

**I. BACKGROUND:**

President Barack Obama signed the Workforce Innovation and Opportunity Act (WIOA) into law on July 22, 2014. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

Section 134(c)(3)(D) of the Workforce Innovation and Opportunity Act identifies the training services that may be provided. Section 134(c)(3)(F)(iii) of the Workforce Innovation and Opportunity Act allows for the payment of the Individual Training Account. Training for Adults and Dislocated Workers will be in the demand occupations and sectors as identified in the Regional Plan and approved by the Board.

**II. PURPOSE:**

This policy will establish monetary limits for Individual Training Account (Scholarship) & Support funding for Adults, Dislocated Workers and Out-of-School Youth as determined eligible and suitable for training services. Such guidelines will be consistent with WIOA Section 134(c)(3)(F)(iii) and approved by the Middle Tennessee Workforce Development Board.

**III. INSTRUCTIONS:**

Waivers to this policy may be granted on a case-by-case basis subject to the approval of the Board.

- A. The following limitations shall apply to the combination of Training Scholarship accounts and support funding as describe in section III of the Supportive Services Policy. The limits may be changed by the Board.
1. Each new Adult Scholarship Account is limited to a maximum amount of \$5,000 during a participant's enrollment period without separation (i.e. exit from the program).
  2. Each new Dislocated Worker Scholarship Account is limited to a maximum amount of \$5,000 during a participant's enrollment period without separation (i.e. exit from the program).
  3. Each new Youth Scholarship Account is limited to a maximum amount of \$5000 during a participant's enrollment period without separation (i.e. exit

from the program). Youth participant wages are not included in this amount.

4. Occupations listed on the Healthcare Training High Demand listing may exceed the amounts stated in (1) & (3) above with prior approval from Provider.
5. Customers who receive grants from sources such as Pell, Trade Adjustment Assistance, State training funds, or other sources that are sufficient to pay the costs (tuition, books, fees, etc.) of their Training and/or Support Services shall not receive WIOA funds. Exclusions such as the G.I. Bill may apply.

**B. Additional Criteria to Use Training funds:**

1. Training provider must be approved on the Eligible Training Provider List (Adult and Dislocated Worker only)
2. Training must be in a demand occupation as determined by the Middle Tennessee Workforce Development Board
3. Training must result in a recognized credential such as a degree, certificate, license, etc.

**C. Grandfather Clause:**

- Customers who have submitted training or support applications prior to the execution of this policy shall not be affected by its terms and conditions.

**D. ITA Coordination:**

- This policy does not change, modify, or set aside any other policies or procedures regarding the issuance of Individual Training Accounts. This policy is intended to address only the account limits for training and support.

**IV. CONTACT:**

All costs must be reasonable, allowable and allocable for all expenses. The Board reserves the right to request changes for regional coordination.

Questions concerning the above may be addressed to the Executive Director of LWSM /Staff to the Board.

**V. EFFECTIVE DATE:**

January 1, 2018 until revisions are deemed necessary by the LWSM Board.

Title: LWSM Policy

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Effective Date:

Duration: Indefinite

Authorized By:

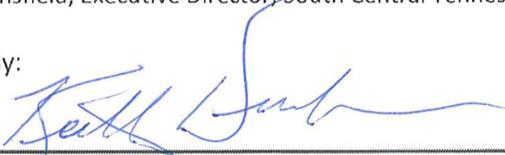


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Jerry Mansfield, Executive Director, South Central Tennessee Development District

Date

Approved By:



12/21/2018

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Keith Durham, Board Chair, Southern Middle Tennessee Local Workforce Board

Date