

2019-2020 ANNUAL REPORT



SOUTH CENTRAL HUMAN RESOURCE AGENCY

Helping People
Help Themselves



Delivering HOPE

South Central Human Resource Agency

Resources • Assistance • Referrals

*Helping People
Help Themselves*



SOUTH CENTRAL
SCHRA
HUMAN RESOURCE AGENCY

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TABLE OF CONTENTS

2019-2020

EXECUTIVE SUMMARY 1-2

SCHRA PROFILE 3-4

REGULATORY BODIES 5-7

Resources • Assistance • Referrals

ORGANIZATIONAL CHART 8

Helping People
Helping Communities

FISCAL SERVICES 9-12

SOUTH CENTRAL

SCHRA

COUNTY SUMMARIES 13-38

HUMAN RESOURCE AGENCY

HEAD START SUMMARY 39-47

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PROGRAM SUMMARIES 48-53

TRIBUTE TO PATRIC BENNETT 54

A Message from the EXECUTIVE DIRECTOR

This past fiscal year has been both perplexing and rewarding. No one could have foreseen the challenges our Agency would face due to the pandemic outbreak of Covid-19. The repercussions of a national shutdown combined with health and safety concerns were difficult on our nation, and most particularly, the clients we serve. The Agency's response has been tempered with both concern for our clients and our staff's wellbeing. Agency staff worked quickly to reorganize personnel and resources to ensure as seamless delivery of services as was possible. With stores closed and food scarcity a concern, agency staff quickly increased the distribution of USDA commodities. We were thankful to have many of our local and state officials come out and help us during these events.

Most of our programming has received additional funding from federal Covid-19 legislation. This translated to increased benefits for our clients, but keeping health and safety at the forefront meant rethinking the way our services are delivered. Shifting our thought processes, we have learned that many of our services can be accomplished remotely and electronically. The LIHEAP and CSBG funding agencies have made allowances for "no-contact" applications, which can be completed over the phone or via email. Just this week, we added an on-line application for our LIHEAP applicants. This will allow clients to apply from the comfort and safety of their homes. It will also provide greater access to those clients who may not be able to access services during our working hours. As a result of these new processes, we have seen increased productivity and output allowing us to expedite clients' services.

The Senior Nutrition program experienced significant changes when congregate sites closed due to health concerns for area seniors. Knowing this vulnerable population needed access to meals, nutrition staff started pick-up drive thru for seniors at the meal site locations. Additional funding from Covid-19 legislation allowed for an increase of over 200 home-delivered clients. To recoup lost revenue from decreased caterings, catering staff adapted from in-person events to providing box lunches to Lincoln County businesses, civic organizations, and government offices.

The work of the American Job Centers has been crucial to our clients during this time. With the closure of many businesses as well as temporary shutdowns, we have seen unemployment increase significantly. The American Jobs Centers have assisted many unemployed Tennesseans during the pandemic by certifying, training in a new skill, and securing employment. The Agency has worked hard to provide support and resources for these offices to assist the area's unemployed and displaced workers. Our desire to have an AJC in all 13 counties came to fruition with our Moore County office opening late this summer. Prior to the pandemic, the AJC in Lincoln County worked tirelessly to assist those affected by Goodman's closure, one of the county's oldest and largest manufacturing plants. The staff mobilized and provided services to hundreds of displaced workers through job fairs and a multitude of other agency programs. We are very proud of the partnership with the South Central Tennessee Development District in the operation of the WIOA Program. It has been a positive collaboration, and we consider it the backbone of our Agency's mission to move people from poverty to prosperity.

HELPING PEOPLE CHANGING LIVES

The Justice Services Programs have had to be creative, given the precautions of the Covid-19 virus. It was vital that these programs continue to provide services. Isolation and fear could very quickly have driven these individuals to relapse. The recovery courts have had drive-in sessions with participants staying in their vehicles to conduct court proceedings and ensure continued contact and monitoring. This program continues to expand across our area. Justice Services recently received funding for the creation of a felony recovery court in the 17th Judicial District. The Agency is proud to announce its first graduates from the 22nd Judicial District recovery court.

Despite the challenges, many programs saw progress with budgets this year. The Agency's Homemaker and CRPP programs both made a profit this year. Management provided a performance incentive to workers in the Homemaker Program to retain these essential employees. Additionally, the Agency had a wage compensation study conducted. The study revealed several positions that were considered below the minimum, and the Board authorized adjustments for these positions. The Board also developed a wage guidance for management to review positions within the agency based on performance and budget. The compensation philosophy of the agency should be to move employees to the mid-point of the compensation scale. Compensation changes will depend on budget constraints and budget forecasts.

We continue to work toward improving our Head Start program and facility needs. The Agency received funding for a new construction build in Bedford County. The new Wallace Cartwright Early Head Start facility is scheduled for completion this December 2020. We also received funding for a new Early Head Start facility in Coffee County. The facility bid was within budget with grant funds, and the Agency is happy to report that no additional loan funds will be needed. It is with great pleasure that we will be naming this Early Head Start facility after our dear friend and great supporter, the late Mayor Lonnie Norman, who was instrumental in securing the facility's property. His loss will certainly be felt by our Agency.

In September, senior staff, our Board Chair, and I conducted a meeting to review our three-year strategic plan. The Agency will continue to focus on infrastructure and seek a new location for the Neighborhood Service Center/American Jobs Center in Marshall County. The shifting of resources to deal with the pandemic has slowed our goals with WIOA integration, enhanced data tracking system, and media outreach to highlight our programs. We have pushed these goals out to address the changing status of the pandemic. However, we intend to make gradual gains with these remaining items in the coming year.

Though this year has been challenging, it has been fulfilling to witness the staff's hard work and willingness to do what it takes to help our communities. As always, it is a pleasure to serve as your Executive Director.

Sincerely,

Paul T. Rosson

ABOUT US

South Central Human Resource Agency (SCHRA) was created July 11, 1973; and chartered as a public non-profit agency February 19, 1975; and as determined by the IRS, a 501 (c) 3 tax exempt organization.

SCHRA is a Human Resource Agency and a Community Action Agency

CAA & HRA

○ A COMMUNITY ACTION AGENCY

- Community Action Agencies (CAA) were created out of the Economic Opportunity Act of 1964 to combat poverty. SCHRA has received designation as the Community Action Agency, under the Community Services Block Grant.

○ A HUMAN RESOURCE AGENCY

- The goal is to promote the development of human resources in South Central Tennessee through effective and efficient delivery of human services. (TCA 13-26-102)

OUR MISSION

Our mission is to provide low income individuals and communities access to educational, economic, nutritional, and social services that promote and encourage self-reliance through our partnerships with local, state, and federal resources.

SERVICE AREA

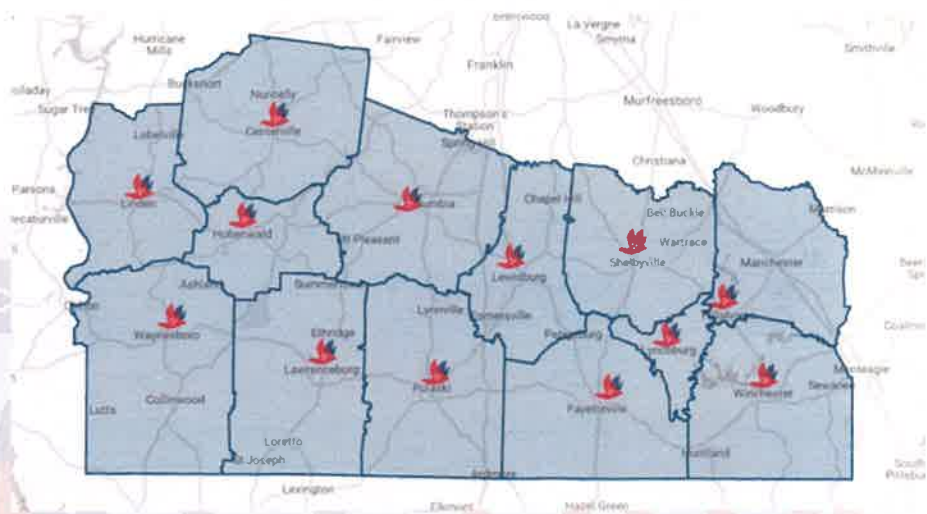
Serving 13 counties in South Central Tennessee

From our central office at 1437 Winchester Hwy. in Fayetteville, Tennessee, we strive to effectively deliver human service programs and oversee the coordination efforts through our Neighborhood Service Centers located in each county.

SCHRA service area contains over 6,500 square miles of vastly rural county and supports a population of approximately 455,858 individuals, in the following counties: Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry, and Wayne. Our Title V Program has expanded to four additional counties east of our area: Bledsoe, Grundy, Marion, and Sequatchie.

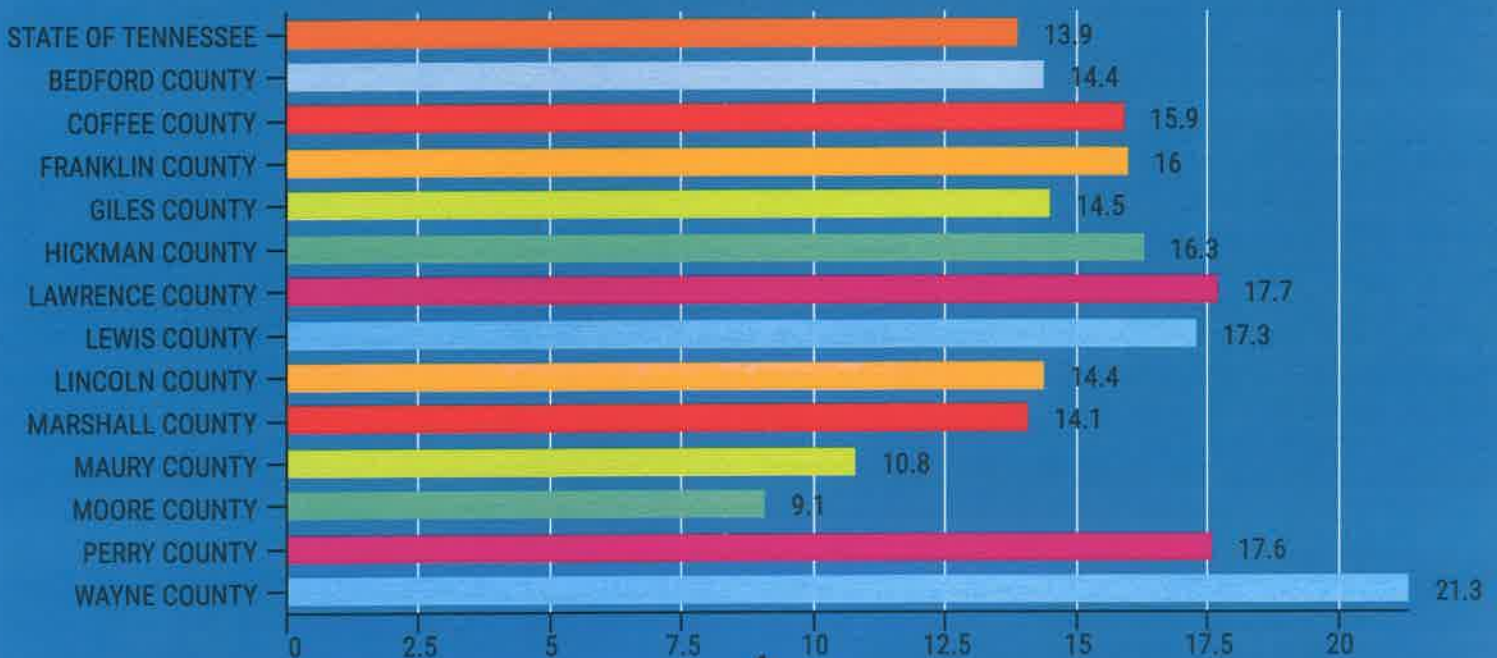
SCHRA has thirteen Neighborhood Service Centers and twenty Head Start Centers across our area, and seven Early Head Start Centers located in Bedford, Coffee, Giles, Lawrence, Lincoln and Maury (2) counties.

The Nutrition Program has twenty congregate meal sites and two main kitchens –one in Fayetteville, Lincoln County and one in Hohenwald, Lewis County.



statistics taken from census.gov

PERCENT OF PERSONS IN POVERTY



BOARD OFFICERS

GOVERNING BOARD

The corporate powers of the South Central Human Resource Agency (SCHRA) are vested in its Governing Board, which is responsible for fulfilling Agency objectives and establishing policy guidelines and direction. The SCHRA Governing Board has delegated authority to the Executive Committee of the South Central Tennessee Development District (SCTDD) to act for it, and has authorized the Policy Council to administer Agency activities within the framework of established policies and in conformance with Federal/State program guidelines.

The SCHRA Governing Board is composed of representatives from each of the thirteen counties that the Agency serves. Membership consists of the county executive/mayor of each county, the mayor of each municipality, and thirteen human resource representatives appointed by the county mayor/executive, and one state senator and one state representative whose districts lie within the Development District.

Similarly, the Executive Committee of the SCTDD is comprised of thirteen county/metro executives, three minority representatives, one state senator, one state representative, and six city mayors; and, as authorized, acts for the Governing Board.

The membership of the Policy Council is comprised of one third elected public officials currently holding office, one third are persons chosen in accordance with democratic selection procedures to assure that they are representatives of the poor in the area they serve, and the remainder members are officials or members of business, industry, religious, welfare, education, and other major groups with interest in the community. This is known as a tripartite board to insure compliance with the Community Services Block Grant Act.

Additionally, serving on the Policy Council in a voting status, is a Head Start Policy Council Representative, and in a non-voting status a Licensed Attorney, Financial Management Representative, and an Early Childhood Education Representative. These seats on our board are to meet the requirements of the Head Start Act.

The Policy Council meets six times (bi-monthly) a year; the Executive Committee of the SCTDD, acting for the SCHRA Governing Board, meets in concert with and ratifies Policy Council Actions including program budgets, proposals, and contracts approved by the Policy Council. The SCHRA Governing Board meets annually.

The members of these bodies play a critical role in overseeing programs, ratifying policies and helping to plan the future of our Agency. Without a strategy based on knowledge and placed in the hands of competent and concerned individuals, we would have only random ideas without a guiding purpose or direction.



Governing Board & Policy Council Chairman
County Mayor Bill Newman



Governing Board & Policy Council Vice Chairman
County Executive T.R. Williams



Governing Board Secretary
Shelbyville Mayor Wallace Cartwright



Policy Council Secretary
Mr. Charles Sain

GOVERNING BOARD

Bedford County

*County Mayor Chad Graham
Mayor Ronnie Lokey-Bell Buckle
Mayor Charles Whitaker-Normandy
*Mayor Wallace Cartwright-Shelbyville
Mayor Cindy Drake-Wartrace
Mrs. Cathy Hayes

Coffee County

*County Mayor Gary Cordell
Mayor Lonnie Norman-Manchester
Mayor Lane Curlee-Tullahoma
Mr. Charles Sain

Franklin County

*County Mayor David Alexander
Mayor Joyce Brown-Cowan
Mayor Michael Gillespie-Decherd
Mayor David Kelley-Estill Springs
Mayor Dolton Steele-Huntland
Mayor Terry Harrell-Winchester
Mr. Gene Seaton

Giles County

*County Mayor Melissa Greene
Mayor Tim McConnell-Ardmore
Mayor Jim Caldwell-Elkton
Mayor Phillip Vandiver-Lynnville
Mayor Tracy Wilburn-Minor Hill
*Mayor Pat Ford-Pulaski
Mr. Robert Shelton

Hickman County

*County Mayor Mark Bentley
Mayor Gary Jacobs-Centerville
Mr. Rick Humphrey

Lawrence County

*County Executive T.R. Williams
Mayor Robin Cobb-Ethridge
*Mayor Blake Lay-Lawrenceburg
Mayor Jesse Turner-Loretto
Mayor Bubba Carter-St. Joseph
*Mr. William McNairy
Mr. Bert Spearman

*Executive Committee

Lewis County

*County Mayor Jonah Keltner
*Mayor Danny McKnight-Hohenwald
Mrs. Brenda Helentjaris

Lincoln County

*County Mayor Bill Newman
Mayor Michael Whisenant-Fayetteville
Mayor Logan Jolly-Petersburg
Dr. Bill Heath
*Mr. Anthony Taylor

Marshall County

*County Mayor Mike Keny
Mayor Jackie King-Chapel Hill
Mayor Melissa Peters-Cornersville
*Mayor Jim Bingham-Lewisburg
Mr. John Campbell
*Mr. Robert L. Williams

Maury County

*County Mayor Andy Ogles
*Mayor Chaz Molder -Columbia
Mayor Bill White-Mt. Pleasant
Mayor Rick Graham-Spring Hill
Mr. Gary Stovall

Moore County

*Metropolitan Executive Bonnie Lewis
Mr. Chris Grizzard

Perry County

*County Mayor John Carroll
Mayor Wess Ward-Linden
Mayor Robby Moore-Lobelville
Mrs. Joanne Lord

Wayne County

*County Mayor Jim Mangubat
Mayor Randy Burns-Clifton
Mayor Glenn Brown-Collinwood
Mayor Jeff Howell-Waynesboro
Ms. Brenda Mathis

Legislative Representatives

*Representative Rick Tillis
*Senator Joey Hensley

POLICY COUNCIL

BEDFORD COUNTY

County Mayor Chad Graham
Mrs. Cathy Hayes

COFFEE COUNTY

County Mayor Gary Cordell
Mr. Charles Sain

FRANKLIN COUNTY

County Mayor David Alexander
Mr. Gene Seaton

GILES COUNTY

County Mayor Melissa Greene
Mr. Robert Shelton

HICKMAN COUNTY

County Mayor Mark Bentley
Mr. Rick Humphrey

LAWRENCE COUNTY

County Executive T. R. Williams
Mr. Bert Spearman

LEWIS COUNTY

County Mayor Jonah Keltner
Mrs. Brenda Helentjaris

LINCOLN COUNTY

County Mayor Bill Newman
Dr. Bill Heath

MARSHALL COUNTY

County Mayor Mike Keny
Mr. John Campbell

MAURY COUNTY

County Mayor Andy Ogles
Mr. Gary Stovall

MOORE COUNTY

Metropolitan Executive Bonnie Lewis
Mr. Chris Grizzard

PERRY COUNTY

County Mayor John Carroll
Mrs. Joanne Lord

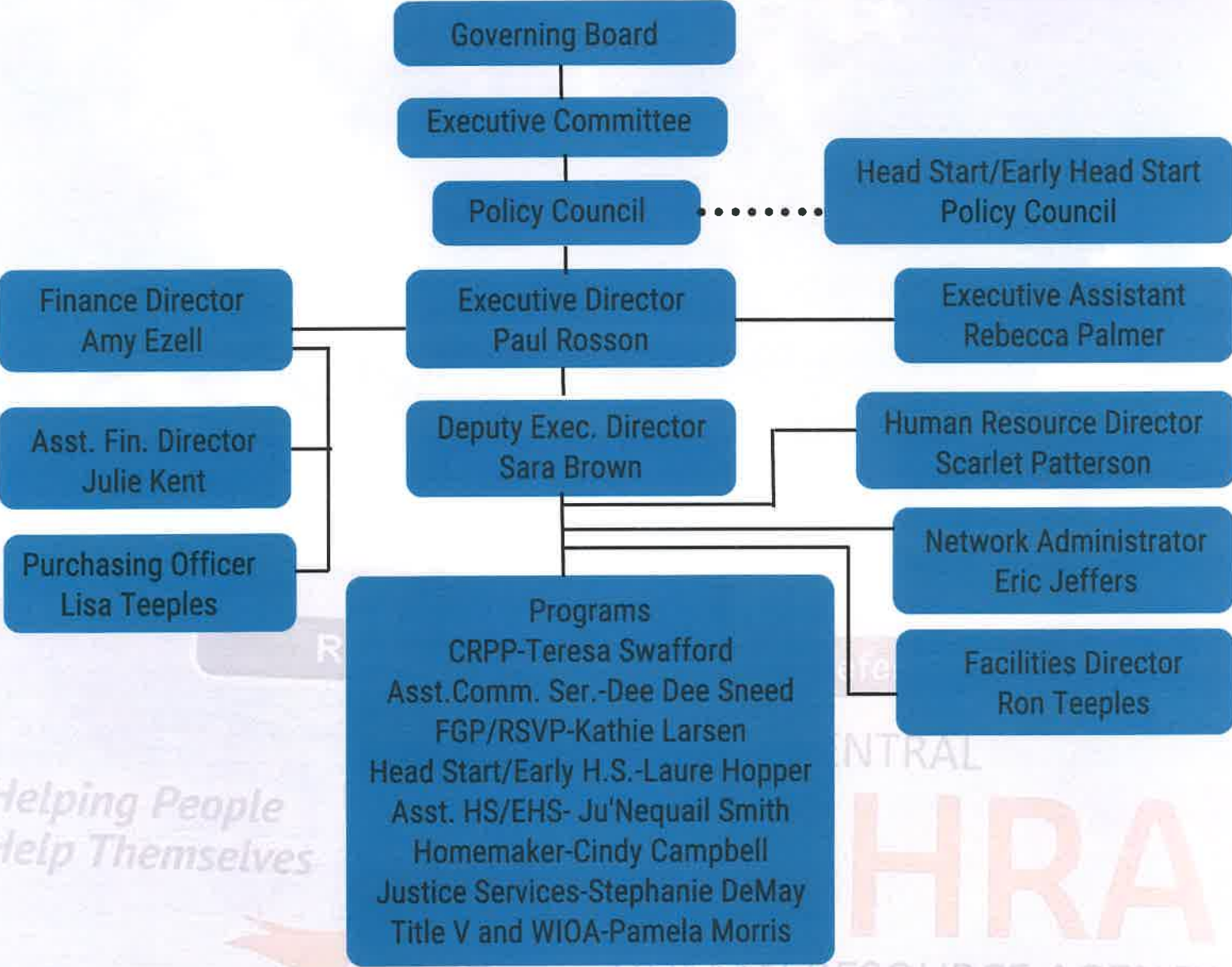
WAYNE COUNTY

County Executive Jim Mangubat
Ms. Brenda Mathis

Dr. Steve Lynn, Head Start/EHS Liaison

Judge John Damron, Legal Consultant
Mr. Michael Crane, Financial Consultant
Mr. Charles Sain, Education Consultant

SCHRA ORGANIZATIONAL CHART



- | | |
|--|---|
| <ul style="list-style-type: none"> Nutrition Services for the Elderly Foster Grandparent Program Retired Senior Volunteer Program Low Income Home Energy Assistance Community Services Block Grant Representative Payee Program SSBG/Protective Services Homemaker Weatherization Assistance Program Head Start Early Head Start Early Head Start Expansion Food Service Program Ensure Pre-Release Case Manager | <ul style="list-style-type: none"> Home and Community Based Services Long Term Care Choices Program Catering Senior Community Service Employment Homemaker Services for the Elderly Private Pay Homemaker Services Emergency Food Assistance Program Community Corrections Program Justice Services Lincoln County Recovery Court. 22nd District Recovery Court – Lawrence Co. Alcohol/Drug Safety Educational Program JAG Workforce Investment Opportunities Act |
|--|---|

SCHRA FINANCIAL SUMMARY

COMBINED STATEMENT OF REVENUES AND EXPENDITURES FOR THE TWELVE MONTHS ENDED JUNE 30, 2020

	<u>REVENUES</u>	<u>EXPENDITURES</u>
Head Start	\$ 7,261,248	\$ 7,261,246
Head Start USDA	\$ 330,895	\$ 334,003
Head Start Training & Technical Assistance	\$ 88,896	\$ 88,896
Early Head Start	\$ 956,554	\$ 956,554
Early Head Start USDA	\$ 17,218	\$ 17,565
EHS Training & Technical Assistance	\$ 14,175	\$ 14,177
Head Start Restricted	\$ 93,944	\$ 103,586
EHS Expansion	\$ 2,437,410	\$ 2,438,381
EHS Expansion - COVID	\$ 36,989	\$ 37,289
EHS Expansion Training & Technical Assistance	\$ 57,564	\$ 57,823
EHS Expansion USDA	\$ 50,464	\$ 52,126
Community Services Block Grant	\$ 890,320	\$ 890,320
Community Services Block Grant - Special Project	\$ 322,699	\$ 322,699
Community Services Block Grant - restricted	\$ 4,011	\$ 289
Community Services Block Grant - COVID	\$ 32,657	\$ 32,657
Protective Service Homemaker Program (SSBG)	\$ 225,263	\$ 225,268
Low Income Home Energy Assistance Program - THDA	\$ 4,760,294	\$ 4,760,294
Weatherization Assistance Program	\$ 138,546	\$ 138,796
LIHEAP/Weatherization	\$ 151,283	\$ 151,283
State Appropriations	\$ 242,257	\$ 158,637
SCHRA Discretionary Account	\$ 77,740	\$ 65,995
SCHRA Special Project	\$ 2,733	\$ 2,013
Alcohol & Drug Safety Program	\$ 3,750	\$ 3,750
Ensure	\$ 53,516	\$ 44,306
Nutrition Services for the Elderly	\$ 1,478,360	\$ 1,502,221
Food Service Program	\$ 1,062,262	\$ 1,069,310
Catering	\$ 97,243	\$ 78,576
Homemaker Services	\$ 379,070	\$ 365,362
Community Corrections Program	\$ 491,849	\$ 492,886
Recovery Courts	\$ 199,998	\$ 210,946
Recovery Court Fees	\$ 46,483	\$ 30,455
Judicial Advocate	\$ 57,734	\$ 57,734
MRT Training	\$ 2,205	\$ 2,270
DNA Services	\$ (248)	\$ (248)
Senior Community Services Project (Title V) - SSAI	\$ 636,216	\$ 636,216
Workforce Innovation and Opportunity Act (WIOA)	\$ 2,522,603	\$ 2,528,696
Retired Senior Volunteer Program (RSVP)	\$ 39,751	\$ 39,751
Foster Grandparents Program (FGP)	\$ 270,685	\$ 270,685
Foster Grandparents Program - Restricted	\$ -	\$ -
TN Emergency Food Assistance Program Restricted	\$ -	\$ -
TN Emergency Food Assistance Program (EFAP)	\$ 109,515	\$ 109,516
Community Representative Payee Program	\$ 153,018	\$ 147,410
TOTALS	\$25,797,167	\$ 25,699,736
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		\$ 97,431

Combined Balanced Sheet June 30, 2020

ASSETS

Cash	\$	262,049
Cash - Liquid Funds Account - Restricted		403,907
Local Gov't Investment Pool		151,787
Cash - Community Representative Payee Program		2,519,640
Inventory - Consumable Supplies		42,005
Prepayments		215,922
Receivable		1,895,543
*Inventory - Nutrition		40,982
**Inventory - Commodities		480,431
Current Assets	\$	<u>6,012,265</u>
Net Pension Asset	\$	1,995,505
Deferred Outflows related to Pensions		88,502
Land & Buildings		1,690,223
Leasehold Improvements		1,151,768
Vehicles & Other Equipment		2,530,117
Accumulated Depreciation		<u>(1,633,553)</u>
TOTAL ASSETS	\$	<u>11,834,827</u>

LIABILITIES AND FUND EQUITY**LIABILITIES:**

Accounts Payable	\$	477,524
Withholding's & Benefits Payable		528,268
Accrued Audit Fee		36,000
Accrued Leave		426,580
Deferred Inflows related to Pension		88,896
Unearned Revenue		515
Due to Grantors		2,515,199
Due to Grantors - Commodities		480,431

TOTAL LIABILITIES**\$ 4,553,412****FUND EQUITY:**

Investment in Land & Buildings	\$	1,690,223
Investment in Leasehold Improvements		1,151,768
Investment in other Fixed Assets		2,530,117
Accumulated Depreciation		<u>(1,633,553)</u>
Fund Balance - Restricted	\$	706,057
Restricted for Pension Benefits		1,995,505
Fund Balance - Unrestricted		841,297

TOTAL FUND EQUITY**\$ 7,281,415****TOTAL LIABILITIES AND FUND EQUITY****\$ 11,834,827**

*This statement does not include in-kind contribution activities.

**This statement for the twelve months ending June 30, 2020 is presented on the cash basis

**SOUTH CENTRAL HUMAN RESOURCE AGENCY
FINANCIAL REPORT BY CONTRACT THRU JUNE 30, 2020**

Program	Contract Yr End	Annual Budget	YTD Actual Expenditures
Head Start	6/30/20	\$ 7,440,804	\$ 7,261,246
Head Start T & TA	6/30/20	\$ 88,896	\$ 88,896
Head Start USDA	9/30/19	\$ 644,255	\$ 82,240
Head Start USDA	9/30/20	\$ 703,104	\$ 251,762
Early Head Start	6/30/20	\$ 1,235,797	\$ 956,554
Early Head Start T & TA	6/30/20	\$ 14,175	\$ 14,177
Early Head Start USDA	9/30/19	\$ 43,604	\$ 4,083
Early Head Start USDA	9/30/20	\$ 106,736	\$ 13,482
EHS Expansion	8/31/19	\$ 2,898,963	\$ 470,030
EHS Expansion	8/31/20	\$ 2,416,886	\$ 1,968,351
EHS Expansion - COVID	OPEN	\$ 112,487	\$ 37,289
EHS Expansion T & TA	8/31/19	\$ 55,000	\$ 2,757
EHS Expansion T & TA	8/31/20	\$ 55,000	\$ 55,065
EHS Expansion USDA	9/30/19	\$ 122,092	\$ 14,688
EHS Expansion USDA	9/30/20	\$ 133,233	\$ 37,438
Community Services Block Grant	9/30/19	\$ 788,900	\$ 188,083
CSBG	9/30/21	\$ 1,325,235	\$ 702,237
CSBG - COVID	9/30/21	\$ 1,191,815	\$ 32,657
CSBG Special Project	9/30/19	\$ 1,171,135	\$ 322,699
Low Income Home Energy Assistance Program	9/30/21	\$ 8,239,899	\$ 4,760,294
LIHEAP/WAP	9/30/19	\$ 265,143	\$ 151,283
Weatherization Assistance Program	6/30/20	\$ 138,664	\$ 138,796
Protective Service Homemaker Program	9/30/19	\$ 238,000	\$ 54,388
Pro. Service Homemaker Program	9/30/20	\$ 255,715	\$ 170,880
Nutrition Services for the Elderly - SCTDD	6/30/20	\$ 1,668,054	\$ 1,502,221
Community Corrections	6/30/20	\$ 533,666	\$ 492,886
Judicial Advocate	6/30/20	\$ 65,000	\$ 57,734
Recovery Court Lawrence County	6/30/20	\$ 130,000	\$ 132,163
Recover Court Lincoln County	6/30/20	\$ 70,000	\$ 78,783
Senior Community Service Project (Title V)	6/30/20	\$ 660,685	\$ 636,216
Workforce Innovation and Opportunity Act (WIOA)	6/30/20	\$ 2,522,603	\$ 2,528,696
Retired Senior Volunteer Program (RSVP)	6/30/19	\$ 47,000	\$ 39,751
Foster Grandparent Program (FGP)	6/30/19	\$ 295,574	\$ 270,685
TN Emergency Food Assistance Program (EFAP)	9/30/19	\$ 91,000	\$ 28,213
TN EFAP	9/30/19	\$ 114,000	\$ 81,304

This statement is prepared on the cash basis, it does not include payable or receivables at 6/30/20

Financial Report by Contract Through June 30, 2020

Performance Based Programs

Program	Contract Year End	YTD Receipts (Cash Basis)	YTD Actual Expenditures (Cash Basis)
Alcohol & Drug Safety	6/30/20	3,750	3,750
Recovery Court Fees – Lawrence County	6/30/20	26,747	16,657
Recovery Court Fees – Lincoln County	6/30/20	17,576	13,797
MRT Training	6/30/20	2,205	2,270
Ensure Services	6/30/20	53,516	44,306
Recovery Court Client – Lincoln County	6/30/20	1,220	-
Recovery Court Client – Lawrence County	6/30/20	940	-
Homemaker Services	6/30/20	379,070	365,362
SCHRA Food Service Operation	6/30/20	1,062,262	1,069,310
DNA Services	6/30/20	(248)	(248)
Catering	6/30/20	97,243	78,576
Community Representative Payee Program (Admin)	6/30/20	153,018	147,410

Resources • Assistance • Referrals

Administrative Cost Allocation by Center

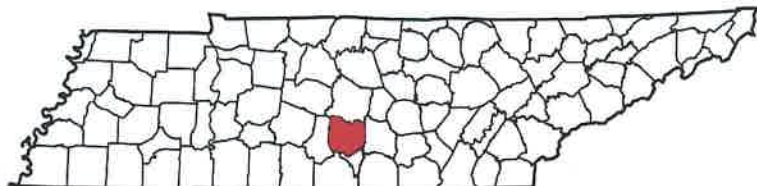
Cost Center	Fiscal Year End	Annual Budget	YTD Actual Expenditures
Executive	6/30/20	852,936	827,319
Fiscal	6/30/20	668,563	636,019
Building	6/30/20	246,241	203,896
Technology	6/30/20	105,196	104,304

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Financial Reports submitted by:
Amy Ezell
Finance Director

This statement is prepared on the cash basis; it does not include payables or receivables at June 30, 2020.

BEDFORD COUNTY



7,868

COMMUNITY
SERVICES
REFERRALS



10,457

NUTRITIOUS MEALS
PROVIDED



36

CRPP CLIENTS



40

FGP/RSVP
VOLUNTEERS



595

LIHEAP &
CRISIS
REFERRALS



2

HOMES
WEATHERIZED



8

PROTECTIVE
SERVICE
REFERRALS



144

HEAD START
EARLY HEAD
START
CHILDREN

Neighborhood Service Center
301 Colloredo Blvd., Suite B
Shelbyville, TN 37160
931.685.9962

Nutrition Site Bedford Co Senior Center
111 J.G. Helton Dr.
Shelbyville, TN 37160
931.684.0019

Justice Services
200 Dover Street
Shelbyville, TN 37610
931.488.3063

American Job Center
301 Colloredo Blvd. #A
Shelbyville, TN 37160
931.735.6891

POPULATION 49,713
LIVING IN POVERTY 14.4%
MEDIAN HOUSEHOLD INCOME \$48,945



\$29,114

FOOD
COMMODITIES
DISTRIBUTED

WIOA

570

WORKFORCE
SERVED



22

HOMEMAKER
SERVICES
1,611 HOURS



11

SCSEP/TITLE V



Food Commodities distribution drive-thru at the Bedford County Agriculture Center.

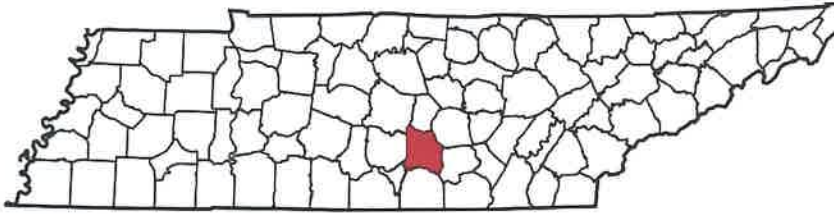
Bedford Early Head Start
512 Tillman Street
Shelbyville, TN 37610
931.685.0876

Harris Head Start
610 Elm Street
Shelbyville, TN 37610
931.773.0033

Northside Head Start
105 North Side Circle
Shelbyville, TN 37610
931.773.0141

Wartrace Head Start
112 Bridgeview Street
Wartrace, TN 37183
931.389.6406

COFFEE COUNTY



7,325

COMMUNITY
SERVICES
REFERRALS



24,238

NUTRITIOUS MEALS
PROVIDED



41

CRPP CLIENTS



17

FGP/RSVP
VOLUNTEERS



595

LIHEAP &
CRISIS
REFERRALS



3

HOMES
WEATHERIZED



19

PROTECTIVE
SERVICE
REFERRALS



153

HEAD START
EARLY HEAD
START
CHILDREN

Neighborhood Service Center
414 Wilson Ave., Suite 106
Tullahoma, TN 37388
931.461-0041

Nutrition Site Senior Center
410 N. Collins St.
Tullahoma, TN 37388
931.455.2504

Justice Services
414 Wilson Ave., Suite 106
Tullahoma, TN 37388
931.461-0323

Manchester Meal Site
603 Woodbury Highway
Manchester, TN 37355
931.723-8270 or 931-723-8288

POPULATION 56,520
LIVING IN POVERTY 15.9%
MEDIAN HOUSEHOLD INCOME \$47,998



\$46,228

FOOD
COMMODITIES
DISTRIBUTED

WIOA
5,236

WORKFORCE
SERVED



12

SCSEP/TITLE V



4

HOMEMAKER
SERVICES
222 HOURS



Celebrating American Job Center relocation Grand Opening.

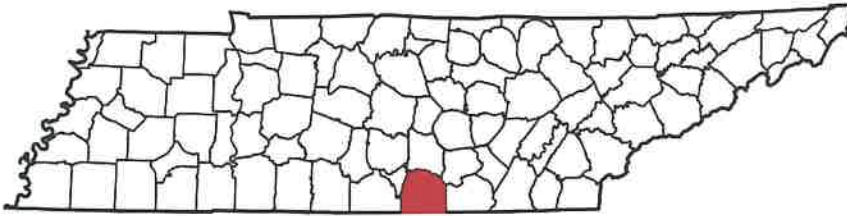
Coffee Co. Early Head Start
134 McMinnville Hwy.
Manchester, TN 37355
931.607.4297

Manchester Head Start
1200 Oakdale Street
Manchester, TN 37355
931.728-7756

Tullahoma Head Start
215 Big Springs Ave.
Tullahoma, TN 37388
931.461.3081

American Job Center
315 NW Atlantic
Tullahoma, TN 37388
931.454.1905

FRANKLIN COUNTY



7,127

COMMUNITY SERVICES REFERRALS



14,233

NUTRITIOUS MEALS PROVIDED



28

CRPP CLIENTS



33

FGP/RSVP VOLUNTEERS



423

LIHEAP & CRISIS REFERRALS



2

HOMES WEATHERIZED



13

PROTECTIVE SERVICE REFERRALS



38

HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
825 Dinah Shore Blvd.
Winchester, TN 37398
931.967.1438

Nutrition Site Franklin Co. Senior Center
P.O. Box 58, Hospital Road
Winchester, TN 37398
931.967.7711

Estill Sp. Community Center
East Brook Rd., Rte 1 Box 3
Estill Springs, TN 37330
931.649.2388

American Job Center
825 Dinah Shore Blvd.
Winchester, TN 37398
931.313.5209

POPULATION 42,208
LIVING IN POVERTY 16%
MEDIAN HOUSEHOLD INCOME \$48,945



\$47,447

FOOD
COMMODITIES
DISTRIBUTED

WIOA
266

WORKFORCE
SERVED

3

HOMEMAKER
SERVICES
213 HOURS

11

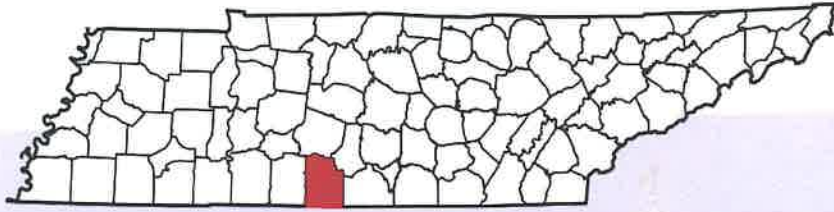
SCSEP/TITLE V



Winchester Head Start
677 Myers Rd.
Winchester, TN 37398
931.967.1543

Food Commodities distribution drive-thru
at the Franklin Farmers Market Pavilion.

GILES COUNTY



4,759

COMMUNITY SERVICES REFERRALS



11,534

NUTRITIOUS MEALS PROVIDED



27

CRPP CLIENTS



3

FGP/RSVP VOLUNTEERS



1,239

LIHEAP & CRISIS REFERRALS



1

HOME WEATHERIZED



11

PROTECTIVE SERVICE REFERRALS



110

HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
125 South Cedar Lane
Pulaski, TN 38478
931.363.5382

Nutrition Site Giles Co Senior Center
100 Senior Citizens Lane
Pulaski, TN 38478
931.363.6610

Justice Services
125 South Cedar Street
Pulaski, TN
931.363.5382

American Job Center
125 South Cedar Lane
Pulaski, TN 38478
931.363.9550

POPULATION 29,464
LIVING IN POVERTY 14.5%
MEDIAN HOUSEHOLD INCOME \$47,528



\$29,488

FOOD
COMMODITIES
DISTRIBUTED

WIOA

6,378

WORKFORCE
SERVED



17

HOMEMAKER
SERVICES
3,864 HOURS



10

SCSEP/TITLE V



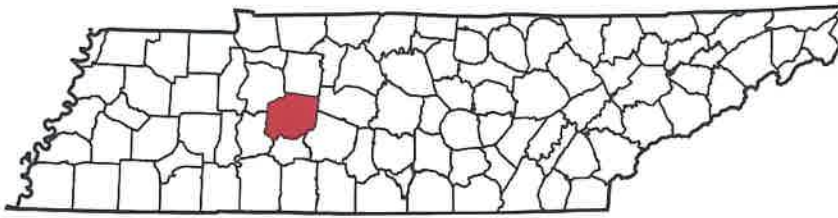
Giles Co. Early Head Start
111 Victoria Street
Pulaski, TN 38478
931.363-5535

Food Commodities distribution drive-thru
at the Giles County Agriculture Park.

Victoria Head Start
121 Victoria Pl.
Pulaski, TN 38478
931.363.4128

Bodenham Head Start
21142 Hwy. 64
Pulaski, TN 38478
931.363.0448

HICKMAN COUNTY



4,853

COMMUNITY
SERVICES
REFERRALS



5,215

NUTRITIOUS
MEALS PROVIDED



10

CRPP CLIENTS



3

HOMEMAKER
SERVICES
235 HOURS



341

LIHEAP &
CRISIS
REFERRALS



10

PROTECTIVE
SERVICE
REFERRALS



1

FGP/RSVP
VOLUNTEERS



19

HEAD START
EARLY HEAD
START
CHILDREN

Neighborhood Service Center
101 College St.
Centerville, TN 37033
931.729.5921

Nutrition Site Hickman Co. Senior Center
107 Armory Street
Centerville, TN 37033
931.729.2102

Hickman Head Start
200 Bulldog Boulevard
Centerville, TN 37033
931.729.1737

American Job Center
101 College St.
Centerville, TN 37033
931.729.5921

POPULATION 25,178
LIVING IN POVERTY 16.3%
MEDIAN HOUSEHOLD INCOME \$41,998



\$33,511

FOOD
COMMODITIES
DISTRIBUTED

WIOA

10

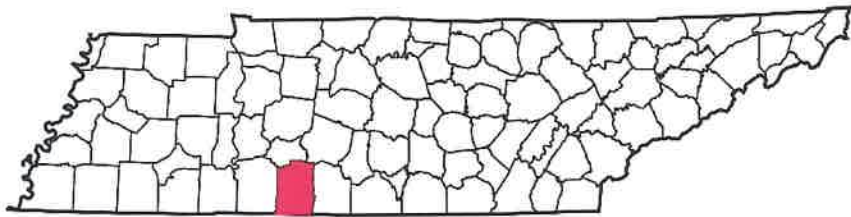
WORKFORCE
SERVED

*OPENED MARCH 2020



AMERICAN JOB CENTER OPENED IN HICKMAN COUNTY!

LAWRENCE COUNTY



6,167

COMMUNITY SERVICES REFERRALS



27,558

NUTRITIOUS MEALS PROVIDED



47

CRPP CLIENTS



38

JUSTICE SERVICES



551

LIHEAP & CRISIS REFERRALS



2

HOMES WEATHERIZED



11

PROTECTIVE SERVICE REFERRALS



110

HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
232 N. Military
Lawrenceburg, TN 38464
931.762.7863

Nutrition Site Senior Center
220 Bicentennial Blvd.
Lawrenceburg, TN 38464
931.762.1578

Justice Services
232 N. Military
Lawrenceburg, TN 38464
931.488.3063

Nutrition Site Loretto
204 W. Commerce Street
Loretto, TN 38464
931.853.4336

POPULATION 44,142
LIVING IN POVERTY 17.7%
MEDIAN HOUSEHOLD INCOME \$41,553



\$52,205
FOOD
COMMODITIES
DISTRIBUTED

WIOA
6,713
WORKFORCE
SERVED



33
HOMEMAKER
SERVICES
2,899 HOURS



8
SCSEP/TITLE V



4
FGP/RSVP
VOLUNTEERS



Rep. Clay Doggett, SCHRA Deputy Director Sara Brown, SCHRA Vice Chairman/County Executive T.R. Williams, SCHRA Policy Council Member/Commissioner Bert Spearman, along with Head Start Program Coordinator Whitney Dixon and South Lawrence HS Staff and children celebrate a grand re-opening!

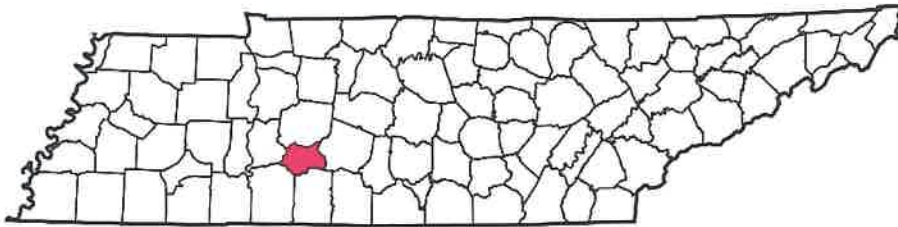
Lawrence Co Early Head Start
405 E. Taylor Street
Lawrenceburg, TN 38464
931.762.6039

Lawrence Co. Head Start
114 W. 2nd Street
Lawrenceburg, TN 38464
931.762.6039

South Lawrence Head Start
114 2nd Street
Iron City, TN 38463
931.38463

American Job Center
702 Mahr Avenue
Lawrenceburg, TN 38464
931.762.8705

LEWIS COUNTY



6,351

COMMUNITY
SERVICES
REFERRALS



10,817

NUTRITIOUS
MEALS PROVIDED



8

CRPP CLIENTS



5

SCSEP/TITLE V



287

LIHEAP &
CRISIS
REFERRALS



1

HOMES
WEATHERIZED



6

PROTECTIVE
SERVICE
REFERRALS



35

HEAD START
EARLY HEAD
START
CHILDREN

Neighborhood Service Center
43 Smith St.
Hohenwald, TN 38462
931.796.4825

Nutrition Site Lewis Co. Senior Center
347 E. Main Street
Hohenwald, TN 38462
931.796.5558

American Job Center
25 Smith Ave.
Hohenwald, TN 38462
931.295-3225

Lewis Co. Head Start
207 South Oak Street
Hohenwald, TN 38462
931.796.4898

POPULATION 12,268
LIVING IN POVERTY 17.3%
MEDIAN HOUSEHOLD INCOME \$37,139



\$45,354

FOOD
COMMODITIES
DISTRIBUTED

WIOA
683

WORKFORCE
SERVED



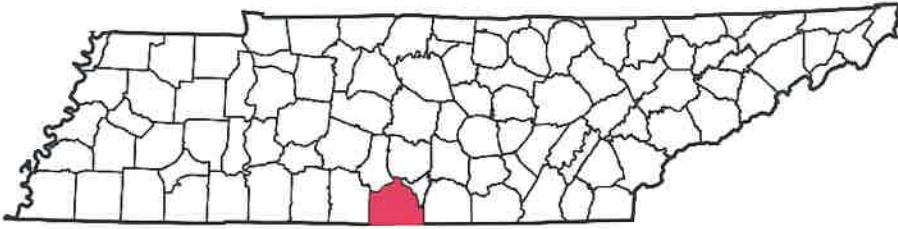
11

HOMEMAKER
SERVICES
2,303 HOURS



Food Commodities distribution drive-thru at the Lewis County Ball Park Community Building.

LINCOLN COUNTY



4,460

COMMUNITY
SERVICES
REFERRALS



13,778

NUTRITIOUS
MEALS PROVIDED



30

CRPP CLIENTS



25

JUSTICE
SERVICES



488

LIHEAP &
CRISIS
REFERRALS



3

HOMES
WEATHERIZED



12

PROTECTIVE
SERVICE
REFERRALS



94

HEAD START
EARLY HEAD
START
CHILDREN

Neighborhood Service Center

1437 Winchester Hwy.
Fayetteville, TN 37334
931.433.7182

Nutrition Site Lincoln Co. Senior Center

908 West Washington St.
Fayetteville, TN 37334
931.433.7271

Justice Services

1437 Winchester Hwy.
Fayetteville, TN 37334
931.433.7182

American Job Center

1437 Winchester Hwy.
Fayetteville, TN 37334
931.433.7182 x1195

POPULATION 34,366
LIVING IN POVERTY 14.4%
MEDIAN HOUSEHOLD INCOME \$45,736



\$55,104

FOOD
COMMODITIES
DISTRIBUTED

WIOA
3,459

WORKFORCE
SERVED



45

FGP/RSVP
VOLUNTEERS



37

HOMEMAKER
SERVICES
32,734 HOURS



16

SCSEP/TITLE V



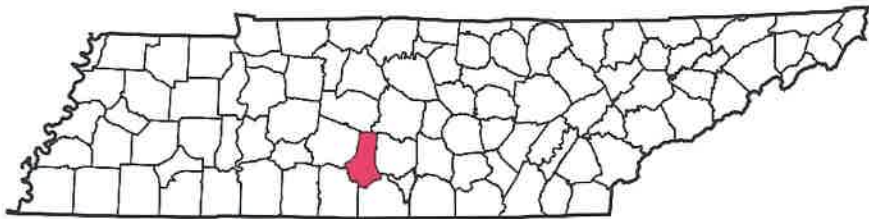
Lincoln Co. Early Head Start
111 Shelbyville Hwy.
Fayetteville, TN 37334
931.297.5095

American Job Center held two large job fairs serving hundreds of job seekers and displaced workers with more than 15 companies in attendance offering a wide range of employment opportunities.

Nutrition Site Petersburg Meal Site
509 Railroad Street
Petersburg, TN 37144
931.659.9706

Amana Head Start
506 Amana Ave.
Fayetteville, TN 37334
931.438.0397

MARSHALL COUNTY



4,274

COMMUNITY SERVICES REFERRALS



18,740

NUTRITIOUS MEALS PROVIDED



22

CRPP CLIENTS



1

FGP/RSVP VOLUNTEERS



273

LIHEAP & CRISIS REFERRALS



2

HOMES WEATHERIZED



6

PROTECTIVE SERVICE REFERRALS



43

HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
1572 Old Columbia Hwy.
Lewisburg, TN 37091
931.359.6393

Nutrition Site Marshall Co.
230 College Street
Lewisburg, TN 37091
931.359.6452

American Job Center
1572 Old Columbia Hwy.
Lewisburg, TN 37091
931.359.6393

Nutrition Site Chapel Hill
Lions Club Building
Chapel Hill, TN 37034

POPULATION 34,375
LIVING IN POVERTY 14.1%
MEDIAN HOUSEHOLD INCOME \$49,370



\$30,871
FOOD
COMMODITIES
DISTRIBUTED

WIOA

1,486
WORKFORCE
SERVED



10
SCSEP/TITLE V



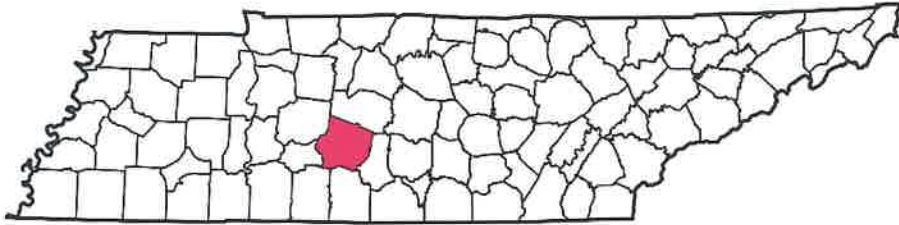
5
HOMEMAKER
SERVICES
336 HOURS



Marshall Co. Head Start
808 2nd Ave. North
Lewisburg, TN 37091
931.359.9691

Food Commodities distribution drive-thru
at the Marshall County Hopetown
Community Building.

MAURY COUNTY



4,776

COMMUNITY
SERVICES
REFERRALS



21,511

NUTRITIOUS
MEALS PROVIDED



34

CRPP CLIENTS



53

JUSTICE
SERVICES



560

LIHEAP &
CRISIS
REFERRALS



4

HOMES
WEATHERIZED



20

PROTECTIVE
SERVICE
REFERRALS



197

HEAD START
EARLY HEAD
START
CHILDREN

Neighborhood Service Center
5021 Trotwood Ave. Suite 5A
Columbia, TN 38401
931.388.1173

Nutrition Site Maury Co Senior Center
1020 Maury Co. Pike, P.O. Box 993
Columbia, TN 38401
931.380.3950

Justice Services
5021 Trotwood Ave.
Columbia, TN 38401
931.381.7472

American Job Center
119 Nashville Hwy, Suite 106
Columbia, TN 38401
931.490.3800

POPULATION 96,387
LIVING IN POVERTY 10.8%
MEDIAN HOUSEHOLD INCOME \$54,249



\$31,304

FOOD
COMMODITIES
DISTRIBUTED

WIOA

11,613

WORKFORCE
SERVED



9

SCSEP/TITLE V

JUDGE DAVID ALLEN AND THE RECOVERY COURT TEAM JOINED COMMUNITY STAKEHOLDERS TO PERFORM A RIBBON CUTTING IN CELEBRATION OF THE ESTABLISHMENT OF THE 22ND JUDICIAL DISTRICT RECOVERY COURT IN MAURY COUNTY.



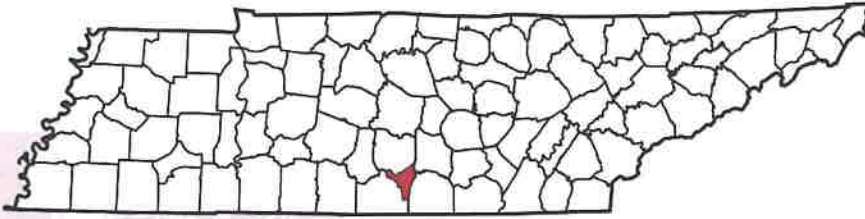
Columbia Early Head Start
1807 Columbia Ave.
Columbia, TN 38401
931.685.0876









Mt. Pleasant Early Head Start
1111 North Main Street
Mt. Pleasant, TN 38474
931.379.0158

Northridge Head Start
1224 McBride Circle
Columbia, TN 38401
931.840.4735

Columbia Head Start
209 Wayne Street
Columbia, TN 38401
931.381.8762

MOORE COUNTY



 2,293 COMMUNITY SERVICES REFERRALS	 2,967 NUTRITIOUS MEALS PROVIDED	 3 CRPP CLIENTS	 1 SCSEP/TITLE V
 64 LIHEAP & CRISIS REFERRALS	 1 HOMES WEATHERIZED	 \$14,959 FOOD COMMODITIES DISTRIBUTED	 20 HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
241 Main Street
Lynchburg, TN 37352
931.759.7827

Moore Co. Head Start
75 High Street
Lynchburg, TN 37352
931.759.4239

Nutrition Site Moore Co Senior Center
87 High Street
Lynchburg, TN 37352
931.759.7317

POPULATION 6,488
LIVING IN POVERTY 9.1%
MEDIAN HOUSEHOLD INCOME \$52,294

WIOA

***OPENED AUGUST
2020**

**WORKFORCE
SERVED**



SCHRA Deputy Executive Director Sara Brown presents a CSBG check to Metro Mayor Bonnie Lewis for the Moore County Veteran Service Office.



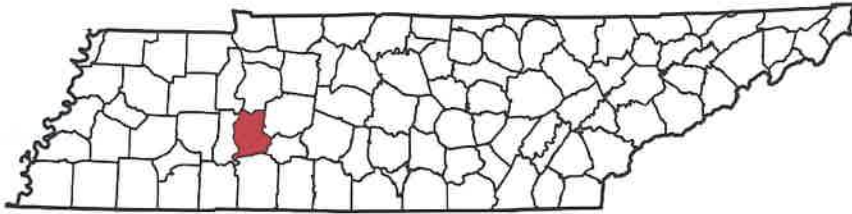
Food Commodities Distribution at Moore Co. Moorehead Pavilion.









Success Story.

Mr. Samuel Coleman, resident of Lawrence County states, "The program is just wonderful and it would be hard for me to live without you (SCHRA Homemaker & CRPP). Before you came along I was taken advantage of but no more! I count on you for groceries and to do my laundry." If we didn't do it for him he wouldn't have anyone to help him with it.

(Mr. Coleman was happy to share his success and dictated this to his Homemaker, Tasha Hallmark)

PERRY COUNTY



 2,587 COMMUNITY SERVICES REFERRALS	 12,973 NUTRITIOUS MEALS PROVIDED	 5 CRPP CLIENTS	 1 SCSEP/TITLE V VOLUNTEER WORKER
 568 LIHEAP & CRISIS REFERRALS	 1 HOMES WEATHERIZED	 1 PROTECTIVE SERVICE REFERRALS	 17 HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
100 Poplar St.
Linden, TN 37096
931.589.2130

Perry Co. Head Start
2469 Squirrel Hollow Rd.
Linden, TN 37096
931.589.6368

Nutrition Site Perry Co Senior Center
112 South Mill Street
Linden, TN 37096
931.589.5111

Nutrition Site Lobelville Meal Site
46 West 6th Street
Lobelville, TN 3709
931.593.2814

POPULATION 8,076
LIVING IN POVERTY 17.6%
MEDIAN HOUSEHOLD INCOME \$34,634



\$24,985

FOOD
COMMODITIES
DISTRIBUTED

WIOA

45*

WORKFORCE
SERVED

* OPENED FEB. 2020



2

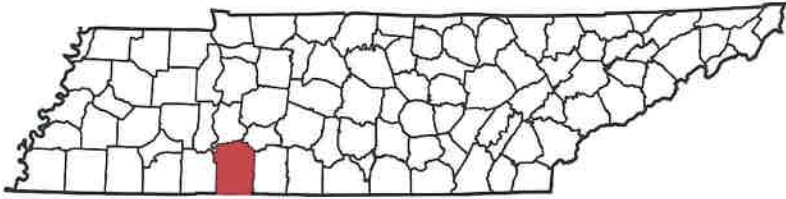
HOMEMAKER
SERVICES
316 HOURS



American Job Center
100 Poplar St.
Linden, TN 37096
931.589.2130

American Job Center Grand Opening in February!

WAYNE COUNTY



930

COMMUNITY SERVICES REFERRALS



11,752

NUTRITIOUS MEALS PROVIDED



5

CRPP CLIENTS



6

SCSEP/TITLE V



388

LIHEAP & CRISIS SERVICES



1

HOMES WEATHERIZED



12

FGP/RSVP VOLUNTEERS



15

HEAD START EARLY HEAD START CHILDREN

Neighborhood Service Center
525 B Highway 64E
Waynesboro, TN 38485
931.722.3717

Wayne Co. Head Start
537 Lloyd Street
Waynesboro, TN 38485
931.685.0876

Nutrition Site Senior Center
202 Fairlane Drive
Waynesboro, TN 38485
931.722.3161

Nutrition Site Collinwood
901 1/2 Highway 13
South Collinwood, TN 38450
931.724.4214

POPULATION 16,673
LIVING IN POVERTY 21.3%
MEDIAN HOUSEHOLD INCOME \$38,634



\$50,214
FOOD
COMMODITIES
DISTRIBUTED

WIOA

80

WORKFORCE
SERVED

* OPENED FEB. 2020



5

HOMEMAKER
SERVICES
564 HOURS



SCHRA Community Advocate Patricia Keenan presents a CSBG check to John Allen Berry, Wayne County Veteran Service Officer.



Food Commodities Distribution at Wayne County Green River Baptist Church.

Head Start/Early Head Start



Program Director: Laure Hopper
Assistant Director: Ju'Nequail Smith
Funding Source: U.S. Department of Health & Human Services
 USDA Reimbursement funded by Tennessee Department of Human Services
Funded Enrollment: 769
Clients/Participants Served: 946

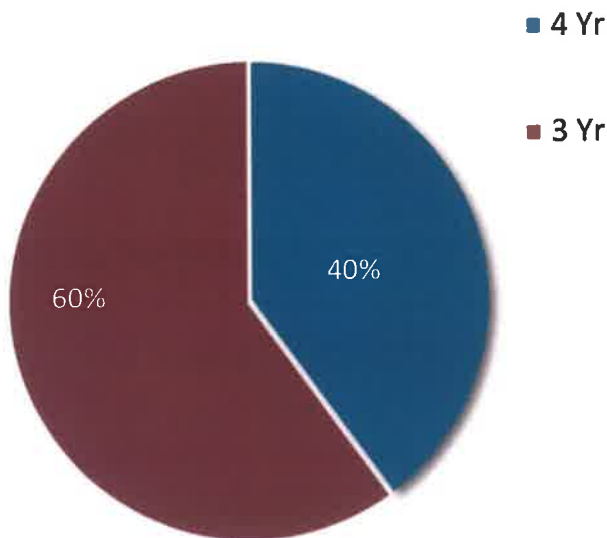
Program Objective: To provide comprehensive high quality services that education children, empower families and engage communities.

Services Provided:

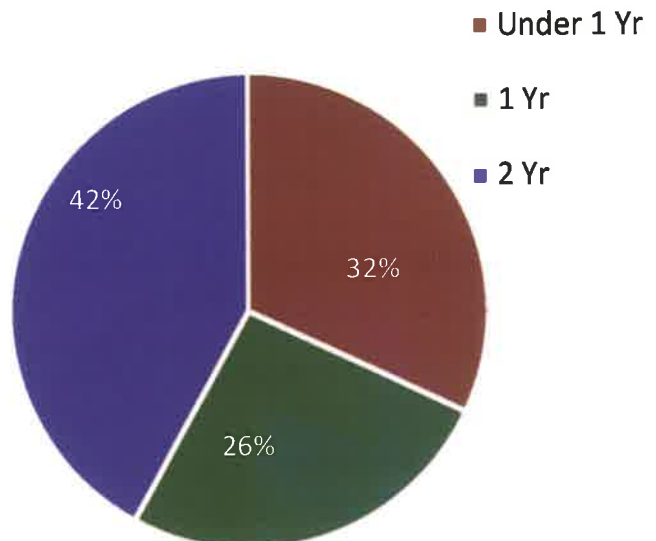
SCHRA HS/EHS is located in Southern Middle Tennessee and we serve children and families in thirteen counties. Our funded enrollment for Head Start is 601 and 168 for Early Head Start. We have maintained 100% of our enrollment every month. We have 24 centers, totaling 55 classrooms. Our Head Start operates full day (8:00a.m.-2:30 p.m.) Monday thru Friday, August- May. Our Early Head Start operates full day (8:00 a.m.-2:00 p.m.) Monday thru Friday, August- May with home based services provided June-July. Our Bedford and Lawrenceburg EHS sites provide center services all year. Our centers are Tennessee State Childcare licensed, which implements the three-star rating system that uses the ECERS-R and ITERS-R to monitor learning environments and teaching practices. We strive to meet the high demand for early care in our areas. Though we received the Early Head Start Expansion funds, the Early Head Start program continues to be a great need in our area. Our EHS waiting lists range from 18 to 77 at each center, totaling 263 children and families in need for services.



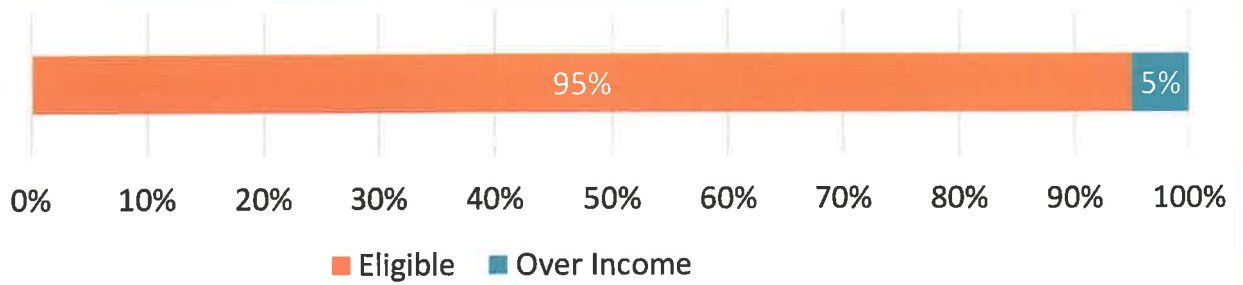
HS Ages



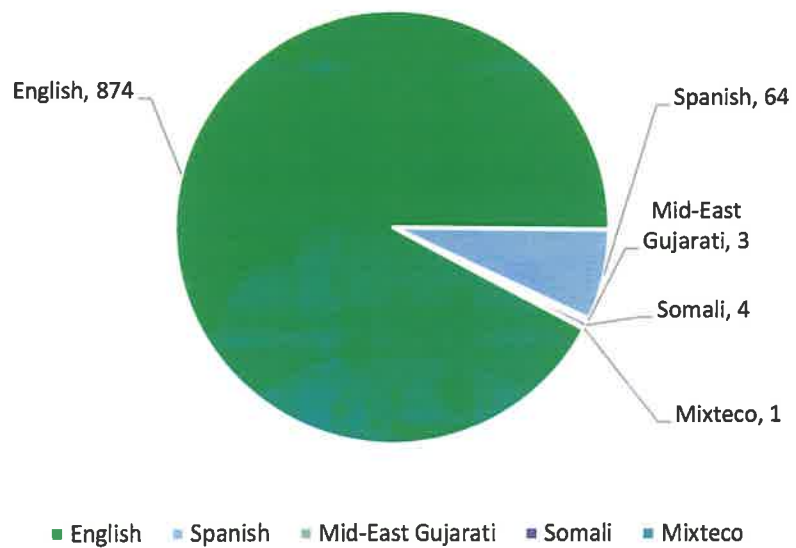
EHS Ages



Income Eligibility



Language



Outcomes

Health:

- ✓ 98% of children and pregnant women had insurance
- ✓ 98% of children had an ongoing source of health care
- ✓ 92% of children received all immunizations possible
- ✓ 100% of pregnant women received prenatal health care services and 100% received information on the benefits of breastfeeding
- ✓ 96% of children had accessible dental care
- ✓ 78% of children were up to date on preventative dental care by the end of the program year

Disabilities:

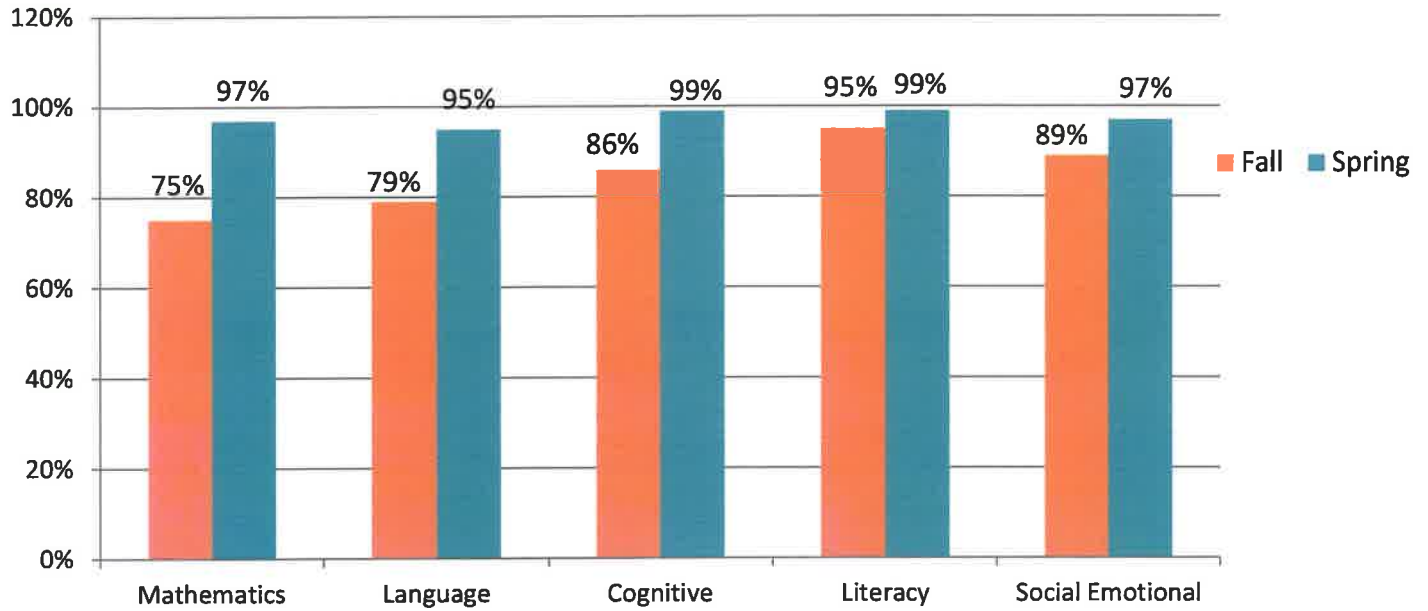
- ✓ 11.7% were children with IEP/IFSP
- ✓ 64% were diagnosed prior to enrollment
- ✓ 36% were identified and diagnosed during program year

Mental Health:

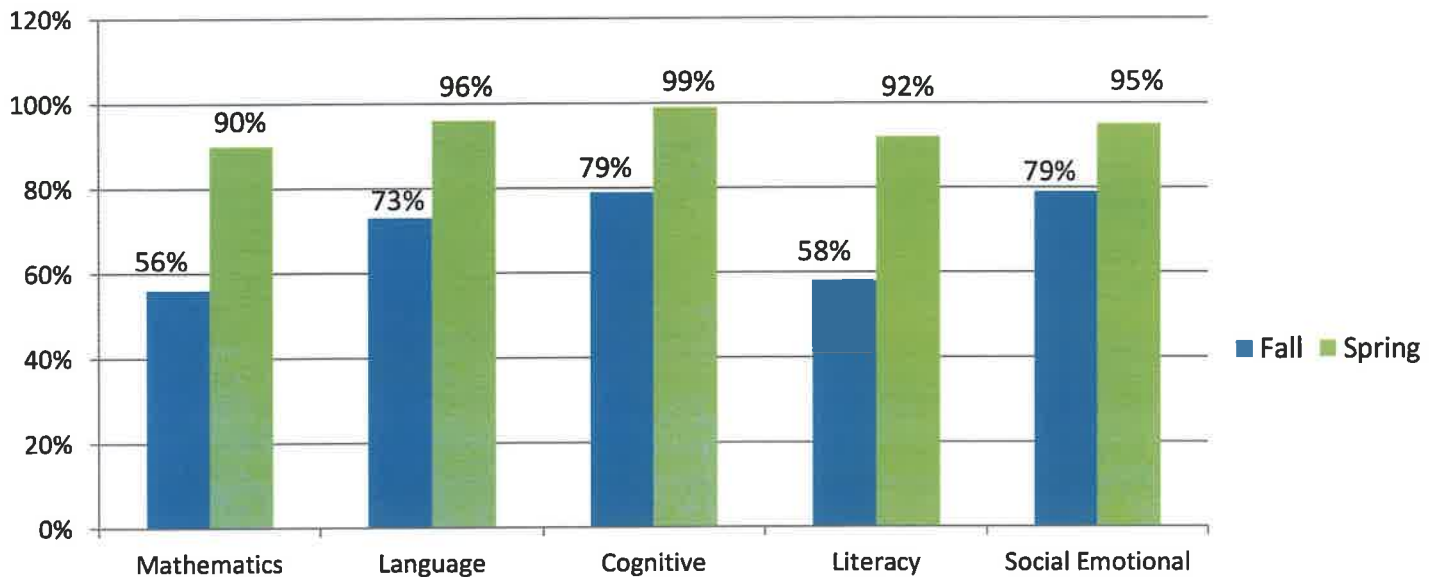
- ✓ Consultant met with staff regarding 25 children's behavior/mental health
- ✓ Consultant met with 21 families regarding their children's behavior/mental health
- ✓ 9 families were referred to outside services

School Readiness Goal Progress

Early Head Start



Head Start



The following is data regarding children meeting widely held expectations for their age group by the Spring of 2020.



98% Shows Curiosity and Motivation



97% Regulates own emotions and behaviors



97% Demonstrating ability to establish and sustain positive relationships.



97% Using number concepts and operations.



96% Demonstrates positive approaches to learning.



90% Demonstrates writing skills.



95% Uses language to express thoughts and needs.

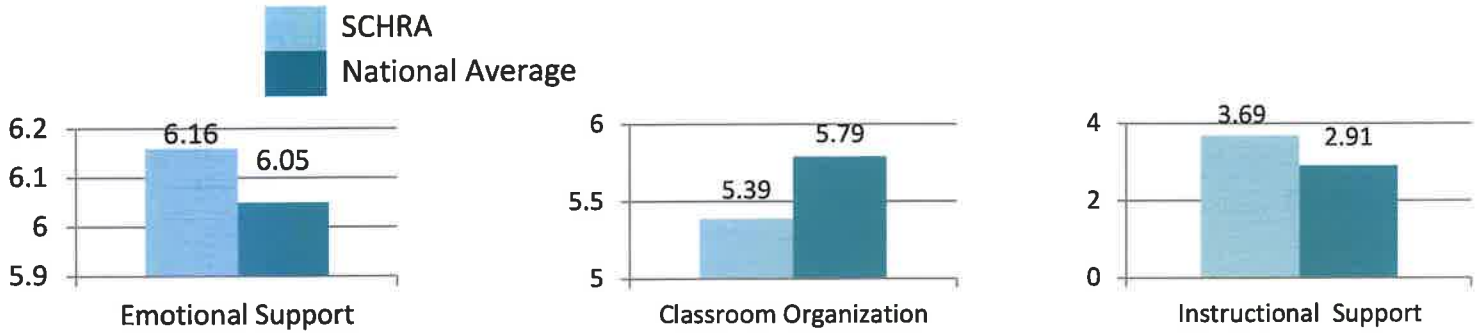


99% Comprehending and responding to books and other texts.

CLASS

Classroom Assessment Scoring System

A research-based method of measuring, evaluating, and improving Teacher-child interactions.



Due to COVID19, the program was not able to conduct Spring CLASS Assessments as they occur in March/April every year.

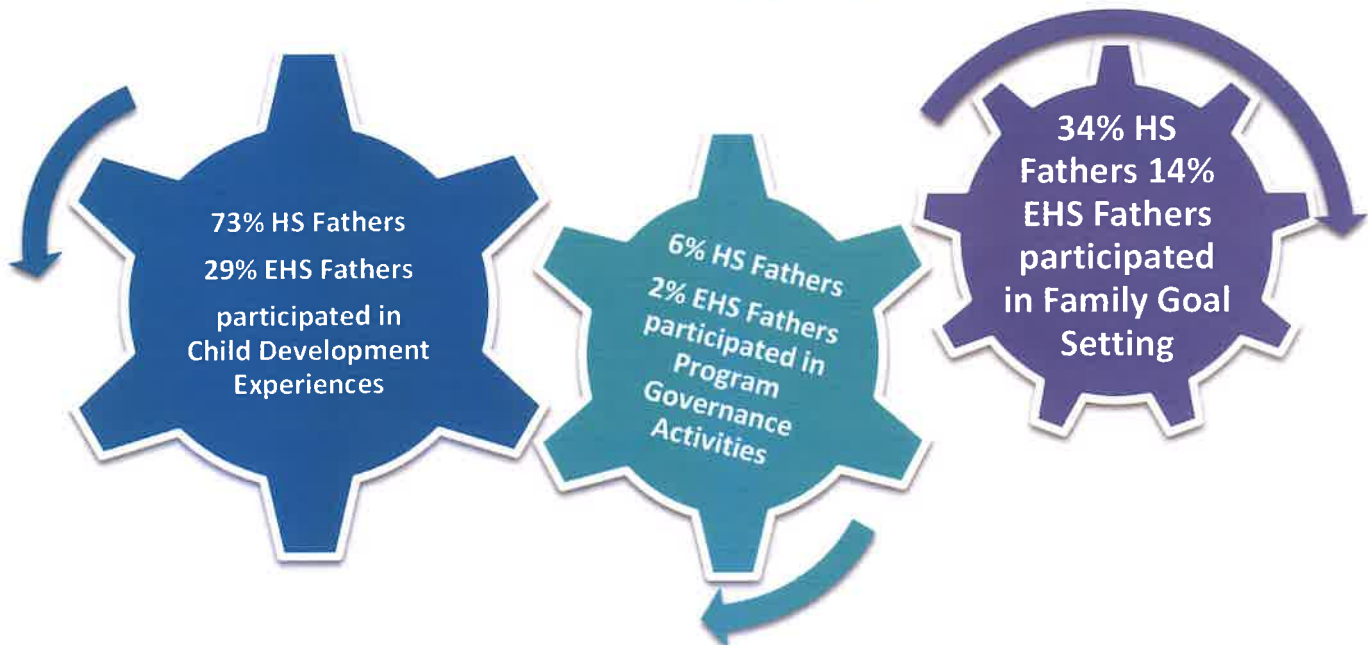
Classroom Organization continues to be an area of focus for improvement based on Fall Results.

As indicated in the areas of Emotional and Instructional Support, the program is above the National Average.



1,038 of the 1,583 volunteers for the program were parents or former parents.

Father Engagement



The principle goal of education in the schools should be creating men and women who are capable of doing new things, not simply repeating what other generations have done.

Jean Piaget

2019-2020 Budgets

	HS Proposed	HS Expenditures	EHS Proposed	EHS Expenditures	EHS Exp Proposed	EHS Exp Expenditures Through June 2020
Personnel	3,851,475	3,759,482	509,184	452,763	1,340,426	1,209,444
Fringe Benefits	1,567,992	1,473,301	177,651	149,474	553,135	410,218
Travel	135,698	132,283	23,870	20,065	34,298	24,607
Equipment	24,000	24,999	0	0	0	240,090
Supplies	394,624	443,290	161,307	142,389	53,332	86,363
Construction	229,939	0	757,775	98,981	0	0
Other Costs	948,618	970,301	77,986	42,251	246,657	172,039
Admin Costs	607,293	545,982	99,974	64,807	189,038	148,454
Total:	7,759,639	7,349,637	1,807,747	970,731	2,416,886	2,051,126

2018-2019 Head Start/Early Head Start Budget Reference

- **Personnel**- HS/EHS Personnel
- **Fringe Benefits**- FICA, Unemployment, Workman's Compensation, Retirement, Health Insurance
- **Travel**- Mileage, Lodging, Registration, Etc.
- **Equipment**- Vehicle Purchase
- **Supplies**- Office supplies, medical/dental supplies, classroom supplies, food service supplies, etc.
- **Contractual**- Reimbursement for Teacher Assistant's salaries with Pre-K contracts
- **Construction**- Major Renovation, fire alarm system, etc.
- **Other**- Rent, utilities, insurance, building maintenance, parent services, printing, staff development, field trips, etc.
- **Admin**- Indirect Costs

Public/Private Funds Received July 2019-June 2020

Source	Amount
CFC Recycling	245.00
Metro Moore Chamber	75.00
Unitarian Universalist Church	125.00
K Pigg	24.00
Jack Daniels	2000.00
DHS Enhancement Grants	91,500.00
Total:	93,944.00

Audit Information:

The 2018-19 Audit resulted in no deficiencies and compliance with the requirements for the Head Start /Early Head Start Program. The 2019-20 Audit results were not available at the time of this report.



COVID19 Pandemic Data:

A major upset occurred during March of 2020. The COVID19 Pandemic forced the program to move from a center-based program to virtual in a matter of days. In response to school closures, the program established a COVID19 plan to continue providing services to families while experiencing a shutdown across the nation and state. Management staff immediately began creating a plan to continue services and maintained communication via Microsoft TEAMS for planning and meetings. Within 2 weeks of classroom closures, the



program responded by starting Virtual Visits to provide services to children. Education Staff conducted virtual visits with children once per week. Educational supplies and activities were sent home to families every 2 weeks to facilitate the Virtual Visits and Lesson Plan activity. Family Services Staff and Site Managers sustained communication with families to maintain connections to resources as families encountered employment, health and food insecurity challenges. The program put together food supplies and distributed these items every two weeks as well. In the community, grocery store shelves were empty and families were unable to leave their homes at times. When families were unable to come to centers to pick up education and food

supplies, the staff delivered to their home and left the items on the porch with “no contact” deliveries. In instances where staff were unable to reach families or their emergency contacts, “no contact” home visits were conducted to ensure the safety of the children and families. Staff went to homes, knocked on doors and stepped back from the door at least 6 feet to communicate with families.

Head Start ended their virtual visits in May with the routinely scheduled closure date. Early Head Start followed their schedule of being opened during the summer with the change being virtual services rather than in person. A COVID19 Services Plan was created and implemented with ongoing changes to respond to situations as they occurred. In response to COVID19, the program has created a more in-depth and detailed Pandemic Plan in the event that another occurs. The plan includes alternate lesson plans to meet the needs of children if they must receive Virtual Services. It includes procedures for conducting assessments and screenings in a virtual manner as well as how to conduct Family Meetings and Family Education. The 80 page COVID19 Services Plan addresses all components of the program to ensure that there is a plan of action to continue services. There is an administrative plan that details staff meetings, documentation and processes of communication. Center and Management staff excelled at meeting the unexpected challenge of going virtual. Communication remained constant which was one of the keys to the success of the transition to a virtual format that had not been explored prior to the pandemic. A specific Pandemic response strategy has been added to the Emergency Preparedness Plan.



Education:

Over 700 Parent Teacher Conferences, Home Visits and Parent Inputs into the Curriculum were conducted during the spring via virtual visits. Ongoing Observation documentation was completed with the inclusion of Family input into observations.



Mental Health:

The Mental Health Consultant communicated with 10 families and one Pregnant Woman enrolled in the program based on their expression of mental health concerns during times of social isolation.

Attendance:

We maintained full enrollment through the crisis and transitioned to Virtual Visits. Virtual Visits occurred at least once per week with families. The attendance rate was as follows:

Head Start	Early Head Start
92.01%	93.72%

Recruitment:

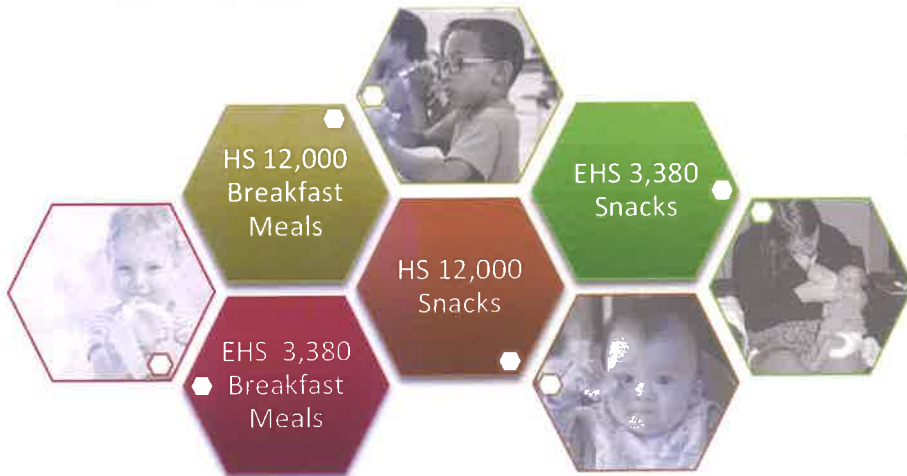
The spring season is a heavy recruitment time for our program. The pandemic had a significant impact on our ability to recruit during that time. Recruitment efforts for 2020-21 reflected a 63% drop in applications during this time due to COVID19.

Health:

Successful follow-up activity and the completion of Preventative Care activities was 60% lower during the Pandemic based on previous year’s data during the same period of time.

Nutrition:

With food insecurity and limited provisions at grocery stores being a major concern for families, the program was able to send home food, diapers and wipes to families.



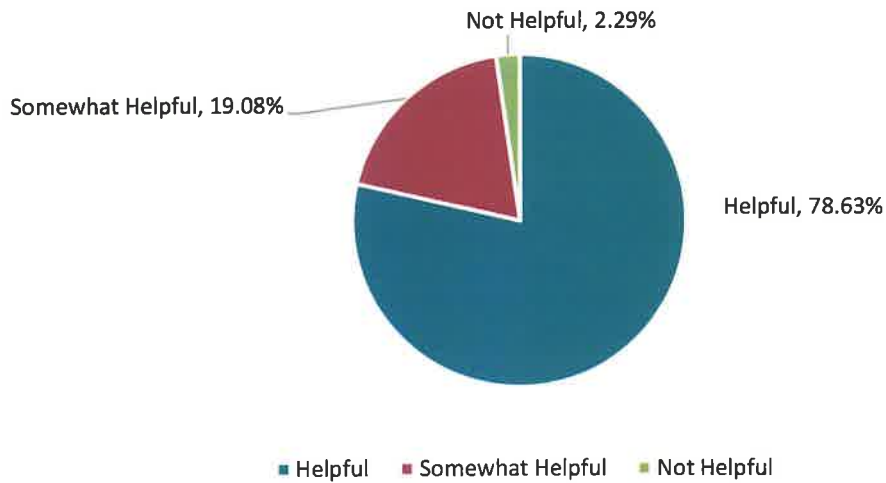
**30,760
Meals**

Administration:

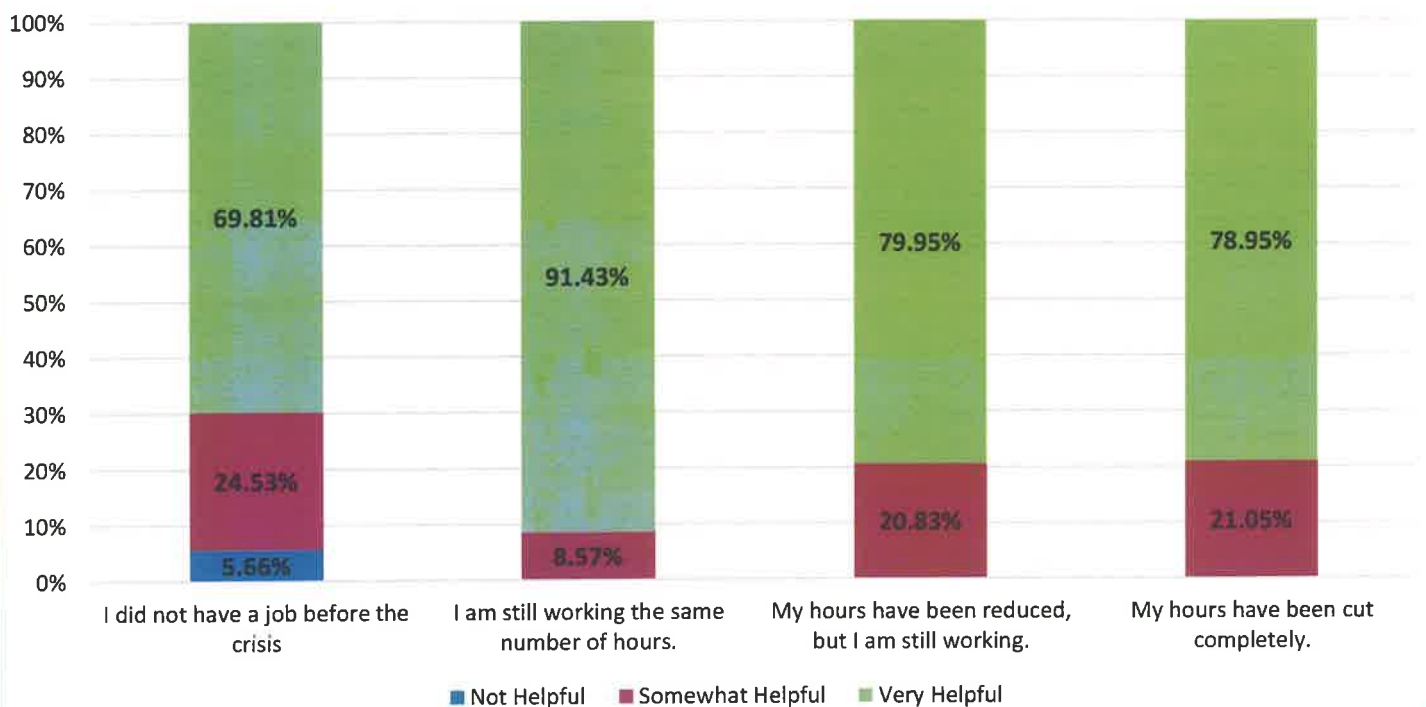
We began the implementation of a learning management system for the administration, documentation, tracking, reporting, automation and delivery of orientation and professional development needs via an eLearning format.

Surveys of enrolled families during the time of the pandemic led to decisions regarding the services provided by the program. 94.62% of the families reported having a smart phone and 65.38% reported having a tablet or laptop.

When asked how helpful the resources the HS/EHS program provided during the crisis, the following answers were received from families:



During the crisis, how helpful are the resources the program is providing to you?



COMMUNITY SERVICES



Sara Brown, Deputy Executive Director

NUTRITION SERVICES FOR THE ELDERLY-Congregate Meals & Home Delivered Meals

A food program which offers a hot nutritious noon-time meal at congregate meal sites and ensures daily social contact for persons 60+. Home delivered meals are provided to eligible home bound persons that are unable to attend congregate meal sites. The program is committed to insuring the dignity of every person and underlining their importance through continued social contact and activities.

Counties Served: 13 Counties of the Region
Funding Sources: South Central TN Dev. District/
TCAD and participant contributions

Total Congregate Meals Served FY 19-20: 60,745
(July 19-March 2020 until closure of congregate sites)
Total Home Delivered Meals Served FY 19-20: 85,633
(includes drive-thru meals and home delivered
"congregate" meals March 2020-June 2020)

HOME & COMMUNITY BASED PROGRAMS-Caregiver, Options and Long-Term Choices

Provides homemaker, personal care, sitter service, and home delivered meals to elderly and adults 18 years or older with a disability. This helps minimize the need for institutionalism in nursing homes or other comparable facilities.

Counties Served: 13 Counties of the Region
Funding Sources: South Central TN Dev. District,
AmeriGroup, AmeriChoice, and
Blue Care

Total Options Served FY 19-20: 14,645
Total Caregiver Served FY 19-20: 1,221
Total Choices Served FY 19-20: 24,082

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

The Low-Income Home Energy Assistance Program (LIHEAP) provides assistance to low-income households, primarily those who pay a high proportion of household (HH) income on home energy, in meeting their immediate energy needs. LIHEAP is a one-time assistance offered to help defray heating and cooling expenses, as long as funding is available. Assistance is provided to eligible households (income of less than 150% of federal poverty guidelines) through a payment made directly to the utility company.

Counties Served: 13 Counties of the Region
Funding Sources: TN Housing Dev. Agency

Total Regular HH Served FY 19-20: 3,350
Total Energy Payments FY 19-20: \$1,500,848.13
Total Crisis HH Served FY 19-20: 1,792
Total Crisis Payments FY 19-20: \$836,584.61

COMMUNITY SERVICES cont...

Sara Brown, Deputy Executive Director

COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)

Provides a variety of services including emergency services for the elderly and disabled, self-sufficiency (SS) case management for low income households and health assistance. CSBG ensures access to programs and services in the community.

Counties Served: 13 Counties of the Region	Total Health Served FY 19-20:	9,428
Funding Sources: TN Dept. of Human Services	Total Housing Served FY 19-20:	103
Budget: \$1,191,815.05	Total Income Served FY 19-20:	3,321
Households Served FY 19-20: 3,013	Total Employment Served FY 19-20:	1
Individuals Served FY 19-20: 7,062	Total Social Services Served FY 19-20:	1,622
	Total Linkages Served FY 19-20:	54,021

SSBG/PROTECTIVE SERVICE HOMEMAKER PROGRAM

Homemaker provides supportive services to adults (APS cases) who have been threatened with abuse, neglect, or exploitation, are unable to meet ADL's and require services in order to remain in home to prevent this from occurring.

Counties Served: 13 Counties of the Region	Total Clients Served FY 19-20: 112
Funding Sources: TN Dept. of Human Services	

WEATHERIZATION ASSISTANCE PROGRAM (WAP)

The program is designed to help reduce high energy bills by insulating attics and walls, air sealing, and inspection of heating and cooling units.

Counties Served: 13 Counties of the Region	Total Households Served FY 19-20:	23
Funding Sources: TN Housing Development Agency	Total 19-20: \$226,986	

**"Alone, we can do so little;
Together, we can do so much."**

- Helen Keller

Cindy Campbell, Program Director

HOMEMAKER SERVICES- Title III-B, Options, Family Caregiver, Choices, Long-Term Care and Personal Care

To provide homemaker, respite and/or personal care services to individuals 60 and over or who are disabled or incapacitated but wish to remain in their homes. These services may comprise of basic housekeeping tasks, assist with bathing and more as determined by the SCTDD/AAAD.

Counties Served:	13 Counties of the Region	Total State Funded Clients Served FY 19-20:	57
Funding Sources:	South Central TN Dev. District, AmeriGroup, AmeriChoice, and Blue Care	Total Title III Clients Served FY 19-20:	24
		Total NFCSP Clients Served FY 19-20:	43
		Total Choices Clients Served FY 19-20:	<u>12</u>
		Total Clients Served FY 19-20:	146
		Total Hours 19-20	43,971

Teresa Swafford, Program Director

COMMUNITY REPRESENTATIVE PAYEE PROGRAM

Offers money management services to assist persons who are incapable of budgeting, paying routine bills, and keeping track of financial matters. Persons must receive Social Security, VA or some type of disability benefit, and be certified by a physician to be incapable of money management.

Counties Served:	13 Counties of the Region+	Total TN Counties Served FY 19-20:	29
Funding Sources:	Client Fees-\$153,251	Total States Served FY 19-20:	7
Benefite Overseer:	\$5,142,715	Total Clients Served FY 19-20:	369

Dee Dee Sneed, Program Director

EMERGENCY FOOD ASSISTANCE PROGRAM-Commodities

Provide USDA donated food products to low income households at distribution held quarterly in each of our thirteen counties.

Counties Served:	13 Counties of the Region	Total Households Served FY 19-20:	9,765
Funding Sources:	Department of Agriculture	Total Clients Served FY 19-20:	\$490,785
Total Volunteers:	421 with a total of 2,208 hours served		

EMPLOYMENT, TRAINING, & VOLUNTEERING

Pamela Morris, Program Director

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

This program is designed to assist economically disadvantaged people age 55 and older by providing immediate supplemental income, work experience, training and assistance with placement in permanent employment situations. The program also is dedicated to strengthening families, communities, and our nation by providing older and disadvantaged individuals with opportunities to learn, work, and serve others.

Counties Served: 12 Counties of the Region, Total Clients Served FY 19-20: 141
4 additional counties (Bledsoe, Grundy, Marion, and Sequatchie)
Funding Sources: Senior Service America, Inc.

WORKFORCE INNOVATIVE AND OPPORTUNITY ACT

The WIOA Program is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers the need to compete in the global economy. The American Job Centers provide a full range of programs, seminars, and workshops, including work skills, interviewing techniques, and resume writing. Depending on circumstances, customers may be able to get some or all of the costs of training covered by funding from the Department of Labor.

Counties Served: 13 Counties of the Region Total Veteran's Enrolled FY 19-20: 43
Funding Sources: South Central TN Dev. District Total In Training FY 19-20: 428
Total Credentials Attained FY 19-20: 183
Total New Enrollments FY 19-20: 88
Total AJC Traffic Count FY 19-20: 36,539

Kathie Larsen, Program Director

FOSTER GRANDPARENT PROGRAM (FGP)

Provides stipend volunteer opportunities for limited income persons' age 55 and over to give support services to children with "special needs" in the community.

Counties Served: 13 Counties of the Region Total Volunteers FY 19-20: 38
Funding Sources: Corp. for National & Community Service Total Children Served FY 19-20: 154

RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

Provides opportunities for retired persons 55 and older to serve their communities in volunteering on a regular basis in a variety of settings.

Counties Served: 13 Counties of the Region Total Volunteers FY 19-20: 117
Funding Sources: Corp. for National & Community Service Total Children Served FY 19-20: 132

COMMUNITY INTERVENTION

Stephanie DeMay, Program Director

ALCOHOL & DRUG SAFETY PROGRAM

The TN State Law (T.C.A. section 55-10-403) requires all persons convicted of driving under the influence of alcohol and other intoxicating drugs to receive a minimum of 12 hours of education pertaining to substance abuse and their ability to drive. A licensed DUI School is an early intervention program that provides screening, assessment, and education for individuals convicted of driving under the influence of alcohol and/or other drugs have their driver's license reinstated or are court ordered to participate in a DUI school program. DUI schools in Tennessee must teach The Prime for Life curriculum, an evidence-based, early intervention program. The curriculum leads students through the process of self-evaluation and personal reflection helping prevent future substance abuse problem from occurring.

Counties Served: Hickman, Lawrence and Marshall Co.
Funding Source: Local Performance Based

Total Clients in Lawrence Co.: 3
Total Clients in Maury Co.: 16

JUSTICE SERVICES-COMMUNITY CORRECTIONS PROGRAM

Community Corrections is an alternative to incarceration for non-violent felony offenders designed to alleviate the overcrowding of prisons and jails and provide wrap-around interventions to reduce recidivism and increase public safety. Services includes referral and linkage to ancillary and wraparound services as indicated, including substance use and mental health assessments and treatment.

Counties Served: Circuit Courts of the 14th
Judicial District-Coffee County, the 17th
Judicial District-Bedford, Lincoln, Moore, and
Marshall Co. and the 22nd Judicial District-
Giles, Lawrence, Maury and Wayne Co.

Total Clients Served FY 19-20: 429
Total Victim Restitution Paid FY 19-20: \$17,134
Total Court Costs/Fines Paid FY 19-20: \$25,490.50
Wages Earned FY 19-20: \$350,157.95
Child Support Paid FY 19-20: \$ 7,146.85
Community Service Hours Worked FY 19-20: 6,266 hrs.
Supervision Fees Collected FY 19-20: \$21,489.20

LINCOLN COUNTY RECOVERY COURT

A program to enhance public safety and improve the overall quality of life in the community by addressing the need of non-violent offenders whose criminality is a result of substance use through the provision of intensive judicial oversight and holistic treatment that will increase offender accountability, reduce community costs, and return offenders to healthy, sober, and productive lives.

County Served: Lincoln
Funding Source: TN Dept. of Mental Health
and Substance Abuse Services

Total Referrals FY 19-20: 20

COMMUNITY INTERVENTION cont...

Stephanie DeMay, Program Director

22ND DISTRICT RECOVERY COURT - LAWRENCE & MAURY COUNTIES

Is a program to improve public safety in our community and to help restore criminal offenders to becoming productive members of society, through the use of judicial supervision, substance abuse treatment, and intensive case management.

County Served: Lawrence & Maury Counties
Funding Source: TN Dept. of Mental Health
and Substance Abuse

Total Clients Served Lawrence Co. FY 19-20: 10
Total Clients Served Maury Co. FY 19-20: 37

JAG PRE-RELEASE CASE MANAGEMENT


Pre-Release Case Management Program links individuals incarcerated in the Lincoln Co. jail with evidence-based programs and resources before they are released as well as providing post-release linkage to wrap-around services in the community where applicable. This service provides the opportunity for each inmate participating to become productive citizens which, in turn, reduces the recidivism rates and ultimately creates a safe environment for all in our community.

County Served: Lincoln County
Funding Source: TN Office of Criminal Justice
Programs, Justice Assistance Grant

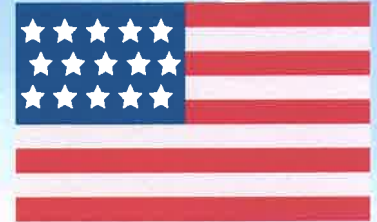
Total Client Intakes FY 19-20: 72

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"There is no power for change greater than a community discovering what it cares about."
-Margaret J. Wheatley



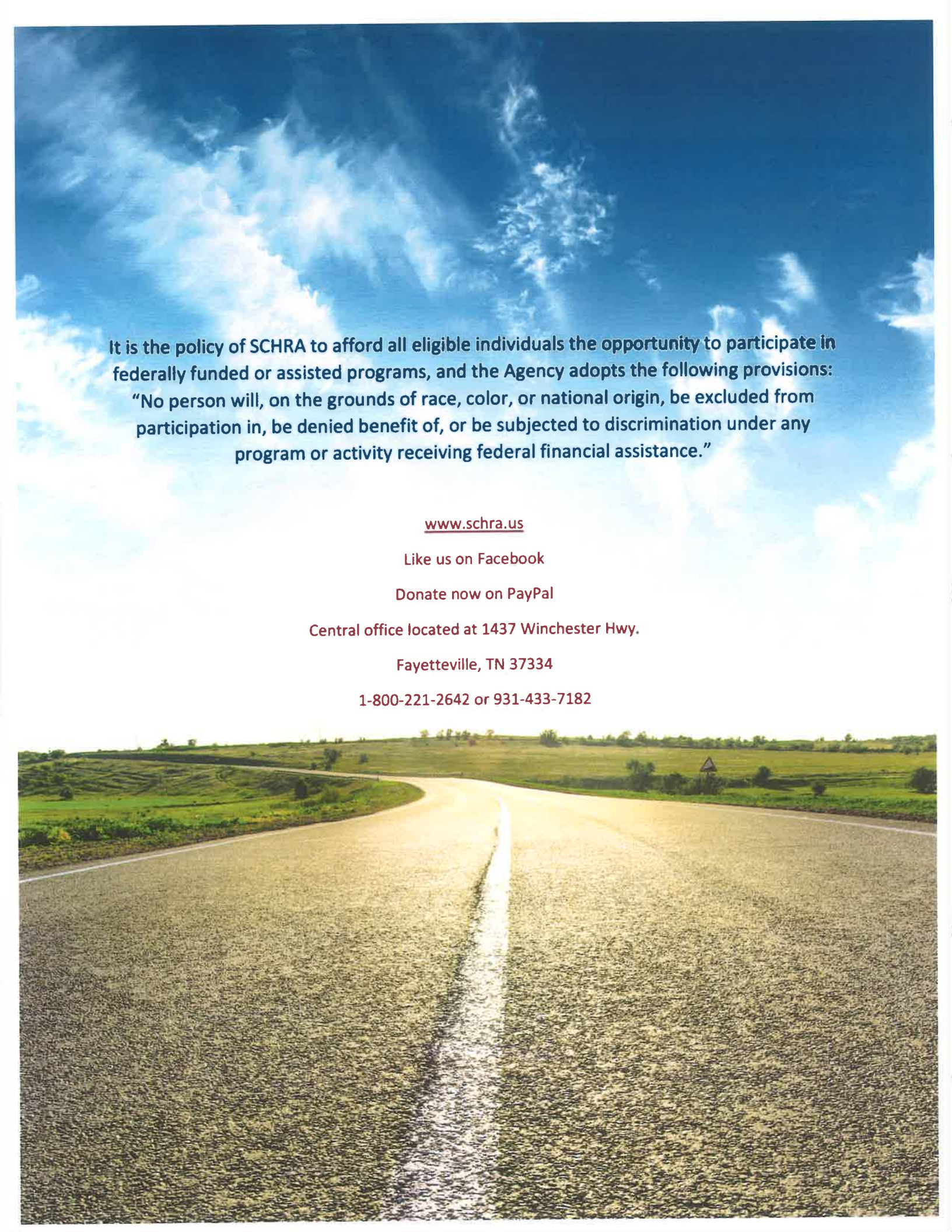
A Tribute to Patric Bennett



Remembering Pat

We all heard stories of people losing family members during this time of COVID-19 and how the distancing made these times even more difficult. Unfortunately, here at SCHRA, we were no different. On April 13th, we lost an important part of our SCHRA family. Patric Blair Bennett was the Director of IT Services. Pat had a long history with SCHRA, working with us before he actually started working for us. In the 90's Pat worked for Pomeroy, Inc. in customer technical support and one of his early jobs with the agency entailed ensuring that our computers and systems were ready for Y2K. From there, Pat became our primary outside computer consulting resource through Pomeroy, Inc. He worked with Scarlet Patterson, SCHRA Human Resource Director to develop and implement the first Local Area Network (LAN) for SCHRA. In addition to that Pat and Scarlet developed the moving plan for SCHRA when we moved from the Robert E. Lee school building to our current location on Winchester Highway. In October 2007 we were lucky to bring Pat into the agency full time as the SCHRA Network Administrator. Pat worked hard making sure that agency computers and systems were continually updated and all information remained secure.

Pat was a proud Army veteran who served in Desert Storm. His dedication to military veterans is well known in Lincoln County area and he was an instrumental part of getting the Fayetteville/Lincoln County Memorial Project off the ground. The Memorial Project is dedicated to honoring the citizens of Lincoln County who served in the military. The group is incredibly grateful to have been able to open in their current site off the square in Fayetteville so that Pat could be there and witness his vision of honoring veterans. He was also very involved with Fayetteville's American Legion group. That dedication to people did not end with veterans. Pat was always ready to help those of us who might not be computer savvy, stay up-to-date and working. He traveled throughout the region making sure that all of our offices in each county stayed working smoothly as well. Even when he went for weeks without being able to talk due to laryngitis, he would find a way to communicate and continue to lead and help out. He had a wicked sense of humor and wonderful smile and he will be incredibly missed by all of us who were fortunate enough to know him. Paul Rosson, SCHRA Executive Director said, "Pat was a great guy to work around. He had a great sense of humor and was an Alabama football fan. Pat took his work seriously and delivered on many big projects for the agency. He always had a can do spirit about him and will be greatly missed!".



**It is the policy of SCHRA to afford all eligible individuals the opportunity to participate in federally funded or assisted programs, and the Agency adopts the following provisions:
“No person will, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefit of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”**

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