1,163,397.46
Homemaker Services - SCTDD	320,895.58
Community Corrections Program	518,858.17
Recovery Court	26,118.01
Drug Testing Services	0.00
DNA Services	92.52
Senior Community Services Project Title V – SSAI	698,288.60
Volunteer Income Tax Assistance	18,587.10
Retired Senior Volunteer Program	29,660.31
Foster Grandparents Program	244,390.60
Foster Grandparents Program – Restricted	269.91
TN Emergency Food Assistance Program PY'15	11,395.20
TN Emergency Food Assistance Program PY'16	31,889.08
TN Emergency Food Assistance Program PY'17	51,984.30
TN Emergency Food Assistance Program – Restricted	0.00
Community Representative Payee Program	105,165.06
TOTAL EXPENDITURES	<u>\$ 20,436,084.70</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 65,318.33</u>

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
COMBINED BALANCE SHEET
JUNE 30, 2017**

ASSETS

Cash	\$ 7,930.98
Cash - Liquid Funds Account	57,765.39
Local Gov't Investment Pool	90,677.03
Certificate of Deposit	468,412.46
Cash – Community Representative Payee Program	506,778.78
Inventory - Consumable Supplies	15,006.39
Prepayments	83,086.35
Due from Grantors	1,481,385.15
Receivable – Nutrition	101,021.71
Receivable – Homemaker	25,427.65
Net Pension Asset	1,800,559.00
Deferred Outflows Related to Pension	123,482.00
Inventory – Nutrition	39,291.35
Inventory - Commodities	143,060.48
Current Assets	<u>\$4,943,884.72</u>
Land & Buildings	1,450,222.74
Leasehold Improvements	966,906.33
Vehicles & Other Equipment	3,016,457.62
Accumulated Depreciation	<u>(1,607,603.40)</u>
TOTAL ASSETS	<u>\$8,769,868.01</u>

LIABILITIES AND FUND EQUITY

Liabilities:	
Accounts Payable	\$ 469,455.19
Withholdings & Benefits Payable	195,425.35
Accrued Audit Fee	27,241.82
Accrued Leave	278,303.66
Due to CRPP	0.00
Deferred Inflows related to Pension	58,034.00
Unearned Revenue	24,792.00
Due to Grantors	594,108.42
Due to Grantors – Commodities	143,060.48
Excess Expenditures at June 30, 2017	<u>65,318.33</u>
Notes Payable – Forklift	18,418.63
TOTAL LIABILITIES	<u>\$ 1,874,157.88</u>
Fund Equity:	
Investment in Land & Buildings	\$ 1,450,222.74
Investment in Leasehold Improvements	966,906.33
Investment in other Fixed Assets	3,016,457.62
Accumulated Depreciation	(1,607,603.40)
Restricted for Pension Benefits	1,800,559.00
Fund Balance – Restricted	433,338.64
Fund Balance - Unrestricted	<u>835,829.20</u>
TOTAL FUND EQUITY	<u>\$6,895,710.13</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$8,769,868.01</u>

*This statement does not include in-kind contribution activities.

**This statement for the twelve months ending June 30, 2017 is presented on the cash basis.

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
FINANCIAL REPORT BY CONTRACT
THROUGH JUNE 30, 2017**

Reimbursement Programs

Program	Funding Source	Contract Year End	Annual Budget
Head Start	US Dept. of Health & Human Services	6/30/17	7,164,431
Head Start T & T A	US Dept. of Health & Human Services	6/30/17	82,214
Head Start USDA	TN Dept. of Human Services	9/30/17	502,809
Early Head Start	US Dept. of Health & Human Services	6/30/17	584,700
Early Head Start T & T A	US Dept. of Health & Human Services	6/30/17	14,175
Early Head Start USDA	TN Dept. of Human Services	9/30/17	34,139
EHS Expansion	US Dept. of Health & Human Services	8/31/17	2,239,600
EHS Expansion T & T A	US Dept. of Health & Human Services	8/31/17	55,000
EHS Expansion USDA	TN Dept. of Human Services	9/30/17	119,486
ACES	TN Dept. of Children's Services	6/30/17	84,693
Community Services Block Grant	TN Dept. of Human Services	6/30/17	812,724
Low Income Home Energy Assistance Program	TN Housing Development Agency	9/30/16	2,640,112
Low Income Home Energy Assistance Program	TN Housing Development Agency	9/30/17	3,222,906
Weatherization Assistance Program	TN Housing Development Agency	6/30/17	640,019
LIHEAP/Weatherization	TN Housing Development Agency	1/1/16-8/30/16	302,558
Protective Service Homemaker Program	TN Dept. of Human Services	6/30/17	281,698
Nutrition Services for the Elderly	South Central TN Development Ag.	6/30/17	1,505,025
Community Corrections	TN Dept. of Corrections	6/30/17	533,666
Recovery Court	TN Dept. of Mental Health & Substance Abuse	6/30/17	30,000
Senior Community Service Project (Title V)	Senior Service America, Inc.	6/30/17	676,382
Foster Grandparent Prog.	Corp. for National & Community Service	6/30/17	277,062
Retired Senior Volunteer Program	Corp. for National & Community Service	6/30/17	36,702
TN Emergency Food Assistance Program PY'15	TN Dept. of Agriculture	6/30/15	97,000
TN Emergency Food Assistance Program PY'16	TN Dept. of Agriculture	9/30/16	49,000
TN Emergency Food Assistance Program PY'17	TN Dept. of Agriculture	9/30/17	79,900
Volunteer Income Tax Assistance	United Way of Metropolitan Nashville	6/30/17	30,000

**Financial Report By Contract cont'd
Through June 30, 2017**

Performance Based Programs

Program	Funding Source	Contract Year End	YTD Receipts
Alcohol & Drug Safety	Local Performance Based	6/30/17	13,686
Ensure Services	Local Performance Based	6/30/17	54,383
Homemaker Services	Local Performance Based	6/30/17	320,896
Food Service Operation	Local Performance Based	6/30/17	1,163,397
DNA Services	Local Performance Based	6/30/17	93
Drug Testing	Local Performance Based	6/30/17	0
Community Representa- tive Payee Program (Admin)		6/30/17	105,165

Administrative Cost Allocation by Center

Cost Center	Funding Source	Fiscal Year End	Annual Budget
Executive	Agency	6/30/17	606,698
Fiscal	Agency	6/30/17	621,194
Building	Agency	6/30/17	185,123
Technology	Agency	6/30/17	91,861

Financial Reports submitted by:
Amy Ezell
Finance Director

NUTRITION SERVICES FOR THE ELDERLY

CONGREGATE MEALS

Sara Brown, Program Director

STAFF: 40

FUNDING SOURCE: SCTDD/TCOA and participant contributions

MEALS SERVED: 92,969

PROGRAM OBJECTIVE: To help the frail and elderly individuals aged 60 or over eat adequately by providing a noon-time meal in a congregate or home delivered setting. The development of skills and/or knowledge to help the elderly select and prepare nourishing and well-balanced meals is also of primary concern. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities which minimize the need for institutionalism in nursing homes or other comparable facilities.

SERVICES PROVIDED: Meals were served at 21 nutrition meal sites. The following is a break-out by county of meals served:

County Meals	County Meals
Bedford 6,363	Lincoln 7,083
Coffee 13,648	Marshall 5,669
Franklin 6,038	Mauy 7,907
Giles 5,018	Moore 3,466
Hickman 2,032	Perry 10,041
Lawrence 12,288	Wayne 5,666
Lewis 7,750	TOTAL 92,969



PARTICIPANT ELIGIBILITY: A person 60 or older, the spouse of the person or a disabled dependent of a person 60 years old, regardless of their age, are eligible to participate in Nutrition services.

ACCOMPLISHMENTS: Supplemented food to meal sites, Volunteer Appreciation Days, Foster Grandparent Program meetings, and served Head Start.

NUTRITION SERVICES FOR THE ELDERLY

HOME DELIVERED MEALS

Sara Brown, Program Director

STAFF: 40

BUDGET: Based on unit reimbursement of \$5.94 hybrid (cold) meals; \$6.93 hot meals

FUNDING SOURCE: South Central TN Development District/TCOA and participant contributions

MEALS SERVED: 60,886

PROGRAM OBJECTIVE: To help the frail and elderly individuals aged 60 or over eat adequately by providing a noon-time meal in a home delivered setting. The development of skills and/or knowledge to help the elderly select and prepare nourishing and well-balanced meals is also of primary concern. Meals are provided to those who have limited mobility which may impair their capacity to shop and cook for themselves. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities which minimize the need for institutionalism in nursing homes or other comparable facilities.



SERVICES PROVIDED: Home Delivered Meals

County Meals	County Meals
Bedford 3,132	Lincoln 4,102
Coffee 6,684	Marshall 8,185
Franklin 4,956	Maury 8,529
Giles 5,118	Moore 936
Hickman 3,414	Perry 2,546
Lawrence 5,997	Wayne 4,691
Lewis 2,596	TOTAL 60,886

VOLUNTEERS
are a vital part of our Home-Delivered Meal Program and the success of the program would not be possible without them!

HOME & COMMUNITY BASED PROGRAM (OPTIONS)

CAREGIVER, OPTIONS, LONG TERM CARE CHOICES HOME DELIVERED MEALS

Sara Brown, Program Director

PROGRAM STAFF: 40

BUDGET: Based upon a unit reimbursement of \$5.94 hybrid (cold) meals; \$6.93 hot meals

FUNDING SOURCE: South Central TN Development District, AmeriGroup, AmeriChoice, and Blue Care

PROGRAM OBJECTIVE: To help the frail and disabled aged 18 years or older to eat adequately. The program provides a noon-time meal in a home delivered setting. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities. This helps minimize the need for institutionalism in nursing homes or other comparable facilities.

PROGRAM ELIGIBILITY: A person 18 years of age or older who has limited mobility that may impair their ability to cook for themselves.

SERVICES PROVIDED: The following charts show the number of home-delivered meals that were provided through June 30, 2017:

OPTIONS	MEALS
Bedford	472
Coffee	1,605
Franklin	333
Giles	801
Hickman	298
Lawrence	2,532
Lewis	860
Lincoln	449
Marshall	2,906
Maury	2,880
Moore	0
Perry	761
Wayne	971
TOTAL	14,868

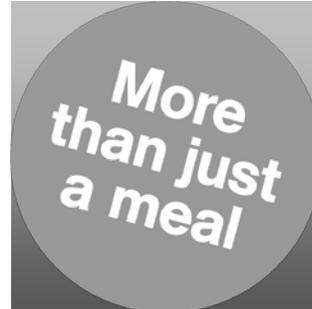
CAREGIVER	MEALS
Bedford	0
Coffee	304
Franklin	118
Giles	0
Hickman	220
Lawrence	50
Lewis	494
Lincoln	456
Marshall	0
Maury	155
Moore	0
Perry	0
Wayne	205
TOTAL	2,002

“VOLUNTEERS ARE NOT PAID – NOT BECAUSE THEY ARE WORTHLESS, BUT BECAUSE THEY ARE PRICELESS”

UNKNOWN

Options cont'd

LONG TERM CARE CHOICES	MEALS
Bedford	2,950
Coffee	4,512
Franklin	400
Giles	1645
Hickman	384
Lawrence	4,065
Lewis	852
Lincoln	2,379
Marshall	900
Maury	4,464
Moore	261
Perry	2,120
Wayne	673
TOTAL	25,605



PRIVATE PAY PROGRAM: The Nutrition Program provides a hot, nutritious noon-time meal to individuals for a fee without limited qualifications. These meals can be delivered to your home or place of business.

ENSURE PROGRAM: Ensure is available by the case in assorted flavors to the public at a discounted price. Not to be resold.

CATERING SERVICE: The Nutrition Program offers professional catering services to help generate enough income to purchase equipment as needed and to help sustain the Nutrition Program at five days a week. The catering dollars pay for the cost of food, utility maintenance and labor cost of each job. The remaining money goes back into the program. Without the additional dollars, the Nutrition Congregate Program would only be in operation four days a week. This would mean that 1850 – 2000 meals per month would be cut and create a higher number of seniors going hungry in our communities. We strive hard to continue keeping seniors fed and in their homes instead of an institution of some kind



For catering services please contact the Nutrition Department at 931-433-7182, ext.138 or 1-800-221-2642, ext. 138.

HOMEMAKER SERVICES

TITLE III-B HOMEMAKER, OPTIONS, FAMILY CAREGIVER, CHOICES, LONG-TERM CARE, & PERSONAL CARE

Cindy Campbell, Program Director

SUPPORT STAFF: Donna Ward

PROGRAM STAFF: 20

BUDGET: per unit reimbursement rate

FUNDING SOURCE: South Central TN Development District,
AmeriGroup, AmeriChoice, BlueCare

CLIENTS: 91

PROGRAM OBJECTIVE: To provide homemaker, respite and/or personal care services to individuals 60 and over or who are disabled or incapacitated but wish to remain in their homes.

These services may comprise basic housekeeping tasks, assist with bathing and more as determined by the SCTDD/AAAD.



SERVICES PROVIDED: The chart on the next page is a report of activities and services for the year on the Options Programs, National Family Caregiver Programs, Title IIIB Homemaker and the Choices Program. These programs provide homemaker, personal care assistance, attendant care and respite sitter care to the frail elderly and adults with disabilities in our area. The chart also reflects the total clients served and units of service (hours) provided for each service.

PARTICIPANTS ELIGIBILITY: Individuals 60 years of age or an adult 18 years of age and older with a disability who is at risk of losing his or her independence is eligible for the program following an in depth assessment through the SCTDD/AAAD.

PRIVATE PAY HOMEMAKER SERVICES are available.

This service provides light housekeeping and respite sitter services, on a fees basis, with no limiting qualifications. Call 931-433-7182, ext. 120 or 1-800-221-2642, ext.120, for prices and more information.

2016-2017 HOME MAKER SERVICES

County	State Funded Homemaker		State Funded Personal Care		Title III Homemaker		NFCSP Homemaker		NFCSP Personal Care		Choices Personal Care		Choices Attendant Care		Choices In-home Respite	
	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours	Clients	Hours
Bedford	2	192	2	192	3	288	0	0	1	96	0	0	0	0	0	0
Coffee	0	0	1	96	0	0	0	0	0	0	1	144	1	1200	1	5
Franklin	7	528	1	96	0	0	0	0	0	0	0	0	0	0	0	0
Giles	6	244.5	1	96	1	96	0	0	1	96	1	384	0	0	1	5
Hickman	3	144	0	0	5	240	0	0	0	0	0	0	0	0	0	0
Lawrence	8	384	0	0	1	96	0	0	0	0	0	0	0	0	0	0
Lewis	3	288	2	192	2	192	2	192	0	0	0	0	0	0	0	0
Lincoln	3	288	0	0	2	192	4	440	0	0	6	2652	2	3144	5	246
Marshall	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Maury	0	0	0	0	0	0	1	112	0	0	0	0	0	0	0	0
Moore	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Perry	1	96	0	0	1	72	1	96	0	0	0	0	0	0	0	0
Wayne	2	192	0	0	1	72	5	700	0	0	0	0	0	0	0	0
Total Clients	35		7		16		13		2		8		3		7	
Total Hours		2356.5		672		1248		1540		192		3180		4344		256

FOSTER GRANDPARENT PROGRAM

Kathie Larsen, Program Director

PROGRAM STAFF: June Kerrin

FUNDING SOURCE: Corporation for National & Community Service

VOLUNTEERS: 59



PROGRAM OBJECTIVE: Foster Grandparents are role models, mentors, and friends to children with exceptional needs. The program provides a way for volunteers age 55 and over to stay active by serving children and youth in their communities.

SERVICES PROVIDED: Volunteers (foster grandparents) help children learn to read and provide one-on-one tutoring, mentor troubled teenagers and young mothers, care for premature infants or children with disabilities and help children who have been abused or neglected. All one needs to join is the ability to give the kind of comfort and love that sets a child on the path toward a successful future.

Foster Grandparents and children served are as follows:

COUNTY	VOLUNTEERS	CHILDREN
Bedford	0	0
Coffee	2	4
Franklin	2	10
Giles	6	21
Hickman	0	0
Lawrence	9	22
Lewis	0	0
Lincoln	20	39
Marshall	2	12
Mauzy	0	0
Moore	0	0
Perry	2	6
Wayne	16	47
Total	59	161



PROGRAM ELIGIBILITY:
 Applicants must be at least 55 years old, willing to serve an average of 20 hours per week and meet 200% income guidelines. Persons with disabilities are welcome to serve. Volunteers receive a modest tax-free

ACCOMPLISHMENTS: In our Head Start and public schools, per the 161 pre/posttest that was administered by site staff to the children being served by the FGP volunteers, 156 children showed improvement. Children showed improvement in self-concept, self-control, cooperation, social relationship, and knowledge of families and communities. Four children participated with a FGP volunteer in a faith based school, with one-on-one tutoring and showed improvement per their pre/posttest, administered by site staff.

RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

Kathie Larsen, Program Director

PROGRAM COORDINATOR: Diana Dority

STAFF: 2

FUNDING SOURCE: Corporation for National & Community Service

VOLUNTEERS: 54

PROGRAM OBJECTIVE: The Retired Senior Volunteer Program is a locally run, federally legislated grant program which provides opportunities for retired persons 55 and older to serve their communities in volunteering on a regular basis.

SERVICES PROVIDED: RSVP offices are located in Bedford, Coffee, Franklin, Lincoln, and Moore counties. Services being provided by volunteers are meal delivery for the elderly homebound, telephone reassurance program for shut-ins living alone, and supporting veterans

COUNTY	VOLUNTEERS	CLIENTS SERVED
Bedford	23	14
Coffee	4	7
Franklin	11	16
Lincoln	15	17
Moore	1	3
TOTAL	54	57



ACCOMPLISHMENTS: Program began 7/1/15 and has enrolled 54 volunteers who currently serve 57 clients. Sites have been established in five (5) counties of our service area.

“The best way to find yourself, is to lose yourself in the service of others.”

Ghandi

VOLUNTEER INCOME TAX ASSISTANCE (VITA)

Mark Waldeck, Program Coordinator

FUNDING SOURCE: United Way of Metropolitan Nashville
COORDINATORS: 3
VOLUNTEERS: 42

VITA is an IRS grant that is designed to help low and moderate income taxpayers have their annual tax return completed by IRS certified volunteers. This is a seasonal program.



SCHRA joined a coalition with United Way of Metropolitan Nashville in 2008 to administer the VITA (Volunteer Income Tax Assistance) Program across the 13 counties that SCHRA serves and have continued this partnership.

In program year FY'17, VITA volunteers e-filed 1,871 tax returns, 94 paper returns, 39 amended returns, and 25 prior year returns, for a total of 2,029 returns. Based on \$250.00 per return, we saved the tax payers in our communities \$507,250.00. We have applied for the grant again for the upcoming year and hopefully we will be able to continue providing this much needed service. We could not have accomplished this project if it had not been for the 42 dedicated volunteers that assisted us with the preparation of the returns at eleven (11) sites across our service area.

Earn it! *Keep it!*

SAVE IT!

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM ***(TITLE V Older Worker Program)***

Pamela Morris, Program Director

STAFF: 5

FUNDING SOURCE: Senior Service America, Inc.

CLIENTS: 144



PROGRAM OBJECTIVE: The South Central Human Resource Agency's Senior Service America, Inc. (SSAI) Title V Program is designed to assist economically disadvantaged people age 55 and over by providing immediate supplemental income, work experience and training at an approved training site, with an immediate goal of more permanent, unsubsidized employment. The program also is dedicated to strengthening families, communities, and our nation by providing older and disadvantaged individuals with opportunities to learn, work, and serve others.

SERVICES PROVIDED: The South Central Human Resource Agency SSA/Title V Program serves a twelve (12) county area with an allocated slot level of 81 clients for program year 2016-17 with slots assigned based on Census figures within our service area. We are also serving four (4) additional counties outside of the SCHRA area: Bledsoe, Grundy, Marion, and Sequatchie. Title V clients who cannot immediately be placed into an unsubsidized job receive assistance on finding a job and/or are assigned to eligible non-profit and government agencies for approximately 20 hours of work per week. In these assignments, clients receive valuable work experience and skill training while assisting their host agency in delivering essential community services. They also receive supportive services and training designed to prepare them for unsubsidized employment in the private sector.

CLIENTS SERVED BY COUNTY:

Bedford	5	Lincoln	12
Bledsoe	16	Marion	18
Coffee	17	Marshall	8
Franklin	11	Maury	8
Giles	7	Moore	1
Grundy	11	Perry	4
Lawrence	6	Sequatchie	6
Lewis	7	Wayne	7
		TOTAL	144

CLIENT ELIGIBILITY: Clients must be age 55 or above, be a legal resident of the county in which they apply, and be capable of performing tasks involved in the community service employment assignment as stated in the training site description, and must be economically disadvantaged, as determined by the current federally established poverty guidelines - 125% scale.

Most clients are older women, many of whom have been recently widowed or divorced, have little recent work experience outside the home, and are frightened by the prospect of needing to compete for a job just to make ends meet. They are part of a generation that is too proud to accept public assistance and that understands what it means to work hard and do your best. While all need financial assistance, many clients also long for the social interaction - - the chance to continue learning and possibly start a new career and the opportunity to make a real difference in their communities.

ACCOMPLISHMENTS: 2016-2017 was our most challenging program year to date. The SCSEP/Title V Program was up for competition by the Department of Labor. We did not know if the program was going to continue or not until late in the second (2nd) quarter. We were working on a six month budget. We reduced hours for participants and were not able to enroll participants until well into the second half of our year. This made it very difficult to meet all of our goals for the year. Subsequently, we did not meet our service goal, unsubsidized placement goal or our most-in-need goal.

By the end of the year, the last month (June), we were able to increase hours and enroll participants. We did have a few participants who were able to obtain unsubsidized employment.

We are looking forward to this new program year by increasing our enrollments and serving our most-in-need participants and working with our participants to meet all of our goals.

LOW INCOME HOME ENERGY ASSISTANCE

Sara Brown, Program Director

PROGRAM COORDINATOR: Vanessa Sweet

FUNDING SOURCE: TN Housing Development Agency

HOUSEHOLDS SERVED: 5,540 energy program; 943 crisis program



PROGRAM OBJECTIVE: To provide assistance to elderly, handicapped and low-income persons with energy used to heat their homes through financial assistance to offset a portion of the cost. Priority for assistance is given to the lowest of income. Priority points are used to determine the amount of payment.

LIHEAP SERVICES PROVIDED:

County	Crisis Assistance		Energy Assistance		Total Crisis & Energy	
	Applications	Payments	Applications	Payments	Applications	Payments
Bedford	111	46,746.60	542	218,353.13	653	265,099.73
Coffee	131	55,950.00	665	263,412.42	796	319,362.42
Franklin	80	36,300.00	540	216,378.22	620	252,678.22
Giles	52	21,675.00	434	174,141.41	486	195,816.41
Hickman	53	21,900.00	401	150,300.00	454	172,200.00
Lawrence	123	50,550.00	544	209,339.59	667	259,889.59
Lewis	27	10,950.00	267	105,150.00	294	116,100.00
Lincoln	91	38,157.07	582	232,566.94	673	270,724.01
Marshall	24	8,442.82	291	105,591.50	315	114,034.32
Maury	176	72,525.00	578	225,570.28	754	298,095.28
Moore	8	3,300.00	94	36,864.00	102	40,164.00
Perry	15	6,150.00	153	62,250.00	168	68,400.00
Wayne	52	21,000.00	449	175,275.00	501	196,275.00
Total	943	393,646.49	5,540	2,175,192.49	6,483	2,568,838.98

Energy and Crisis Assistance is provided to eligible households through payment to a utility company or propane company.

PARTICIPANT ELIGIBILITY: In addition to general eligibility requirements at 150% of the federal poverty guidelines, applicants must be responsible for their own energy costs.

COMMUNITY SERVICES BLOCK GRANT

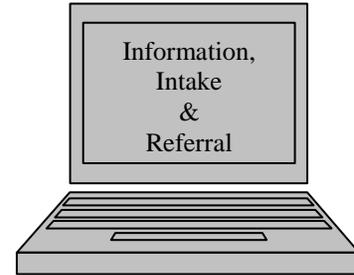
Sara Brown, Program Director

PROGRAM COORDINATOR: Dee Dee Sneed

CLIENT ADVOCATES: 23

FUNDING SOURCE: Department of Human Services

CLIENTS SERVED: 599 Households; 906 Individuals



PROGRAM OBJECTIVE: To provide a wide range of services and activities which will have a measurable and potentially major impact on poverty in the community. The Community Services Block Grant insures access to programs and services by elderly, handicapped and low-income persons through Neighborhood Service Centers in each of our thirteen counties where experienced personnel assist in meeting the needs of the low income population.

SERVICES PROVIDED:

COUNTY	Meal Services	Companion Services	CSBG Crisis	Self Sufficiency	Income Management	Health	Employment
Bedford	461	1,252	6	96	0	65	2
Coffee	457	658	0	29	0	8	0
Franklin	449	803	0	18	0	5	0
Giles	191	745	1	62	0	42	0
Hickman	220	972	1	38	0	18	0
Lawrence	838	951	2	42	0	12	1
Lewis	709	984	17	42	0	10	0
Lincoln	599	288	6	32	0	7	0
Marshall	1,232	655	2	32	2	4	2
Maury	85	1,611	1	94	0	74	0
Moore	69	276	0	16	0	9	1
Perry	0	290	0	30	0	21	0
Wayne	37	823	1	20	0	1	0
TOTAL	5,347	10,308	37	551	2	276	6

CSBG SERVICES PROVIDED cont'd:

COUNTY	Total # Services Provided	Duplicated # EFAP #HH Served qtr.	Total Number Volunteers	Total Volunteer Hours	Information & Referral
Bedford	1,882	1,000	98	390	5,515
Coffee	1,152	1,014	60	236	6,848
Franklin	1,275	1,082	42	125	4,476
Giles	1,041	693	46	198	1,694
Hickman	1,249	1,038	68	246	3,090
Lawrence	1,846	985	63	191	2,091
Lewis	1,762	783	29	80	2,513
Lincoln	932	1,259	37	145	2,001
Marshall	1,929	543	38	151	2,909
Maury	1,865	439	42	379.5	1,168
Moore	371	266	23	65	862
Perry	341	423	35	107	1,724
Wayne	882	1,029	36	215	2,293
TOTAL	16,527	10,554	617	2,528.5	37,184

Home Delivered Meals – provides delivery of nutritious meals to those who have limited mobility which impairs their ability to shop and cook for themselves.

Companionship Services – designed to alleviate the isolation of the elderly and disabled individuals. Staff makes regular calls to clients to check on their well-being as well as monthly home visits.

Crisis Intervention – provides financial assistance to households with either an elderly or disabled member.

Health – provides financial assistance to individuals with health expenses not covered by insurance such as doctor visits, eye exams, glasses, dental, etc. Assistance in completing forms to receive help with Medicare premiums (SHIP) is part of the Health component.

Self Sufficiency – provides case management to clients to achieve self-sufficiency through comprehensive education, goal-oriented action and guidance.

Employment – provides assistance to individuals seeking employment such as resume preparation. Each office maintains a current list of job openings in their county and surrounding counties.

Income Management – provides assistance to households that need help budgeting their money.

Information & Referral – provides individuals in need of assistance. If SCHRA provides the service, staff will be able to provide the information and assist them in getting the services. Staff are familiar with other resources in the community and will try to make referrals in order to meet their needs.

PARTICIPANT ELIGIBILITY – direct services to clients, except information and referral, have an income eligibility requirement of 125%. A need for services must be established according to the individual or household circumstances.

SSBG/PROTECTIVE SERVICE HOMEMAKER

Sara Brown, Program Director

PROGRAM COORDINATOR: Kenneth Hughes

PROGRAM STAFF: 7 (stationed in Bedford, Coffee, Hickman, Lincoln, Lawrence Marshall and Maury counties, but covers all 13 counties.)

FUNDING SOURCE: Department of Human Services

CLIENTS: 101



PROGRAM OBJECTIVE: To provide supportive services to adults (APS cases) who have been threatened with abuse, neglect, or exploitation, are unable to meet ADL's and require services in order to remain in home to prevent this from occurring.

SERVICES PROVIDED: Homemakers focus on activities which the client can no longer do for themselves and which are necessary for the client to remain at home including emotional support and encouragement during periods of loneliness and depression. Services are directed at teaching homemaking and daily living skills to these individuals.

Services provided include the following:

ADULT PROTECTIVE SERVICE CASES

COUNTY	CASES	CLIENTS	HRS. OF SERV. UNITS	COUNTY	CASES	CLIENTS	HRS. OF SERV. UNITS
Bedford	12	12	754.00	Lincoln	07	07	525.25
Coffee	12	12	995.25	Marshall	03	03	219.50
Franklin	10	10	947.15	Maury	14	14	712.25
Giles	06	06	250.50	Moore	01	01	28.00
Hickman	13	13	565.00	Perry	01	02	1367.50
Lawrence	11	11	267.50	Wayne	09	09	233.00
Lewis	08	08	223.00	TOTAL	107	108	7087.90

PARTICIPANT ELIGIBILITY: Eligibility is determined by the DHS caseworker. Need is established when an individual or family is experiencing a specific personal or social problem for which homemaker services is deemed to be the appropriate service.

WEATHERIZATION ASSISTANCE PROGRAM

Sara Brown, Program Director

PROGRAM COORDINATOR: Debbie Hopkins

STAFF: 2

FUNDING SOURCE: Tennessee Housing Development Agency

CLIENTS SERVED: 34



PROGRAM OBJECTIVE: To improve energy efficiency and reduce energy costs of low income households by applying required materials to each unit.

During the year, all 199 weatherization applications were updated for eligibility. Our FY'17 contract stated we were to weatherize 33 homes before June 30, 2017 and this number was met.

PROGRAM ELIGIBILITY: Meet 200% of Federal Poverty Guidelines. Own or rent a dwelling which needs improvement to lower energy costs.

DO A LITTLE, SAVE A LOT.

Everything you do, no matter how small, can add up to BIG savings and keep you warmer in the winter and cooler in the summer such as caulking around windows to weather-stripping around doors.



COMMUNITY REPRESENTATIVE PAYEE PROGRAM

Teresa Swafford, Program Director

PROGRAM COORDINATOR: Terry McGehee

STAFF: 2

FUNDING SOURCE: Client fees

TOTAL CLIENTS: 277

BENEFITS OVERSEEN: \$2,355,93.67

PROGRAM OBJECTIVE: The Payee Program offers money management services to assist persons who are incapable of budgeting, paying routine bills, and keeping track of financial matters.

ELIGIBILITY: Persons must receive Social Security or some type of disability benefit. The recipient must be certified by a physician or judge to be incapable of money management.

Clients Served:

Bedford	30	Moore	04	Arkansas	01
Coffee	33	Perry	06	Kentucky	01
Franklin	21	Wayne	10	Ohio	01
Giles	14	Dickson	01	Rutherford	02
Hickman	07	Davidson	10	Summer	03
Lawrence	45	Decatur	01	Sequatchie	01
Lewis	05	Hamilton	02	Grundy	03
Lincoln	19	Montgomery	01		
Marshall	15	Williamson	01		
Maury	36	Wilson	04	TOTAL	277



CRPP GOALS:

- Ensure client funds are being used for their current needs or to be saved if not needed at this time.
- Ensure the client continues to meet eligibility requirements for disability payments.
- Develop and implement a monthly budget to ensure fund availability though out each month.
- Collaborate with other agencies to ensure the client is receiving appropriate services.

EMERGENCY FOOD ASSISTANCE PROGRAM

Commodities

Dee Dee Sneed, Program Director

STAFF: 2

FUNDING SOURCE: Tennessee Department of Agriculture

DUPLICATED CLIENTS: 10,554 (July 2016– June 2017)

PROGRAM OBJECTIVE: The South Central Human Resource Agency contracts with the Tennessee Department of Agriculture to distribute donated food items to households living in the 13 county service area.

PROGRAM ELIGIBILITY: Eligible households are defined as those households meeting one of the following requirements: 1) fall at or below 150% of the federal poverty guidelines; 2) proof of assistance programs such as SNAP, TANF, SSI, Families First, public housing, and Low Income Heating Energy Assistance Program.

The Commodity Program fiscal year is October 1 – September 30.

This program utilizes 500+ volunteers with a total 2,529 volunteer hours at the distribution sites.

SERVICES PROVIDED:

COUNTY	CLIENTS (duplicated)	TOTAL \$ AMOUNT DISTRIBUTED BY SCHRA
Bedford	1,000	23,903.09
Coffee	1,014	25,278.60
Franklin	1,082	22,972.70
Giles	693	19,839.86
Hickman	1,038	25,754.48
Lawrence	985	24,894.85
Lewis	783	20,546.23
Lincoln	1,259	31,816.44
Marshall	543	16,134.50
Maurry	439	14,258.18
Moore	266	8,721.80
Perry	423	12,214.47
Wayne	1,029	27,979.28
TOTAL	10,554	\$274,314.48

**TOTAL UNITS OF FOOD
RECEIVED BY SCHRA
JULY 2016–JUNE 2017:
358,236**



ALCOHOL/DRUG SAFETY EDUCATIONAL PROGRAM- **Prime for Life**

Rebekah Provost-Emmons, Program Director

INSTRUCTOR: Jim Beck

STAFF: 2

FUNDING SOURCE: Local Performance Based

PARTICIPANTS: 78

PROGRAM OBJECTIVE: The Tennessee State Law (T.C.A. section 55-10-403) requires all persons convicted of driving under the influence of alcohol and other intoxicating drugs to receive a minimum of 12 hours of education pertaining to substance abuse and their ability to drive. A licensed DUI School is an early intervention program that provides screening, assessment, and education for individuals convicted of driving under the influence of alcohol and/or other drugs. The program helps individuals who want to have their driver's license reinstated or are court ordered to participate in a DUI school program. DUI schools in Tennessee must teach The Prime for Life curriculum, an evidence-based, early intervention program. The curriculum leads students through the process of self-evaluation and personal reflection, helping prevent future substance abuse problem from occurring,

SERVICES PROVIDED: SCHRA has established Prime for Life classes in Hickman, Lawrence and Marshall Counties. The class is held in Centerville on the first Saturday of each month; in Lawrenceburg on the second Saturday of the month; in Lewisburg on the third Saturday of the month.

CLASS ATTENDEES: Hickman – 19; Lawrence – 31; Marshall – 28 – Total 78



COMMUNITY CORRECTIONS PROGRAM

Rebekah Provost-Emmons, Program Director

CASE OFFICER 3: Vicki Davenport,

CASE OFFICERS: Katie Campbell, Andrea Cordova, Tiffany Hayden, Stephanie Sims, Jennifer Walsh, Travis Wilson

PROGRAM SPECIALIST: Sharon Medley

FUNDING SOURCE: Tennessee Department of Corrections

PROGRAM OBJECTIVE: The Community Corrections Program is a program established by the Tennessee Legislature and administered through the Tennessee Department of Correction. Community Corrections is an alternative to incarceration for non-violent felony offenders designed to alleviate the overcrowding of prisons and jails and provide wrap-around interventions to reduce recidivism and increase public safety. The SCHRA Community Correction Program serves the Circuit Courts of the 14th Judicial District – Coffee County, the 17th Judicial District – Bedford, Lincoln, Moore, and Marshall Counties, and the 22nd Judicial District – Giles, Lawrence, Maury, and Wayne Counties.

SERVICES PROVIDED: Case Officers provide court-ordered supervision for non-violent felony offenders. This includes referral and linkage to ancillary and wraparound services as indicated, including substance use and mental health assessments and treatment. Clients may also be referred for assistance with housing, employment, education, and healthcare.

The following amounts were generated by Community Corrections clients in FY'17:

Victim Restitution Paid:	\$ 14,686.83
Court Costs/Fines Paid:	\$ 68,820.98
Wages Earned:	\$539,718.82
Child Support Paid:	\$ 9,409.84
Community Service Hours Worked:	5,877
Value of CSW (at \$7.25 per hour):	\$ 42,608.25
Number of face-to-face client contacts:	8,090
Number of Home Visits:	961



PARTICIPANT ELIGIBILITY: Participants are sentenced to the program by the presiding judges in the Circuit Courts within the Judicial Districts served based on eligibility guidelines as established under Tennessee Code Annotated 40-36-106 et seq.

LINCOLN COUNTY RECOVERY COURT

Rebekah Provost-Emmons, Project Director

FUNDING SOURCE: Tennessee Department of Mental Health and Substance Abuse Services

A three (3) month planning grant was awarded to fund the process of establishing a Recovery Court (Drug Court) in Lincoln County. This grant enabled the Recovery Court Planning team to attend the National Association of Drug Court Professionals Annual Training Conference. This grant ended on June 30, 2017.

A one (1) year implementation grant was awarded with a start date of July 1, 2017. This grant provides funding for a program coordinator and Recovery Court Program implementation.

About Drug Courts:

For over two decades, Drug Courts have led the charge towards a more humane, cost effective justice system. Research demonstrates that Drug Courts provide a highly effective alternative to incarceration for individuals whose involvement in the criminal justice system is rooted in serious addiction to drugs and alcohol. By keeping drug-addicted offenders out of jail and in treatment Drug Courts have been proven to reduce drug abuse and crime while saving money and increasing public safety.

The scientific community has put Drug Courts under a microscope and concluded that Drug Courts work. Better than jail or prison. Better than probation and treatment alone. Drug Courts significantly reduce drug use and crime and are more cost-effective than any other proven criminal justice strategy. (<http://www.nadcp.org/learn/facts-and-figures>)

JAG PRE-RELEASE CASE MANAGER

Rebekah Provost-Emmons, Project Director

FUNDING SOURCE: Tennessee Office of Criminal Justice Programs Justice Assistance Grant

A three (3) year JAG grant was awarded with a start date of July 1, 2017. These funds will allow for the provision of “in-house” pre-release case management services to offenders within a minimum of 60 days prior to release. A case manager will be hired to plan and implement this program in the Lincoln County Jail.

HEAD START/EARLY HEAD START PROGRAM

Laure Hopper, Program Director

ASSISTANT DIRECTOR: Jessica Chambers Miller

FUNDING SOURCE: U. S. Department of Health & Human Services;
USDA funded by TN Department of Human Services

About Us:

SCHRA HS/EHS is located in Southern Middle Tennessee and we serve children and families in thirteen counties. We are the sixth largest program of the twenty-one programs in the state. Our funded enrollment for Head Start is 945 and 172 for Early Head Start. We have maintained 100% of our enrollment every month except for the 30 days prior to the end of the school year. We have 25 centers and 3 Pre-K collaborations, totaling 64 classrooms. Our Head Start operates full day (8:00a.m.-2:30p.m.) Monday thru Thursday, August- May. Our Early Head Start operates full day (8:00a.m.-2:00p.m.) Monday thru Friday, August- May with home base services provided June-July. Our centers are Tennessee State Childcare licensed, which implement the three-star rating system that uses the ECERS-R and ITERS-R to monitor learning environments and teaching practices.



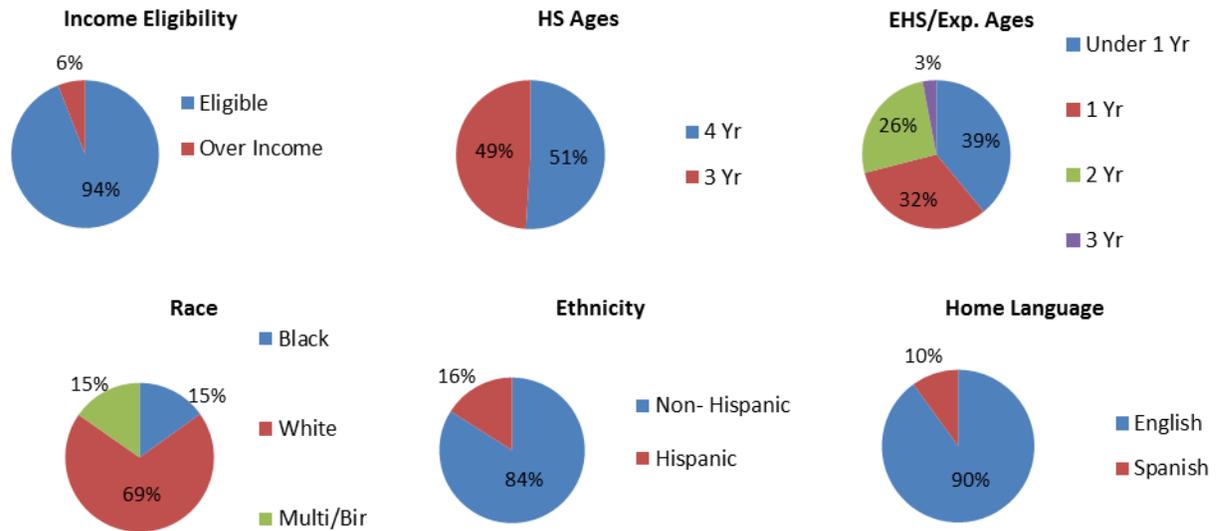
We strive to meet the high demand for early care in our areas. Though we received the Early Head Start Expansion funds, the Early Head Start program is of great need in our area. Our EHS waiting lists range from 35 to 77 at each center, totaling 318 children and families in need for services.

Collaborations with local school systems have resulted in blended funding and classrooms that enroll both Pre-K children and Head Start children. Three collaboration agreements are in place with Franklin, Maury and Wayne Counties. The Head Start staff work closely with our public school partners to ensure that Head Start child development services are maintained and monitored in the participating classrooms. These collaborations continue to bring about new challenges and opportunities to provide enhanced services to children and families in need.

Audit Information:

The 2017 Audit resulted in no deficiencies and compliance with the requirements for the Head Start /Early Head Start Program.

Our Demographics:



School Readiness:

We know that school readiness should take on a holistic approach and that is why we focus on not only academic skills, but medical needs, family’s needs, and the family’s preparedness. Along with establishing school readiness goals for the children we acknowledge that parents are their child’s first educators and will continue to be throughout their child’s educational career. We have developed involvement activities that support parents engagement in their child’s learning. Some examples of these are; parent’s input in their child’s School Readiness Goals, Home Activities focused on School Readiness, Activity nights covering literacy, health eating habits, etc., Grilling and Building with Guys for male involvement, Kindergarten Transitions activities and Monthly Family Meetings. Another way that we prepare children for kindergarten is by utilizing the CLASS tool. Class is an observation tool that focuses on the quality of teacher-child interactions. These interactions are meant to enhance the child’s learning through effective questioning and feedback that will promote children’s thought process as well as support their autonomy.

The following facts and charts summarize the children’s progress over the program year.

Health:

- ✓ 99% of children and pregnant women had insurance
- ✓ 99% of children had an ongoing source of health care
- ✓ 98% of children received all immunizations possible
- ✓ 100% of pregnant women received prenatal health care services and information on the benefits of breastfeeding
- ✓ 91% of children had accessible dental care
- ✓ 86% of children were up to date on preventative dental care by the end of the program year

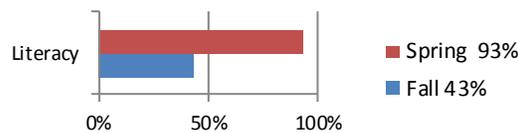
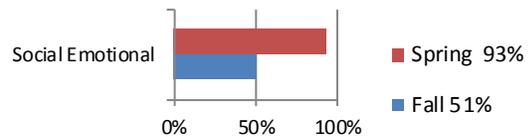
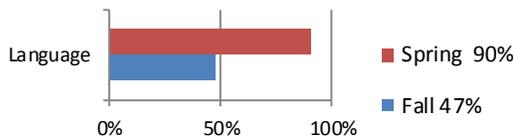
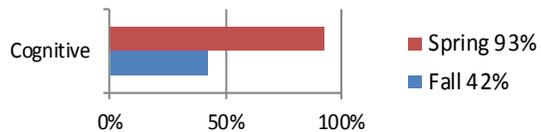
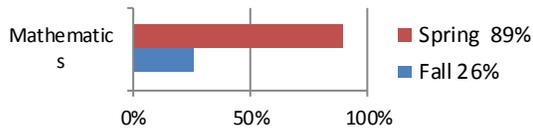
Disabilities:

- ✓ 11% of children had IEP/IFSP
- ✓ 36% were diagnosed prior to enrollment
- ✓ 64% were identified and diagnosed during program year

Mental Health:

- ✓ Consultant met with staff regarding 36 children's behavior/mental health
- ✓ Consultant met with 21 families regarding their children's behavior/mental health
- ✓ 15 families were referred to outside services

2016-2017 Child Outcomes:



2016-2017 Head Start/Early Head Start Budget Reference

- Personnel- HS/EHS Personnel
- Fringe Benefits- FICA, Unemployment, Workman’s Compensation, Retirement, Health/Dental Insurance
- Travel- Mileage, Lodging, Registration, Etc.
- Equipment- Vehicle Purchase
- Supplies- Office supplies, medical/dental supplies, classroom supplies, food service supplies, etc.
- Contractual- Reimbursement for Teacher Assistant’s salaries with Pre-K contracts,
- Construction- fire alarm system, etc.
- Other- Rent, utilities, insurance, building maintenance, parent services, printing, staff development, field trips, etc.
- Admin- In-direct Costs

Public/Private Funds Received July 2016 - June 2017

<u>Source</u>	<u>Amount</u>
Unitarian Universalist Church	\$ 100.00
Jack Daniels	\$ 2,500.00
Leadership Bedford County	\$ 1,235.98
Woodmen of the World	\$ 100.00
Total	\$ 3,935.98

2016-2017 Proposed Budgets

<u>Head Start</u>	
Personnel	\$3,331,508
Fringe Benefits	\$1,600,687
Travel	\$114,350
Equipment	\$56,000
Supplies	\$248,224
Contractual	\$450,000
Other Costs	\$870,445
Admin Costs	\$493,217
Total	\$7,164,431

2016-2017 Expenditures

<u>Head Start</u>	
Personnel	\$3,308,801
Fringe Benefits	\$1,506,451
Travel	\$141,752
Equipment	\$82,000
Supplies	\$317,275
Contractual	\$441,235
Other Costs	\$953,539
Admin Costs	\$495,044
Total	\$7,246,097.00
Sale of Buses	-\$82,048
Total	\$7,164,049

2016-2017 Proposed BudgetsEarly Head Start

Personnel	\$335,396
Fringe	\$171,403
Benefits	
Travel	\$4,073
Equipment	\$0
Supplies	\$6,450
Contractual	\$0
Other Costs	\$31,970
Admin Costs	\$35,407
Total	<u>\$584,699</u>

2016-2017 ExpendituresEarly Head Start

Personnel	\$352,227
Fringe	\$170,921
Benefits	
Travel	\$3,772
Equipment	\$0
Supplies	\$2,915
Contractual	\$0
Other Costs	\$34,152
Admin Costs	\$44,897
Total	<u>\$608,884</u>
CSBG Funds	-\$15,000
Agency Funds	-\$9,185
Total	<u>\$584,699</u>

Early Head Start Expansion

Personnel	\$1,254,265
Fringe	\$340,140
Benefits	
Travel	\$30,500
Equipment	\$75,000
Supplies	\$56,966
Contractual	\$0
Other	\$298,617
Costs	
Admin	
Costs	\$184,112
Total	<u>\$2,239,600</u>

Early Head Start Expansion

Personnel	\$1,254,265
Fringe	
Benefits	\$359,270
Travel	\$30,500
Equipment	\$62,194
Supplies	\$57,170
Contractual	\$0
Other Costs	\$291,989
Admin	
Costs	\$184,212
Total	<u>\$2,239,600</u>

NOTES

For questions for comments, please contact the SCHRA
central office at 800-221-2642 or 931-433-7182, or visit
our website at www.schra.us.

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